



**TOWN OF LONGBOAT KEY  
PLANNING, ZONING & BUILDING  
DEPARTMENT**  
501 Bay Isles Road  
Longboat Key, FL 34228  
Phone: 941-316-1966 FAX: 941-316-1970

**LOCAL BUSINESS TAX RECEIPT  
ELECTRONIC NOTIFICATION  
AUTHORIZATION FORM**

**Execution of this authorization form will allow all future Business Tax Receipt (BTR) information to be delivered electronically via email.**

<b>BTR Account Number:</b>	
<b>Name of Business:</b>	
<b>Name of Owner:</b>	
<b>Email Address:</b>	

**I UNDERSTAND THAT BUSINESS TAX RECEIPT INFORMATION SHALL BE DELIVERED ELECTRONICALLY, AND IT IS MY RESPONSIBILITY TO CONTACT THE TOWN OF LONGBOAT KEY PLANNING, ZONING & BUILDING DEPARTMENT WHEN MY EMAIL ADDRESS CHANGES.**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Please be certain to add [lbkbr@longboatkey.org](mailto:lbkbr@longboatkey.org) to your address book to ensure electronic delivery.**

Under Florida law, e-mail addresses are considered public records. If you do not want your e-mail address released in response to a public records request, you should not send electronic mail to this entity.