



Town of Longboat Key Town Commission

Town Hall
501 Bay Isles Road
Longboat Key, FL 34228
(941) 316-1999

WWW.LONGBOATKEY.ORG

- AGENDA - REGULAR WORKSHOP MEETING

1:00 PM

September 16, 2013

Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.

Call to Order and Pledge of Allegiance

Public to be Heard

1. Opportunity for Public to Address Town Commission

At each meeting the Town Commission sets aside a time for the public to address issues that are not on the agenda.

Committee Reports and Communications

2. Manatee County Special Liaison Report
3. Sarasota County Special Liaison Report
4. Other Reports

Consent Items for Consideration of the Town Commission

5. Proposed Ordinance 2013-29, Temporary Extension of Collection Franchise Agreement with Waste Management

The Town's current franchise agreement with Waste Management expires on December 13, 2013. The Town intends to put solid waste and recycling franchise collection agreement through a competitive procurement process in September. In order to ensure adequate time to bid, go through the selection process, and negotiate a contract, staff recommends a short extension to the current agreement of no longer than 6 months. Recommended Action: Approval of the Consent Agenda will forward the Ordinance 2013-29 to the September 23, 2013 Special Meeting for first reading.

6. Fiscal Year 2013-2014 Holiday Schedule

Each year the Town Commission approves a list of scheduled holidays in accordance with the Town's Personnel Rules and Regulations and Resolution 99-19. Resolution 99-19 provides that the Town Commission may approve one additional holiday, usually the day before or after Christmas. This year Christmas falls on Wednesday, and as such Town offices will be closed on Wednesday, December 25th. The Manager recommends the additional holiday as Tuesday, December 24th. Recommended Action: Approval of the Consent Agenda will forward the Fiscal Year 2013-14 Holiday Schedule to the October 7, 2013, Regular Meeting Consent Agenda for formal action.

7. Floodplain Management Plan - 2013 Annual Report & Community Rating System (CRS) Update

The Town participates in a Community Rating System (CRS) that provides flood insurance discounts to the Town's residents. One of the requirements to participate in the CRS is to maintain a floodplain management plan and provide an annual report. Recommended Action: Approval of the Consent Agenda will confirm delivery of the required Annual Report and CRS Update.

The purpose of the "Workshop Consent Agenda", like the Regular Meeting Consent Agenda, is to expedite those items on an agenda that appear to be of a routine nature. The reason for incorporating items under the Workshop Consent Agenda is to meet the Town Code requirement of having all items presented in a Workshop meeting before scheduling for approval in a formal meeting. Any item on the Consent Agenda can be removed and placed on the Workshop Agenda by any member of the Town Commission or by the Town Manager. All items remaining on the Consent Agenda will be declared by the Mayor as approved for scheduling on a subsequent formal meeting for discussion and action.

Discussion Items for Consideration of the Town Commission

8. Proposed Ordinance 2013-27, Amending the 2012-2013 Budget Transfer from Road and Bridge Fund to General Fund for Streets Maintenance Costs of \$762,000

The FY 2012-2013 Adopted Budget allocated a year end budget transfer to Streets Department Operating Fund from the Road and Bridge Fund of \$679,000. During the 2013-2014 budget process an additional amount of \$83,000 was identified. This amount is comprised of staff salaries of \$125,000 and removing a budgeted trolley subsidy of \$42,000 that is no longer required. Proposed Ordinance 2013-27 amends the 2012-2013 Adopted Budget by transferring \$762,000 from the Road and Bridge Fund to Streets Department. Recommended Action: Pending discussion, forward Ordinance 2013-27 to the October 7, 2013 Regular Meeting for first reading.

9. Proposed Ordinance 2013-28, Budget Transfer in the Amount of \$337,814 from the Road and Bridge Fund to Reimburse the Beach Fund for Construction of the North Shore Road Seawall

Due to extreme erosion at the North end of Longboat Key the Town constructed a seawall to protect North Shore Road from additional erosion and exposure to storm vulnerability. This expense was not anticipated nor budgeted for FY 2012-13. The Road and Bridge Fund is an appropriate funding source for this project. Ordinance 2013-28 provides for a budget transfer to reimburse the Beach Fund for this project. Recommended Action: Pending discussion, forward Ordinance 2013-28 to the October 7, 2013 Regular Meeting for first reading.

10. Proposed Ordinance 2013-30, Amending the FY 2012-2013 Budget to Provide Funds for an Assistant Town Manager and for Paid Accrued Vacation and Medical for Employees that Retired or Entered Deferred Retirement Option Program (DROP)

The Town Commission held first reading and public hearing for adoption of the Fiscal Year (FY) 2013-2014 Recommended Budget at the September 3, 2013 Regular Meeting. During discussion the Town Manager advised that a budget amendment for the FY 2012-13 Adopted Budget would be required to provide funds for the Assistant Town Manager position and for paid accrued vacation and medical costs associated with employees that retired or entered the DROP. Recommended Action: Pending discussion, forward Ordinance 2013-30 to the October 7, 2013 Regular Meeting for first reading and public hearing.

11. Proposed Resolution 2013-31, Reallocating Phase III Infrastructure Surtax Project Amounts for the Purchase of Police Vehicles and Radio Equipment

Sarasota County Phase III Infrastructure Surtax referendum provides authority for each governing body to reallocate funds for eligible projects by holding a public hearing to modify the infrastructure project list. The purchase of public safety equipment is an eligible use of infrastructure surtax funds. Resolution 2013-31 provides reallocation of funds to purchase police vehicles and radio equipment. Recommended Action: Pending discussion, forward Resolution 2013-31 to the October 7, 2013 Regular Meeting for public hearing and formal action.

12. Interlocal Agreement Between Sarasota County and Town for National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Permit Monitoring

The NPDES Monitoring Interlocal Agreement with Sarasota County incorporates reimbursement rates to the County for costs incurred for water quality monitoring of stormwater runoff under this permitted program. The new agreement also includes language changes to reflect new FDEP monitoring requirements, new time period and increased costs. Recommended Action: Pending discussion, forward the Interlocal Agreement to the October 7, 2013 Regular Meeting for formal action.

13. Discussion Regarding Resolution 2013-14, Commission Policy Regarding Electronic Meeting Attendance and Participation

At the September 3, 2013 Regular Meeting the Town Manager recommended Commission workshop discussion of the adopted policy for electronic meeting attendance and participation. This item is placed on the September 16, 2013 Regular Workshop for consideration. Recommended Action: Pending discussion, provide direction to Manager.

Town Commission Comments

Town Attorney Comments

Town Manager Comments

Press to be Heard

Adjournment

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-373-7002.