



## Town of Longboat Key Town Commission

Town Hall  
501 Bay Isles Road  
Longboat Key, FL 34228  
[WWW.LONGBOATKEY.ORG](http://WWW.LONGBOATKEY.ORG)

### - AGENDA - REGULAR WORKSHOP MEETING

1:00 PM

November 12, 2012

#### Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.

#### **Call to Order and Pledge of Allegiance**

#### **Public to be Heard**

##### 1. Opportunity for Public to Address Town Commission

At each meeting the Town Commission sets aside a time for the public to address issues that are not on the agenda.

#### **Committee Reports and Communications**

2. Manatee County Special Liaison Report
3. Sarasota County Special Liaison Report
4. Other Reports  
Employee Service Award – Lt. Pete Collandra – 25 years of Service

#### **Discussion Items for Consideration of the Town Commission**

##### 5. National Flood Insurance Program (NFIP) Update

The Town participates in the National Flood Insurance Program (NFIP) Community Rating System which is administered by the Insurances Services Office. Based on the Town's preparedness, mitigation and community awareness activities citizens who purchase NFIP flood insurance qualify for a 20% discount on their flood insurance rates. This item is placed on the November 12, 2012 Regular Workshop Consent Agenda to provide an update on the NFIP program. Recommended Action: None, informational only.

##### 6. Discussion Regarding Property Maintenance Codes - Proposed Ordinance 2012-26, Creating Chapter 104, Property Maintenance Code, Amending Chapter 96, Health and Sanitation Code, and Amending Chapter 150, Buildings

At the September 22, 2011 Regular Workshop and October 6, 2012 Special Workshop Meetings the Town Commission discussed issues relating to property maintenance and enforcement of existing Town Codes. Staff was directed to conduct meetings seeking community input, review property maintenance issues throughout the island, and develop a recommendation for Commission consideration. Recommended Action: Pending discussion, provide direction to Manager.

##### 7. Proposed Ordinance 2012-23, Amending Chapter 30, Meetings

At the November 5, 2012 Regular Meeting the Town Commission adopted the 2013 Town Commission Meeting Schedule. Staff was directed to prepare Ordinance 2012-23, amending Chapter 30 to provide for the change to scheduled workshop meetings. Proposed Ordinance 2012-23 also incorporates amendments to the agenda

Jim Brown, Mayor; Dave Brenner, Vice-Mayor;  
Lynn Larson, District 1; Jack Duncan, District 2; Pat Zunz, District 5;  
Terry Gans, At-Large; Phill Younger, At-Large

material preparation requirements and clarifies addressing the Commission. Recommended Action: Pending discussion, provide direction to Manager.

**8. Proposed Ordinance 2012-25, Amending Chapter 158.153, Height Regulations**

At their October 16, 2012 meeting the Planning & Zoning (P&Z) Board unanimously recommended Commission approval of Ordinance 2012-25, which amends the Zoning Code to provide consistency with the Town's Comprehensive Plan regarding maximum heights for certain structures. The Ordinance also clarifies the maximum heights allowed for structures that are excepted from the maximum building heights set for the underlying zoning district. This item is placed on the November 12, 2012 Regular Workshop Meeting for Commission consideration. Recommended Action: Pending discussion, provide direction to Manager.

**9. Town Manager's Annual Performance Evaluation**

A provision of the Town Manager's employment agreement is for the Commission to review and evaluate the job performance of the Town Manager at least once, annually, for each year of the employment agreement. The agreement also states that the Town Commission shall define the goals and objectives of the Town Manager at least annually. Recommended Action: Pending discussion, provide direction to Manager.

**Town Commission Comments**

**Town Attorney Comments**

**Town Manager Comments**

**Press to be Heard**

**Adjournment**

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-373-7002.