

**TOWN OF LONGBOAT KEY
BUILDING DIVISION**

501 Bay Isles Road, Longboat Key, FL
34228

Phone: 941-316-1966 FAX: 941-316-1970

**MINIMUM PERMIT SUBMITTAL
REQUIREMENTS:
WATER WELL INSTALLATION**

SUBMITTAL REQUIREMENTS

- Completed plumbing permit application. Must use the most current form. This is available at the building department at the Town hall. Or on the Town website at this link. <http://www.longboatkey.org/documents.aspx>
- Payment or method of payment is due at time of application.
- Copy of “**approved**” State of Florida well permit.
- Copy of site plan or survey of the property and all improvements shown. On the site plan or survey show the location of the proposed well with dimensions to the property lines and building(s) on the site. Hand drawn representations of site plans will no longer be acceptable as the only means to show the proposed location of the well.
- Copy of recorded **NOTICE OF COMMENCEMENT**. Since there is only a final inspection this will be required prior to issuance of the permit. See Florida State Statute 713.13.
- **SEPARATE** electrical permit is required.

ADDITIONAL INFORMATION

Final inspection is required. It is the permit holder’s responsibility to arrange for the inspection. If there is no approved inspection within 180 day of issuance, the permit will be moved to expired or revoked status. To reinstate a revoked or expired permit that is not more than 180 days from the time that it was moved to expired or revoked status a payment of \$30.00 will be required. If the permit is in revoked or expired status for more than 180 days a new permit with new fees will be required. See the Florida Building Code – Building Section 104.5.

