

***This meeting will be live-streamed via the Town's website***



## **Town of Longboat Key Town Commission**

**Town Hall  
501 Bay Isles Road  
Longboat Key, FL 34228  
(941) 316-1999**

[WWW.LONGBOATKEY.ORG](http://WWW.LONGBOATKEY.ORG)

---

### **- AGENDA - REGULAR WORKSHOP MEETING**

1:00 PM

September 15, 2014

#### Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.

#### **Call to Order and Pledge of Allegiance**

#### **Public to be Heard**

1. Opportunity for Public to Address Town Commission

At each meeting the Town Commission sets aside a time for the public to address issues that are not on the agenda.

#### **Committee Reports and Communications**

2. Manatee County Special Liaison Report
3. Sarasota County Special Liaison Report
4. Manasota League of Cities Report
5. Other Reports

#### **Consent Items for Consideration of the Town Commission**

6. Proposed Ordinance 2014-32, Establishing the Dates for the Town's Preliminary and General Municipal Elections and Early Voting Schedule

The Town Charter establishes the Town's General Municipal Election for the third Tuesday in March with an option to align the Town's election with any other County administered election. Proposed Ordinance 2014-32 has been drafted for Commission consideration to confirm the Preliminary, (if required), General Municipal, and early voting dates for 2015 Town elections. Recommended Action: Approval of the Consent Agenda will forward Ordinance 2014-32 to the October 6, 2014 Regular Meeting for first reading.

7. Proposed Resolution 2014-29, Amending Section 15, Holidays of the Personnel Rules and Regulations (PRRs)

The Town Commission adopted Resolution 2002-05, which provides for the holiday schedule for Town Employees. The Town's Personnel Rules and Regulations, provides for "one other day, before or after December 25, may be designated as a holiday by the Town Manager with approval of the Town Commission". This Resolution is placed on the September 15, 2014 Regular Workshop Consent Agenda to incorporate previous Commission action regarding Veterans' Day (in lieu of a birthday holiday) and to authorize the Town Manager to designate the additional day before or after Christmas as a holiday. Recommended Action: Approval of the Consent Agenda will forward Resolution 2014-29 to the October 6, 2014 Regular Meeting for formal action.

---

Jim Brown, Mayor; Jack Duncan, Vice-Mayor;  
Lynn Larson, District 1; Terry Gans, District 3;  
Pat Zunz, District 5; Phill Younger, At-Large; Irwin Pastor, At-Large

## 8. Update on Floodplain Management Plan - 2014 Annual Report & Community Rating System (CRS)

The Town participates in a Community Rating System (CRS) that provides flood insurance discounts to the Town's residents. One of the requirements to participate in the CRS is to maintain a floodplain management plan and provide an annual report to the governing body. Recommended Action: Approval of the Consent Agenda will confirm delivery of the required Annual Report and CRS Update to the governing body.

*The purpose of the "Workshop Consent Agenda", like the Regular Meeting Consent Agenda, is to expedite those items on an agenda that appear to be of a routine nature. The reason for incorporating items under the Workshop Consent Agenda is to meet the Town Code requirement of having all items presented in a Workshop meeting before scheduling for approval in a formal meeting. Any item on the Consent Agenda can be removed and placed on the Workshop Agenda by any member of the Town Commission or by the Town Manager. All items remaining on the Consent Agenda will be declared by the Mayor as approved for scheduling on a subsequent formal meeting for discussion and action.*

### **Discussion Items for Consideration of the Town Commission**

## 9. Proposed Ordinance 2014-31, Chapter 74, Parking Schedules – Longbeach Village Parking

At the April 21, 2014 Regular Workshop Meeting discussion was held regarding parking issues in Longbeach Village. As a result of discussion held by Commission and recommendations proposed by Village residents, staff was directed to develop recommendations to address the parking issues to a future workshop meeting. Proposed Ordinance 2014-31 provides for amendments to Town Code, Chapter 74 to address concerns raised by residents. Recommended Action: Pending discussion, forward Ordinance 2014-31 to the October 6, 2014 Regular Meeting for first reading.

## 10. Long Term Beach Management Planning and Analysis Tools

The Town's Comprehensive Plan identifies the important objectives for maintaining a healthy beach. Staff, the Town Attorney, and Town's consultants have developed a fiscally responsible, long-term, beach management plan. Detailed information regarding this plan and the resulting Ordinance 2014-29 will be presented at the September 15, 2014 Regular Workshop. Recommended Action: Pending discussion, forward Ordinance 2014-29 to the October 6, 2014 Regular Meeting for first reading.

## 11. Proposed Resolution 2014-28, General Obligation Note Refunding Bond, Series 2014

BB&T Bank is offering a fixed interest rate of 3.09% with final maturity of October 1, 2029 to partially refund the Town's General Obligation Notes issued in 2009 at a rate of 5.20%. The preliminary Net Present Value (PV) Savings is estimated at \$904,645 over fifteen years. These savings will be achieved through an annual reduction in debt service payments of \$75,766 for Fiscal Years 2015-2029. Proposed Resolution 2014-28 provides authorization for General Obligation Note refunding and is presented for Commission consideration at the September 15, 2014 Regular Workshop Meeting. Recommended Action: Pending discussion, forward Resolution 2014-28 to the September 22, 2014 Special Meeting for formal action.

## 12. Town Center Update

At the September 8, 2014 Regular Meeting the Town Commission requested an update on efforts toward the Town Center. A presentation will be provided to the Commission outlining the efforts to date and the anticipated process for the development of Town Center concepts and a new zoning overlay district. Recommended Action: None, informational only.

## 13. Update on Tourism and Commercial Revisions to Comprehensive Plan and Land Development Code

At the September 8, 2014 Regular Meeting the Town Commission requested an update on efforts toward the revisions to the Comprehensive Plan and Land Development Code (LDC) to address nonconforming Tourism and Commercial properties. A presentation will be provided to the Town Commission outlining the efforts to date, and the anticipated process for the revisions to the Comprehensive Plan and LDC. Recommended Action: None, informational only.

#### 14. 2014-2015 Legislative Priorities

Each year the Town establishes legislative priorities for submittal to the Sarasota County Legislative Delegation, Manatee County Legislative Delegation, and the Manasota League of Cities. The Town Manager will seek Commission direction regarding issues to be brought forward for consideration during this legislative session. Recommended Action: Pending discussion, forward 2014-2015 Legislative Priorities to the October 6, 2014 Regular Meeting for formal action.

#### 15. Proposed 2015 Town Commission Meeting Schedule

Each year the Town Commission establishes their annual meeting schedule for the upcoming calendar year. The proposed 2015 Town Commission Meeting Schedule is being forwarded for consideration at the September 15, 2014 Regular Workshop Meeting. Recommended Action: Pending discussion, forward 2015 Town Commission Meeting Schedule to the October 6, 2014 Regular Meeting Consent Agenda for formal action.

<b>Town Commission Comments</b>
---------------------------------

<b>Town Attorney Comments</b>
-------------------------------

<b>Town Manager Comments</b>
------------------------------

<b>Press to be Heard</b>
--------------------------

<b>Adjournment</b>
--------------------

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-373-7002.