



**Town of Longboat Key  
Town Hall  
501 Bay Isles Road  
Longboat Key, FL 34228  
(941) 316-1999  
(FAX) 316-1940**

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**- AGENDA -**

**POLICE OFFICERS' Retirement System Board of Trustees  
Quarterly Meeting**

8:00 A.M.

May 30, 2013

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Notice is hereby given that the Police Officers' Retirement System Board of Trustees of the Town of Longboat Key has called a meeting on Thursday, May 30, 2013, at 8:00 a.m. in the Town Commission Chamber located at 501 Bay Isles Road, Longboat Key, Florida, for the purpose of discussing the following items:

**1. Call to Order**

**2. Oath of Office**

For Town Commission Appointed Trustee Frank Cona

**3. Approval of Minutes**

Quarterly Meeting Minutes from February 20, 2013

**4. Public to Be Heard**

**5. Police Pension Disability**

Dean Greathouse would like to address the Board regarding Police Pension Disability.

**6. Approval of Invoices**

To consider approval of the following invoices:

|   |            |
|---|------------|
| Christiansen & Dehner – Invoice # 22585                                 | \$ 70.20   |
| Christiansen & Dehner – Invoice # 22725                                 | \$ 596.70  |
| Christiansen & Dehner – Invoice # 23029                                 | \$ 210.60  |
| Morgan Stanley Smith Barney – 4 <sup>th</sup> Qtr. 2012 Investment Fees | \$2,000.00 |
| Morgan Stanley Smith Barney – 1 <sup>st</sup> Qtr. 2013 Investment Fees | \$2,000.00 |
| Salem Trust Co. – 1st Qtr. 2013 Custodian Fees                          | \$1,250.00 |
| Congress Management-1st Qtr. 2013 Management Fees                       | \$1,803.12 |
| Delaware Investments-1st Qtr. 2013 Management Fees                      | \$ 568.06  |
| GW Capital, Inc. – 1st Qtr. 2013 Management Fees                        | \$ 690.16  |
| HGK Asset Management-1st Qtr. 2013 Management Fees                      | \$1,450.48 |
| Madison Investments – 1st Qtr. 2013 Management Fees                     | \$1,408.38 |

|  |           |
|--|-----------|
| Oak Ridge Investments-1st Qtr. 2013 Management Fees  | \$ 579.04 |
| Renaissance Investments-1st Qtr.2013 Management Fees | \$ 480.58 |

## **7. Reports**

- a. Graystone Consulting will present the 2013 1st Quarter Report (to be distributed at the meeting).
- b. Human Resource Report  
Human Resources Manager Lisa Silvertooth has submitted the following documents for approval and execution:
  - New Employee Acknowledgement for Plan Membership and Beneficiary Form for Frank Rubino
  - New Employee Acknowledgement for Plan Membership and Beneficiary Form for Daniel Cooney
  - Authorization for refund of contributions from funds for William Tokajer

Human Resource Manager Lisa Silvertooth has submitted the following for informational purposes:

- Pension List of Active Employees (to Secretary of the Board of Trustees)
- Retirement List as of 5/30/13 (to Secretary of the Board of Trustees)
- Confirmation of receipt of retirement benefits sent to retirees on 4/28/13

## **8. Old Business**

## **9. New Business**

## **10. Attorney Comments**

- a. Addendum to the Operating Rules & Procedures for the Board of Trustees

## **11. Board Comments**

**REMINDER: NEXT QUARTERLY MEETING IS WED., AUGUST 21, 2013 @ 8:00 A.M.**

## **12. Adjournment**

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

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In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-373-7002.