Please print and fax or mail completed form

TOWN OF LONGBOAT KEY

PLANNING ZONING BUILDING DEPARTMENT
501 BAY ISLES ROAD
LONGBOAT KEY, FL 34228

PHONE: 941-316-1966 FAX: 941-316-1970

APPLICATION FOR CHANGE OF ADDRESS

The Application must be submitted to the Planning Zoning Building Department along with the administrative fee of $100.00. Approval of all Town Departments is required prior to approval of any change to a legal address. If approved, owner must obtain a change of address on the parcel identification record prior to any changes being made in the Town's records.

DATE: _____

PROPERTY OWNER OF RECORD _____
Property Owner of Record or Attorney for Property Owner

LEGAL DESCRIPITION OF PROPERTY

Parcel ID # _____

Lot #(s) _____

Subdivision _____

CURRENT STREET ADDRESS:

_____

REQUESTED NEW ADDRESS:

_____

REASON FOR CHANGE / DESCRIBE SITUATION

_____

_____

APPLICATION SUBMITTED BY:

Request must be submitted by property owner of record or the owner's legal representative. If applicant is a legal representative, please attach evidence of authority.

_____ _____
Signature of applicant Print name of applicant

Applicant's mailing address: _____

_____

Phone: _____ Fax: _____