

**TOWN OF LONGBOAT KEY  
PLANNING ZONING BUILDING**

501 Bay Isles Road  
Longboat Key, FL 34228  
Phone: 941-316-1966 FAX: 941-316-1970

**HOMEOWNER AFFIDAVIT**

***Applicable only to owners acting as their own contractor***

**I am applying for a construction permit pursuant to the owner/builder exemption set forth in Florida Statutes Section 489.103 and Florida Building Code 105.3.6.**

**Florida Statutes Section 489.103 DISCLOSURE STATEMENT** State law requires construction to be done by licensed contractors. You have applied for a permit under an exemption to that law. The exemption allows you, as the owner of your property, to act as your own contractor with certain restrictions even though you do not have a license. You must provide direct, onsite supervision of the construction yourself. You may build or improve a one-family or two-family residence or a farm outbuilding. You may also build or improve a commercial building, provided your costs do not exceed \$25,000. The building or residence must be for your own use or occupancy. It may not be built or substantially improved for sale or lease. If you sell or lease a building you have built or substantially improved yourself within 1 year after the construction is complete, the law will presume that you built or substantially improved it for sale or lease, which is a violation of this exemption. You may not hire an unlicensed person to act as your contractor or to supervise people working on your building. It is your responsibility to make sure that people employed by you have licenses required by state law and by county or municipal licensing ordinances. You may not delegate the responsibility for supervising work to a licensed contractor who is not licensed to perform the work being done. Any person working on your building who is not licensed must work under your direct supervision and must be employed by you, which means that you must deduct F.I.C.A. and withholding tax and provide workers' compensation for that employee, all as prescribed by law. Your construction must comply with all applicable laws, ordinances, building codes, and zoning regulations.

**Florida Building Code 104.4.4 ASBESTOS ABATEMENT DISCLOSURE STATEMENT:** State law requires asbestos abatement to be done by licensed contractors. You have applied for a permit under an exemption to that law. The exemption allows you, as the owner of your property, to act as your own asbestos abatement contractor even though you do not have a license. You must supervise the construction yourself. You may move, remove or dispose of asbestos-containing materials on a residential building where you occupy the building and the building is not for sale or lease, or the building is a farm outbuilding on your property. If you sell or lease such building within 1 year after the asbestos abatement is complete, the law will presume that you intended to sell or lease the property at the time the work was done, which is a violation of this exemption. You may not hire an unlicensed person as your contractor. Your work must be done according to all local, state and federal laws and regulations which apply to asbestos abatement projects. It is your responsibility to make sure that people employed by you have licenses required by state law and by county or municipal licensing ordinances.

**NOTE: To qualify for exemptions under Fla. Statute 489.103 and FBC 104.4.4, property owner must appear personally in the Town Building Department to sign this Application.  
No agent signatures allowed.**

\_\_\_\_\_  
Print Property Owner's Name

\_\_\_\_\_  
Signature of Property Owner

**NOTARY**

State of FLORIDA County of \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_ by \_\_\_\_\_

who is personally known to me or who has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary Public Signature

Commission # \_\_\_\_\_

**LEGAL DESCRIPTION OF PROPERTY**

Street Address: \_\_\_\_\_

County: \_\_\_\_\_ Lot # \_\_\_\_\_

Subdivision: \_\_\_\_\_

**PROPOSED CONSTRUCTION**

New Bldg  Addition  Remodel

Other: \_\_\_\_\_

**PERMIT #:** \_\_\_\_\_