

This meeting will be live-streamed via the Town's website



Town of Longboat Key Town Commission

**Town Hall
501 Bay Isles Road
Longboat Key, FL 34228
(941) 316-1999**

WWW.LONGBOATKEY.ORG

- AGENDA - REGULAR MEETING

7:00 PM

November 4, 2013

Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.

Call to Order and Pledge of Allegiance

Proclamations and Special Presentations

Public to be Heard

1. Opportunity for Public to Address Town Commission

At each meeting the Town Commission sets aside a time for the public to address issues that are not on the agenda.

Approval of Minutes

2. October 7, 2013, Regular Meeting; October 20, 2013, ULI Dinner; October 21, 2013, Regular Workshop Meeting; October 21, 2013, Special Meeting; October 21, 2013, ULI Public Reception; and October 25, 2013 Special Meeting Minutes

Committee Reports and Communications

Closing and Action on Consent Agenda

3. 2013 Longboat Key Gourmet Lawn Party

At the October 21, 2013, Regular Workshop Meeting there was Commission consensus to continue the Town's support of this charitable fund raising event. This year the event will take place on Saturday, November 16, 2013, at the Longboat Key Club and Resort Islandside Driving Range. This item is placed on the November 4, 2013, Regular Meeting Consent Agenda to confirm Town Commission approval for continued support for this annual event. Recommended Action: Approval of the Consent Agenda re-confirms Commission support for the Kiwanis Gourmet Lawn Party charitable event.

4. Fiscal Year 2013-2014 Holiday Schedule

Each year the Town Commission approves a list of scheduled holidays in accordance with the Town's Personnel Rules and Regulations and Resolution 99-19, which provides for one additional holiday. This item was considered at the October 7, 2013, Regular Meeting with additional discussion held at the October 21, 2013, Regular Workshop Meeting. Recommended Action: Approval of the Consent Agenda will confirm 2013-2014 Holiday Schedule.

**Jim Brown, Mayor; Dave Brenner, Vice-Mayor;
Lynn Larson, District 1; Jack Duncan, District 2; Pat Zunz, District 5;
Terry Gans, At-Large; Phill Younger, At-Large**

The purpose of the Consent Agenda is to expedite those items on an agenda that appear to be of a routine nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Agenda by any member of the Town Commission without having to make a motion, receive a second, or submit to a vote; otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda is a vote of confirmation to the action noted in each item.

Ordinances - First Reading

5. Ordinance 2013-31, Amending Chapter 74, Parking Schedules

At the May 3, 2010, Regular Meeting the Town Commission formally adopted a no-parking zone at the ingress/egress of Town Hall. Due to increased parking on the North and South sides of Bay Isles Road during early voting and election season and associated pedestrian hazards, additional parking restrictions were recommended. Ordinance 2013-31 provides for extension of the no-parking zones during the month of March. This item was forwarded from the October 21, 2013, Regular Workshop Meeting for first reading. Recommended Action: Pending first reading and discussion, forward Ordinance 2013-31 to the December 2, 2013, Regular Meeting for second reading and public hearing.

Ordinances - First Reading and Public Hearing

6. Ordinance 2013-33, Amending the FY 2012-2013 Budget to Provide for Year End Reconciliation

The Town Charter states that if during the fiscal year the Town Manager certifies there are available for appropriation revenues in excess of those estimated in the budget, the Town Commission, by ordinance, may make supplemental appropriations for the year up to the amount of such excess. Ordinance 2013-33, provides for a budget amendment to appropriate revenues in excess of those estimated in the FY 2012-2013 Budget. This item was forwarded from the October 21, 2013, Regular Workshop Meeting for first reading and public hearing. Recommended Action: Pending first reading, public hearing, and discussion, forward Ordinance 3013-33 to the December 2, 2013, Regular Meeting for second reading and public hearing.

Ordinances - Second Reading and Public Hearing

7. Ordinance 2013-27, Amending the FY 2012-2013 Budget Transfer from Road and Bridge Fund to General Fund for Streets Maintenance Costs of \$762,000

The FY 2012-2013 Adopted Budget allocated a year end budget transfer to Streets Department Operating Fund from the Road and Bridge Fund of \$679,000. During the 2013-2014 budget process an additional amount of \$83,000 was identified. This amount is comprised of staff salaries of \$125,000 and removing a budgeted trolley subsidy of \$42,000 that is no longer required. Ordinance 2013-27 amends the 2012-2013 Adopted Budget by transferring \$762,000 from the Road and Bridge Fund to Streets Department. This item was forwarded from the October 21, 2013, Special Meeting for second reading and public hearing. Recommended Action: Pending second reading, public hearing and discussion, adopt Ordinance 2013-27.

8. Ordinance 2013-28, Budget Transfer in the Amount of \$337,814 from the Road and Bridge Fund to Reimburse the Beach Fund for Construction of the North Shore Road Seawall

Due to extreme erosion at the North end of Longboat Key the Town constructed a seawall to protect North Shore Road from additional erosion and exposure to storm vulnerability. This expense was not anticipated nor budgeted for in FY 2012-2013. The Road and Bridge Fund is an appropriate funding source for this project. Ordinance 2013-28 provides for a budget transfer to reimburse the Beach Fund for this project. This item was forwarded from the October 21, 2013, Special Meeting for second reading and public hearing. Recommended Action: Pending second reading, public hearing and discussion, adopt Ordinance 2013-28.

Resolution and Public Hearing**9. Resolution 2013-32, Budget Transfers for FY 2012-2013 Year End Reconciliation**

The Town Charter requires that sufficient budgets are available in each General Ledger account to cover expenditures charged to the account. Each year staff prepares the required budget transfer documentation to balance surplus accounts and those with shortfalls. Resolution 2013-32, provides a complete listing of recommended transfers for individual accounts, as well as the reason for surplus or shortfall, and was forwarded from the October 21, 2013, Regular Workshop Meeting for formal action. Recommended Action: Pending discussion, pass Resolution 2013-32.

10. Resolution 2013-36, Budget Transfer in the Amount of \$25,000 from Commission Contingency for Planning Services Related to Urban Land Institute (ULI) Follow-up

The Town has engaged ULI to provide consulting services for the Town's Planning & Zoning Department. In order to providing funding for implementation of the findings and recommendations, the Town Commission forwarded a budget transfer in the amount of \$25,000 from their October 21, 2013, Regular Workshop Meeting for formal action. Recommended Action: Pending discussion, pass Resolution 2013-36.

Resolutions**11. Resolution 2013-35, Establishing a Fund Balance Policy**

At their July 10, 2013 Meeting the Town's Investment Advisory/Finance Committee held discussion regarding development and adoption of a Fund Balance Policy. Resolution 2013-35, providing for establishment of a Fund Balance Policy, was forwarded from the October 21, 2013, Regular Workshop Meeting for formal action. Recommended Action: Pending discussion, pass Resolution 2013-35.

12. Resolution 2013-34, Relating to the Marketing and Sale of Candy Flavored Tobacco Products by Businesses on Longboat Key

At the October 7, 2013, Regular Meeting Students Working Against Tobacco presented a video depicting tobacco companies' marketing efforts to promote candy flavored tobacco product use in youth markets. Staff developed a resolution expressing support for a ban of candy flavored tobacco products that was forwarded from the October 21, 2013, Regular Workshop Meeting for formal action. Recommended Action: Pending discussion, pass Resolution 2013-34.

New Business**13. Interlocal Agreement with University of Florida for Planning Services**

At the October 21, 2013, Regular Workshop Meeting the Town Manager presented a proposed interlocal agreement between the Town and the University of Florida for Commission consideration. The agreement provides for the Town to utilize University of Florida planning expertise on an as needed basis. This item was forwarded to the November 4, 2013, Regular Meeting for formal action. Recommended Action: Pending discussion, authorize execution of Interlocal Agreement with University of Florida.

14. 2014 Town Commission Meeting Schedule

Each year the Town Commission establishes their annual meeting schedule for the upcoming calendar year. The 2014 Town Commission Meeting Schedule was discussed at the October 21, 2013 Regular Workshop Meeting and was forwarded to the November 4, 2013, Regular Meeting for consideration and adoption. Recommended Action: Pending discussion, adopt 2014 Town Commission Meeting Schedule.

15. Police Benevolent Association (PBA) Collective Bargaining Agreement (CBA) Ratification

On October 16, 2013, the Police Benevolent Association (PBA) and Town reached tentative agreement on a Collective Bargaining Agreement (CBA). The Town Commission will consider ratification of the agreement at their November 4, 2013, Regular Workshop Meeting. Recommended Action: Pending discussion, ratify Collective Bargaining Agreement.

Town Commission Comments

Town Attorney Comments

Town Manager Comments

Press to be Heard

Adjournment

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-373-7002.