



*This meeting will be live-streamed via the Town's website*

## Town of Longboat Key Town Commission

Town Hall

501 Bay Isles Road

Longboat Key, FL 34228

(941) 316-1999

[WWW.LONGBOATKEY.ORG](http://WWW.LONGBOATKEY.ORG)

### - AGENDA - REGULAR MEETING

7:00 PM

November 3, 2014

#### Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.

#### **Call to Order and Pledge of Allegiance**

#### **Proclamations and Special Presentations**

#### **Public to be Heard**

##### 1. Opportunity for Public to Address Town Commission

At each meeting the Town Commission sets aside a time for the public to address issues that are not on the agenda.

#### **Approval of Minutes**

2. October 6, 2014 Joint Meeting with Sarasota Board of County Commission; October 6, 2014 Regular Meeting; October 20, 2014 Joint Meeting with Planning and Zoning Board; October 20, 2014 Regular Workshop; and October 20, 2014 Special Meeting Minutes.

#### **Committee Reports and Communications**

3. Manatee County Special Liaison Report
4. Sarasota County Special Liaison Report
5. Manasota League of Cities Report
6. Other Reports

#### **Closing and Action on Consent Agenda**

##### 7. Confirmation of Continued Support of Longboat Key Kiwanis Club Gourmet Lawn Party

At the November 4, 2013, Regular Meeting the Town Commission reaffirmed the Town's support of this annual charitable fund raising event. The Town has traditionally assisted the Longboat Key Kiwanis Club organizers by providing limited staffing of Public Works employees for the delivery and set-up of tents and small generators. This item was considered and forwarded from the October 20, 2014, Regular Workshop Meeting Consent Agenda for the Commission to confirm their continued support. Recommended Action: Approval of the Consent Agenda confirms the Town Commission's support of the Kiwanis Club Gourmet Lawn Party.

The purpose of the Consent Agenda is to expedite those items on an agenda that appear to be of a routine nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Agenda by any member of the Town Commission without having to make a motion, receive a second, or submit to a vote; otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda is a vote of confirmation to the action noted in each item.

### **Ordinances - First Reading and Public Hearing**

8. Ordinance 2014-22, Rezoning of 5810 Gulf of Mexico Drive from Single-Family Low-Medium Density Mixed Residential District (R-3SF) to Open Space – Conservation (OS-C), and 4110 Gulf of Mexico Drive from Limited Commercial (C-1) to Open Space – Active (OS-A)

The Town-owned property at 5810 Gulf of Mexico Drive (GMD) is designated as Open Space-Conservation in the Future Land Use Map (FLUM) and the Town-owned property at 4110 Gulf of Mexico Drive is designated Open Space-Active in the FLUM. Ordinance 2014-22 provides for re-zoning the properties to be consistent with the FLUM designation. At their September 16, 2014 Regular Meeting the Planning & Zoning (P&Z) Board recommended approval of the rezoning of 5810 and 4110 Gulf of Mexico Drive. This item is placed on the November 3, 2014 Regular Meeting for first reading and public hearing. Recommended Action: Pending first reading, public hearing, and discussion, forward Ordinance 2014-22 to the December 1, 2014 Regular Meeting for second reading, public hearing and adoption.

9. Ordinance 2014-35, Amending the Fiscal Year 2013-2014 Building Fund Budget to Increase the Reimbursement Rate to the General Fund for Direct and Indirect Costs Related to Building Fund Activities

The Finance Department has recalculated the indirect cost allocation of Building Department overhead costs contained within the General Fund operating departments, resulting in an increase in the annual transfer from the Building Department to the General Fund. Ordinance 2014-35 provides for a budget amendment to increase the reimbursement rate to the General Fund for Building Fund activities. This item was considered at the October 20, 2014, Regular Workshop Meeting and forwarded to the November 3, 2014, Regular Meeting for first reading and public hearing. Recommended Action: Pending first reading, public hearing, and discussion, forward Ordinance 2014-35 to the December 1, 2014, Regular Meeting for second reading and public hearing.

10. Ordinance 2014-36, Amending the Fiscal Year 2013-2014 Budget for Tennis Center in the Amount of \$ 30,112 from General Services' Red Tide Contingency

Tennis Center expenditures exceeded budgeted appropriations by \$86,676 of which \$56,564 are covered by additional Tennis Center revenues. The remaining shortfall of \$30,112 is recommended to be covered by a transfer from General Services' Red Tide Contingency. This transfer does not affect the fund balance in the General Fund. Ordinance 2014-36, amends the FY 2013-2014 Budget for the Tennis Center and was considered at the October 20, 2014, Regular Workshop Meeting and forwarded to the November 3, 2014, Regular Meeting for first reading and public hearing. Recommended Action: Pending first reading, public hearing, and discussion, forward Ordinance 2014-36 to the December 1, 2014, Regular Meeting for second reading and public hearing.

### **Ordinances - Second Reading and Public Hearing**

11. Ordinance 2014-29, Establishing Gulfside Beach District A and Bayside Beach District B, Amending Chapter 92, Parks, Public Beaches, and Public Beach Accesses

The Town's Comprehensive Plan identifies the important objectives for maintaining a healthy beach. Staff, the Town Attorney, and Town's consultants have developed a fiscally responsible, long-term, beach management plan which includes establishment of special taxing districts for future beach maintenance project funding. Detailed information regarding this plan and the resulting Ordinance 2014-29 was presented at the September 15, 2014, Regular Workshop, was forwarded to the October 6, 2014, Regular Meeting for first reading, and following first reading was forwarded to the November 3, 2014, Regular Meeting for second reading and public hearing. Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2014-29.

## 12. Ordinance 2014-31, Amending Chapter 74, Parking Schedules – Longbeach Village Parking

At the April 21, 2014, Regular Workshop Meeting discussion was held regarding parking issues in Longbeach Village. As a result of discussion held by Commission and recommendations proposed by Village residents, staff was directed to develop recommendations to address the parking issues to a future workshop meeting. Ordinance 2014-31 provides for amendments to Town Code, Chapter 74 to address concerns raised by residents and was presented for Commission consideration at the September 15, 2014, Regular Workshop, was forwarded to the October 6, 2014, Regular Meeting for first reading, and following first reading was forwarded to the November 3, 2014, Regular Meeting for second reading and public hearing. Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2014-31.

## 13. Ordinance 2014-32, Establishing the Dates for the Town's Preliminary and General Municipal Elections and Early Voting Schedule

The Town Charter establishes the Town's General Municipal Election for the third Tuesday in March with an option to align the Town's election with any other County administered election. Ordinance 2014-32 was drafted for Commission consideration to confirm the Preliminary, (if required), General Municipal, and early voting dates for 2015 Town elections. Ordinance 2014-32 was forwarded from the September 15, 2014, Regular Workshop, to the October 6, 2014, Regular Meeting for first reading, and following first reading was forwarded to the November 3, 2014, Regular Meeting for second reading and public hearing. Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2014-32.

### Resolutions

#### 14. Resolution 2014-25, Amending the Investment Policy for the Town of Longboat Key

At their May 22, 2014, Investment Advisory Committee Meeting the Town's investment advisor and Committee developed a recommendation to amend the Investment Policy for the Town of Longboat Key. Steve Alexander, PFM Investment Advisor, attended the October 20, 2014, Regular Workshop Meeting with a presentation regarding the recommended changes to the Town's Investment Policy. The Town Commission forwarded Resolution 2014-25 to the November 3, 2014, Regular Meeting for formal action. Recommended Action: Pending discussion, pass Resolution 2014-25.

#### 15. Resolution 2014-30, Providing for Fiscal Year 2013-2014 Year End Budget Transfers

The Town Charter requires that sufficient budgets are available in each General Ledger account to cover expenditures charged to the account. Each year staff prepares the required budget transfer documentation to balance surplus accounts and those with shortfalls. Resolution 2014-30, provides a complete listing of recommended transfers for individual accounts, as well as the reason for surplus or shortfall, and was presented for Commission consideration at the October 20, 2014, Regular Workshop Meeting. Resolution 2014-30 was forwarded to the November 3, 2014, Regular Meeting for formal action. Recommended Action: Pending discussion, pass Resolution 2014-30.

### Town Commission Comments

### Town Attorney Comments

### Town Manager Comments

### Press to be Heard

### Adjournment

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.). In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-373-7002.