



This meeting will be live-streamed via the Town's website

Town of Longboat Key Town Commission

Town Hall

501 Bay Isles Road

Longboat Key, FL 34228

WWW.LONGBOATKEY.ORG

- AGENDA - REGULAR WORKSHOP MEETING

1:00 PM

October 20, 2014

Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.

Call to Order and Pledge of Allegiance

Public to be Heard

1. Opportunity for Public to Address Town Commission

At each meeting the Town Commission sets aside a time for the public to address issues that are not on the agenda.

Committee Reports and Communications

2. Manatee County Special Liaison Report
3. Sarasota County Special Liaison Report
4. ManaSota League of Cities Report
5. Other Reports

Consent Items for Consideration of the Town Commission

6. Confirmation of Continued Support of Longboat Key Kiwanis Club Gourmet Lawn Party

At the November 4, 2013 Regular Meeting the Town Commission reaffirmed the Town's support of this annual charitable fund raising event. The Town has traditionally assisted the Longboat Key Kiwanis Club organizers by providing limited staffing of Public Works employees for the delivery and set-up of tents and small generators. This item is placed on the Consent Agenda for the Commission to consider continuation of their support. Recommended Action: Approval of the Consent Agenda will forward this item to the November 3, 2014 Regular Meeting for formal action.

The purpose of the "Workshop Consent Agenda", like the Regular Meeting Consent Agenda, is to expedite those items on an agenda that appear to be of a routine nature. The reason for incorporating items under the Workshop Consent Agenda is to meet the Town Code requirement of having all items presented in a Workshop meeting before scheduling for approval in a formal meeting. Any item on the Consent Agenda can be removed and placed on the Workshop Agenda by any member of the Town Commission or by the Town Manager. All items remaining on the Consent Agenda will be declared by the Mayor as approved for scheduling on a subsequent formal meeting for discussion and action.

Discussion Items for Consideration of the Town Commission

7. Discussion Regarding Utility Undergrounding Study and Proposed Ordinance 2014-33, Providing for Referendum for Underground Utilities Along Gulf of Mexico Drive and Proposed Ordinance 2014-34, Providing for Referendum for Underground Utilities Within Neighborhoods

Jim Brown, Mayor; Jack Duncan, Vice-Mayor;
Lynn Larson, District 1; Terry Gans, District 3;
Pat Zunz, District 5; Phill Younger, At-Large; Irwin Pastor, At-Large

The Town of Longboat Key has conducted a cost analysis associated with undergrounding utility lines along Gulf of Mexico Drive and research related to undergrounding utility lines within neighborhoods. Ordinances have been prepared to seek voter approval for these proposed projects. The Ordinances provide for referenda to be placed on the ballot for the March 10, 2015 General Municipal Election. Town staff will present PowerPoint presentations that outline each utility undergrounding project and discuss the respective Ordinance. This item is placed on the October 20, 2014 Regular Workshop Meeting for Commission consideration. Recommended Action: Pending discussion, forward Ordinance 2014-33 and Ordinance 2014-34 to the October 20, 2014 Special Meeting for first reading.

8. 2014 Beach Update

At the January 21, 2014 Regular Workshop Meeting, Olsen Associates, Inc. (OAI) provided an overview of beach conditions based upon the 2013 shoreline survey. Dr. Albert E. Browder, PE, Olsen & Associates will present an update on the status of the Town's beach based on the August 2014 annual monitoring and survey, as well as planning efforts to date. Recommended Action: Pending discussion, provide direction to Manager.

9. Bayfront Park Update and Discussion

On October 30, 2014 the Town will host a public input meeting to seek comments regarding the Concept Plan for improvements and planned amenities for Bayfront Park. At a recent joint meeting held with Sarasota County Board of County Commissioners the Concept Plan was discussed. The Town Commission placed this item on the October 20, 2014 Regular Workshop Meeting for a staff update and additional discussion. Recommended Action: Pending discussion, provide direction to Manager.

10. Proposed Resolution 2014-25, Amending the Investment Policy for the Town of Longboat Key

At their May 22, 2014 Investment Advisory Committee Meeting the Town's investment advisor and Committee developed a recommendation to amend the Investment Policy for the Town of Longboat Key. Steve Alexander, PFM Investment Advisor, will attend the October 20, 2014 Regular Workshop Meeting to make a presentation regarding the recommended changes to the Town's Investment Policy and to answer questions. Recommended Action: Pending discussion, forward Resolution 2014-25 to the November 3, 2014 Regular Meeting for formal action.

11. Proposed Ordinance 2014-35, Amending the Fiscal Year 2013-2014 Building Fund Budget to Increase the Reimbursement Rate to the General Fund for Direct and Indirect Costs Related to Building Fund Activities

The Finance Department has recalculated the indirect cost allocation of Building Department overhead costs contained within the General Fund operating departments, resulting in an increase in the annual transfer from the Building Department to the General Fund. Proposed Ordinance 2014-35 provides for a budget amendment to increase the reimbursement rate to the General Fund for Building Fund activities. Recommended Action: Pending discussion, forward Ordinance 2014-35 to the November 3, 2014 Regular Meeting for first reading and public hearing.

12. Proposed Ordinance 2014-36, Amending the Fiscal Year 2013-2014 Budget for Tennis Center

Tennis Center expenditures exceeded budgeted appropriations by \$86,193 of which \$55,018 are covered by additional Tennis Center revenues. The remaining shortfall of \$31,175 is recommended to be covered by a transfer from General Services' Red Tide Contingency. This transfer does not affect the fund balance in the General Fund. Proposed Ordinance 2014-36, amends the FY 2013-2014 Budget for the Tennis Center and is placed on the October 20, 2014 Regular Workshop Meeting for Commission consideration. Recommended Action: Pending discussion, forward Ordinance 2014-36 to the November 3, 2014 Regular Meeting for first reading and public hearing.

13. Proposed Resolution 2014-30, Providing for Fiscal Year 2013-2014 Year End Budget Transfers

The Town Charter requires that sufficient budgets are available in each General Ledger account to cover expenditures charged to the account. Each year staff prepares the required budget transfer documentation to balance surplus accounts and those with shortfalls. Proposed Resolution 2014-30, provides a complete listing of recommended transfers for individual accounts, as well as the reason for surplus or shortfall, and is presented for Commission consideration at the October 20, 2014 Regular Workshop Meeting. Recommended Action: Pending discussion, forward Resolution 2014-30 to the November 3, 2014 Regular Meeting for formal action.

Town Commission Comments

Town Attorney Comments

Town Manager Comments

Press to be Heard

Adjournment

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-373-7002.