



Town of Longboat Key Town Commission

Town Hall
501 Bay Isles Road
Longboat Key, FL 34228
(941) 316-1999
(FAX) 316-1942

WWW.LONGBOATKEY.ORG

- AGENDA - REGULAR WORKSHOP MEETING

12:00 PM

September 23, 2010

Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.

Call to Order and Pledge of Allegiance

Committee Reports and Communications

1. Manatee County Special Liaison Report
2. Sarasota County Special Liaison Report
3. Other Reports

Public to be Heard

4. Opportunity for Public to Address Town Commission

At each meeting the Town Commission sets aside a time for the public to address issues that are not on the agenda.

Consent Items for Consideration of the Town Commission

5. Proposed Ordinance 2010-26 Budget Transfer in the Amount of \$208,815.49 Plus Accrued Interest from Beach Capital Improvements Fund to Beach Capital Projects Fund

The Finance Director is recommending a budget transfer to close a special revenue fund titled "Beach Capital Improvements" due to a lack of activity in the fund since 2008. Recommended Action: Approval of the Consent Agenda will forward Ordinance 2010-26 to the October 4, 2010 Regular Meeting for first reading.

6. Proposed Ordinance 2010-33, Amending Section 30.01(E) Regarding Notice for Public Hearings

Proposed Ordinance 2010-33 amends Section 30.01(E) of the Town Code to provide consistency in required notice/advertisement for public hearings regarding various land use matters. Recommended Action: Approval of the Consent Agenda will forward Ordinance 2010-33 to the October 4, 2010 Regular Meeting for first reading.

George Spoll, Mayor; Jim Brown, Vice-Mayor;
Lynn Larson, District 1; Dave Brenner, District 3; Bob Siekmann, District 5
Hal Lenobel, At-Large; Phillip Younger, At-Large

7. Proposed Resolution 2010-34 Budget Transfer from Commission Contingency to General Services Miscellaneous in the Amount of \$46,725.00 for Expenses Related to the Longboat Key Club ODP Amendment Application Public Hearing

A budget transfer is necessary to cover the unanticipated and unbudgeted costs associated with hosting the Longboat Key Club ODP Amendment Application Public Hearings at an off-premise meeting room. Proposed Resolution 2010-34 provides for a budget transfer to properly account for costs for rental of the venue, audio/visual system, recording equipment, as well as other miscellaneous expenses. Recommended Action: Approval of the Consent Agenda will forward Resolution 2010-34 to the October 4, 2010 Regular Meeting for formal action.

8. Proposed Resolution 2010-39, Adopting the Sarasota County Local Mitigation Strategy (LMS)

The Town of Longboat Key participates in both Sarasota and Manatee County Local Mitigation Strategy Work Groups. The focus of the LMS is to reduce risks associated with all types of disaster events. Resolution 2010-39 adopts the current version of the Sarasota County LMS and will enable the Town to be eligible for post disaster mitigation grant funds. Recommended Action: Approval of the Consent Agenda will forward Resolution 2010-39 to the October 4, 2010 Regular Meeting for formal action.

9. Flood Plain Management Plan 2010 Annual Report & Community Rating System (CRS) Update

The Town participates in a Community Rating System (CRS) that provides flood insurance discounts to the Town's residents. One of the requirements to participate in the CRS is to maintain a floodplain management plan and provide an annual report. Recommended Action: Approval of the Consent Agenda will confirm delivery of the required annual report.

10. Fiscal Year 2010-2011 Holiday Schedule

Each year the Town Commission approves a list of scheduled holidays in accordance with the Town's Personnel Rules and Regulations and Resolution 99-19. Resolution 99-19 provides that the Town Commission may approve one additional holiday, usually the day before or after Christmas. This year Christmas falls on Saturday, and as such Town offices will be closed on Friday, December 24th. The Manager recommends the additional holiday as Monday, December 27th. Recommended Action: Approval of the Consent Agenda will forward the Fiscal Year 2010-2011 Holiday Schedule to the October 4, 2010 Regular Meeting Consent Agenda for formal action.

The purpose of the "Workshop Consent Agenda", like the Regular Meeting Consent Agenda, is to expedite those items on an agenda that appear to be of a routine nature. The reason for incorporating items under the Workshop Consent Agenda is to meet the Town Code requirement of having all items presented in a Workshop meeting before scheduling for approval in a formal meeting. Any item on the Consent Agenda can be removed and placed on the Workshop Agenda by any member of the Town Commission or by the Town Manager. All items remaining on the Consent Agenda will be declared by the Mayor as approved for scheduling on a subsequent formal meeting for discussion and action.

Discussion Items for Consideration of the Town Commission

11. Florida Department of Transportation (FDOT) Presentation and Discussion Regarding Signs within the Gulf of Mexico Right-of-Way

Keith Slater and L.K. Nandam with the FDOT District One Traffic Operations office will be present to discuss FDOT signage located within the State right-of-way along Gulf of Mexico Drive. Recommended Action: Pending discussion, provide direction to Manager.

12. Discussion Regarding Gulf of Mexico Drive Wayfinding Signs

At the July 12, 2010 Regular Meeting the Wayfinding Sign Working Group presented recommendations to the Town Commission regarding location, number, and verbiage for Gulf of Mexico Drive wayfinding signs being installed by the Florida Department of Transportation along Gulf of Mexico Drive. Following discussion, the Commission directed members of the working group to refine their recommendation to provide for consistency in font size and to address the needs of businesses and religious institutions along

Bay Isles Road. Discussion of the item was forwarded to the September 23, 2010 Regular Workshop Meeting. Recommended Action: Pending discussion, provide direction to Manager.

13. Vision Plan Review Subcommittee Presentation of the Draft Revised Vision Plan Document

The Town Commission authorized the forming of a subcommittee to review the Vision Plan accepted by the Town Commission in November 2007. The subcommittee, consisting of members of the Town Commission, Planning and Zoning Board, Chamber of Commerce, and the public, met during the summer to revise and update the plan document. The subcommittee is submitting to the Town Commission their proposed changes to the document and action recommendations. Recommended Action: Pending discussion, provide direction to Manager.

14. Town Attorney Overview Regarding Comprehensive Plans and the Comprehensive Planning Process in Florida

The Town Attorney has recommended the Commission undertake a thorough review of the Town's Comprehensive Plan. Kelly Martinson from the Town Attorney's office will provide an overview to the Town Commission of comprehensive plans and the comprehensive planning process in the State of Florida. Members of the Planning and Zoning Board, and Vision Plan Review Subcommittee have been encouraged to attend the meeting for this discussion. Recommended Action: Pending discussion, provide direction.

15. Proposed Ordinance 2010-34, Qualifying Schedule for Elections

Recent changes enacted by the Florida Legislature have prompted the Town Attorney and Town Clerk to review the Town's elections schedule to ensure compliance with the new requirements. Proposed Ordinance 2010-34 will update the Town Code for consistency with Florida Statutes. Recommended Action: Approval of the Consent Agenda will forward Proposed Ordinance 2010-34 to the October 4, 2010, Regular Meeting for first reading.

16. Longboat Key Trolley Service Update

This item is placed on the September 23, 2010 Regular Workshop Meeting in the event there are developments to report regarding the status of the Longboat Key Trolley service or if Commission direction is needed. Recommended Action: Pending discussion, provide direction to Manager.

Town Commission Comments

Town Attorney Comments

Town Manager Comments

Press to be Heard

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-373-7002.