



Town of Longboat Key
Town Hall
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REVISED as of JULY 30, 2014 *
- PUBLIC NOTICE AND AGENDA -
PRESENTATION AND INTERVIEWS REVIEW COMMITTEE MEETING

Public notice is hereby given that the Town of Longboat Key has scheduled a committee meeting to discuss, share initial evaluations and rank proposals received for Request for Proposal (RFP) #14-010, Planning Consulting Services For Development Of Town Center Concepts And Overlay Zoning District on **AUGUST 21, 2014 at 9:00 a.m.** at the Longboat Key Town Hall, Chamber, 501 Bay Isles Road, Longboat Key, Florida.

COMMITTEE MEMBERS: Alaina Ray, Planning Zoning Building Director (Voting Member); Anne Ross, Asst. Town Manager (Voting Member); Juan Florensa, Public Works Director (Voting Member); John Osborne, Manatee County Planning Official (Voting Member), Jeff Poleshek, Asst. Vice President and Director of Facilities Operations, Ringling College of Art and Design (Voting member); Steve Schield, Town of Longboat Key, Planner (Voting member); Warren Simonds Ph.D., Vice President and Chief Marketing Officer Willis Smith Construction (Voting member); and Maggie Mooney-Portale, Town Attorney (Non-Voting member); Traci A. Moore, Financial Specialist (Non-Voting member of the committee who will provide direction to voting committee members and take minutes.)

1. Call To Order
2. Introduction of Committee Members
3. Presentations and Interviews to individual firms.

Tindale-Oliver & Associates, Inc.	9:05 – 9:50 AM*
Hoyt Architects	10:00 –10:45 AM
Keith & Schnars, PA	11:00 – 11:45 PM
Cooper Carry	12:00 –12:45 PM*
4. Public Comment
5. Lunch Break @ 1pm (30-45 minutes)
6. Discussion and Ranking
7. Adjournment



Pursuant to Subsection 286.0113(2)(b)1., Florida Statutes, "(a)ny portion of a meeting at which a negotiation with a vendor is conducted pursuant to a competitive solicitation, at which a vendor makes an oral presentation as part of a competitive solicitation, or at which a vendor answers questions as part of a competitive solicitation is exempt from s. 286.011 and s. 24(b), Art. I of the State Constitution." Accordingly, the presentations will not be open to the public and representative from presenting firms will only be permitted to be present during their assigned presentation time.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-373-7002.