



This meeting will be live-streamed via the Town's website

Town of Longboat Key Town Commission

Town Hall

501 Bay Isles Road

Longboat Key, FL 34228

WWW.LONGBOATKEY.ORG

- AGENDA - REGULAR WORKSHOP MEETING

1:00 PM

June 16, 2014

Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.

Call to Order and Pledge of Allegiance

Public to be Heard

1. Opportunity for Public to Address Town Commission

At each meeting the Town Commission sets aside a time for the public to address issues that are not on the agenda.

Committee Reports and Communications

2. Manatee County Special Liaison Report
3. Sarasota County Special Liaison Report
4. ManaSota League of Cities Report
5. Other Reports

Consent Items for Consideration of the Town Commission

6. Consideration of Request for Temporary Closure of Bay Isles Road for July 4, 2014 Freedom Fest

The Longboat Key Chamber of Commerce has requested Commission consideration for temporary closure of Bay Isles Road on July 4th between the hours of 8:30 and 11:30 AM to hold the annual Freedom Fest parade and festivities scheduled to begin at 9:00 AM. Recommended Action: Approval of the Consent Agenda will forward this item to the June 16, 2014 Special Meeting for formal action.

7. Proposed Resolution 2014-22, Providing Notification to Public Risk Management (PRM) on Town's Intent to Seek Bids for Health, Property & Casualty Insurance

At the May 22, 2014 Special Workshop Meeting the Town Manager requested Commission authorization to seek bids for employee health insurance, and the Town's property and casualty insurance. Our current provider for these insurances, PRM, requires notification of seeking bids by Resolution from the governing body. Resolution 2014-22 will provide the required notification to PRM. Recommended Action: Approval of the Consent Agenda will forward Resolution 2014-22 to the July 7, 2014 Regular Meeting for formal action.

The purpose of the "Workshop Consent Agenda", like the Regular Meeting Consent Agenda, is to expedite those items on an agenda that appear to be of a routine nature. The reason for incorporating items under the Workshop Consent Agenda is to meet the Town Code requirement of having all items presented in a Workshop meeting before scheduling for approval in a formal meeting. Any item on the Consent Agenda can be removed and placed on the Workshop Agenda by any member of the Town Commission or by the Town Manager.

Jim Brown, Mayor; Jack Duncan, Vice-Mayor;
Lynn Larson, District 1; Terry Gans, District 3;
Pat Zunz, District 5; Phill Younger, At-Large; Irwin Pastor, At-Large

All items remaining on the Consent Agenda will be declared by the Mayor as approved for scheduling on a subsequent formal meeting for discussion and action.

Discussion Items for Consideration of the Town Commission

8. Manatee County and Sarasota County Emergency Operations Chiefs Update for 2014 Hurricane Season

Don Hermey, Manatee County Emergency Operations Chief and Ed McCrane, Sarasota County Emergency Operations Chief will discuss preparation and coordination efforts for the 2014 Hurricane Season. Recommended Action: None, informational only.

9. Status Report on Sarasota County Proposal to Provide Dispatch Services

Sarasota County representative, Jerry Wheeler, and Town staff will provide a status report regarding the on-going feasibility study of Sarasota County's proposed consolidation of Dispatch services, Venice and North Port service integration, anticipated schedule for Longboat Key, including a decision-making timeline for the Town Commission. Recommended Action: None, informational only.

10. Canal Funding Report

At the December 11, 2013 Regular Workshop Meeting the Town Commission heard a staff presentation on the background and current conditions of the Town's canals. The Commission requested further review and an evaluation of funding methodology used to fund the 2002-2003 project. Recommended Action: Pending discussion, provide direction to Manager.

11. Bayfront Park Update

Town staff will present an update on efforts to develop a concept plan, amenities, and general layout for the Bayfront Park property. This item is placed on the June 16, 2014 Regular Workshop Meeting for Commission consideration. Recommended Action: Pending discussion, provide direction to Manager.

12. Proposed Ordinance 2014-21, Providing for a 7-Year Franchise Agreement with Waste Management to Provide Solid Waste Collection Services

At the March 17, 2014 Regular Workshop Meeting the Town Commission established the level of service for solid waste collection. The Town Manager has negotiated a franchise agreement with Waste Management Inc. of Florida. Ordinance 2014-21 provides for approval and adoption of the Solid Waste Collection Franchise Agreement. Recommended Action: Pending discussion, forward Ordinance 2014-21 to June 16, 2014 Special Meeting for first reading.

13. Ordinance 2013-26, Amending the Comprehensive Plan, Personal Wireless Service Facilities

On October 7, 2013 the Town Commission held first reading and public hearing of Ordinance 2013-26, amending the Comprehensive Plan related to personal wireless service facilities. The Commission directed staff to revise the Ordinance and bring back for second reading and public hearing. As a result of proposed revisions to the telecommunication ordinance, and the importance of Comprehensive Plan protections for the community, staff no longer supports adoption of Ordinance 2013-26. Recommended Action: None, informational only. (Ordinance 2013-26 is advertised for second reading and public hearing at the June 30, 2014 Special Meeting.)

14. Proposed Ordinance 2013-20, Amending Chapter 158, Outline Development Plan and Planned Unit Development Process

At their May 27, 2014 Regular Meeting the Planning & Zoning Board recommended approval and forwarded Ordinance 2013-20 to the Town Commission's June 16, 2014 Regular Workshop Meeting for consideration. Ordinance 2013-20 amends the Town's Land Development Code to address issues in the Town's process for approval of Outline Development Plans (ODP) and Planned Unit Developments (PUD). Recommended Action: Pending discussion, forward Ordinance 2013-20 to the June 16, 2014 Special Meeting for first reading and public hearing.

15. Proposed Ordinance 2014-25, Amending Chapter 33, Establishing Procedures for Public Hearings

The Planning and Zoning Board and the Zoning Board of Adjustment routinely hold quasi-judicial hearings for items within their jurisdiction. However, the Town Code does not establish procedures specific to input from applicants or the public. At their May 19, 2014 Regular Workshop Meeting the Town Commission directed staff to draft procedures related to public hearings to clarify expectations and provide guidance for the Boards. Recommended Action: Pending discussion, forward to June 16, 2014 Special Meeting for first reading.

16. Proposed Ordinance 2014-26, Providing for Consolidation of Firefighters', General Employees', and Police Officers' Retirement System Boards of Trustees

The Town currently administers pension plans for its three employee groups separately. Proposed Ordinance 2014-26 provides for the three plans to be administered by a single Retirement System Board of Trustees. Recommended Action: Pending discussion, forward Ordinance 2014-26 to the July 7, 2014, Regular Meeting for first reading.

17. Proposed Resolution 2014-21, Transferring Phase II Infrastructure Surtax Residual Balances to Phase III for the Purpose of Purchasing Police Vehicles and Fire Department Equipment in Accordance with the FY 2015 – FY 2019 Capital Improvement Plan

An internal audit performed in September 2013 revealed an unused portion of Phase II monies and accrued interest totaling \$297,168. Proposed Resolution 2014-21 provides for the additional allocation of those project funds to the Public Safety category for purchase of Police vehicles and Fire equipment in fiscal years 2015 through 2019 in accordance with the 5-year Capital Improvement Plan. Recommended Action: Pending discussion, forward Resolution 2014-21 to the July 7, 2014 Regular Meeting for formal action.

18. Commemoration of Service Honoring Former Police Chief Wayne C. McCammon

Police Chief Pete Cumming will present for Commission consideration a commemoration honoring former Police Chief McCammon's years of service as a former Police Chief and community leader. Recommended Action: Pending discussion, provide direction to Manager.

Public to be Heard

19. Opportunity for Public to Address Town Commission

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Town Commission Comments

Town Attorney Comments

Town Manager Comments

Press to be Heard

Adjournment

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-373-7002.