



***This meeting will be live-streamed via the Town's website***

## **Town of Longboat Key Town Commission**

**Town Hall**

**501 Bay Isles Road  
Longboat Key, FL 34228**

**(941) 316-1999**

**[WWW.LONGBOATKEY.ORG](http://WWW.LONGBOATKEY.ORG)**

## **- AGENDA - REGULAR WORKSHOP MEETING**

1:00 PM

March 23, 2015

### Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.

### **Call to Order and Pledge of Allegiance**

### **Public to be Heard**

#### 1. Opportunity for Public to Address Town Commission

At each meeting the Town Commission sets aside a time for the public to address issues that are not on the agenda.

### **Committee Reports and Communications**

2. Manatee County Special Liaison Report
3. Sarasota County Special Liaison Report
4. Manasota League of Cities Report
5. Other Reports

### **Consent Items for Consideration of the Town Commission**

#### 6. Proposed Ordinance 2015-13, Providing for Pass-Through of Manatee County Rate Increase

On November 18, 2014 the Manatee County Board of County Commissions enacted Resolution R-14-154 which authorized two consecutive yearly wholesale water and wastewater rate increases. Town Commission policy direction has been to pass-through Manatee County rate changes to the Town's utility ratepayers, per Town Code. The first Manatee County rate increase was effective on January 1, 2015, with the second effective on January 1, 2016. Proposed Ordinance 2015-13 formalizes the utility rate increase pass-through and is placed on the March 23, 2015 Regular Workshop Meeting for Commission consideration. Recommended Action: Approval of the Consent Agenda will forward Ordinance 2015-13 to the April 6, 2015 Regular Meeting for first reading.

#### 7. Proposed Resolution 2015-03, Written Notice of Intent to Withdraw from Public Risk Management of Florida (PRM) Pool

The Town purchases its liability, auto, and property (LAP) insurances through a risk management and self-insurance association called Public Risk Management of Florida (PRM). The Town is currently reviewing all insurance policies through an independent risk manager. This Resolution allows us to timely withdraw from the PRM pool in the event the Town seeks and receives a better quote or better coverage for LAP insurance for FY 2015-2016. Recommended Action: Approval of the Consent Agenda will forward Resolution 2015-03 to the April 6, 2015 Regular Meeting for formal action.

Jack Duncan, Mayor; Terry Gans, Vice-Mayor;  
Lynn Larson, District 1; Jack Daly, District 4; Pat Zunz, District 5;  
Phill Younger, At-Large; Irwin Pastor, At-Large

## 8. Annual Review of Current Ad Hoc Committees

Pursuant to Resolution 2000-05, the Town Commission shall review the list of ad hoc committees at either a special workshop, or the first regular workshop, following the annual General Municipal Election each March for determination of which ad hoc committees shall be continued. If no formal action is taken to continue the committee, the committee automatically sunsets. Committees for review and consideration are the Finance Committee, Community Center Advisory Committee and the ULI Implementation Advisory Committee. Recommended Action: Approval of the Consent Agenda will forward Resolutions for reconstituting Ad Hoc Committees to the April 6, 2015 Regular Meeting for formal action.

## 9. Consideration of Letter of Support for Sarasota County Primary Care Partnership

The Town of Longboat Key Commission is being asked to support continuation of the current public/private partnership between the Sarasota County Department of Health (DOH) and the Community Health Centers of North Port. This partnership serves more than 30,000 citizens per year at three health centers in Sarasota County. There is concern that the Florida Department of Health will require Sarasota-DOH to reduce its participation and/or withdraw from providing primary care services in the community. The loss of this partnership would have a significant impact on Sarasota County and its citizens. Recommended Action: Approval of the Consent Agenda will authorize a letter of support to be send under the Mayor's signature.

*The purpose of the "Workshop Consent Agenda", like the Regular Meeting Consent Agenda, is to expedite those items on an agenda that appear to be of a routine nature. The reason for incorporating items under the Workshop Consent Agenda is to meet the Town Code requirement of having all items presented in a Workshop meeting before scheduling for approval in a formal meeting. Any item on the Consent Agenda can be removed and placed on the Workshop Agenda by any member of the Town Commission or by the Town Manager. All items remaining on the Consent Agenda will be declared by the Mayor as approved for scheduling on a subsequent formal meeting for discussion and action.*

### **Discussion Items for Consideration of the Town Commission**

## 10. Roundabout Options for Intersection at Gulf of Mexico Drive and Broadway, and Gulf of Mexico Drive and Longboat Club Road

Based on ongoing efforts for improvements to Gulf of Mexico Drive (GMD), the Town engaged the professional services of Michael Wallwork, P.E. of Alternate Street Designs, PA to develop concept designs for potential roundabouts at the intersections of GMD and Broadway, and GMD and Longboat Club Road. These concept designs will be presented for Commission consideration at the March 23, 2015 Regular Workshop Meeting. Recommended Action: Pending discussion, provide direction to Manager.

## 11. Dispatch Service Options

Sarasota and Manatee Counties are in the process of improving their 911 call-taking, dispatch operations, and radio systems. Emerging technology also requires the Town to make some changes to our current dispatch system. Town staff will describe the Town's current situation, present options available with Sarasota County and Manatee County, review service levels, costs, technology, and employee impacts. Recommended Action: Pending discussion, provide direction to Manager.

## 12. Inflow and Infiltration (I&I) Study Results

The Town Commission requested a staff update on the recent I&I study as well as an update on slip-lining, and lift station rehabilitation. Longboat Key resident, Lenny Landau will give a summary of his I&I analysis of the Town's wastewater collection system. Following Mr. Landau's presentation, staff and consultant will give results of I&I study performed in 2014. Recommended Action: None, informational only.

## 13. Consideration of Memorandum of Understanding Between Sarasota County Property Appraiser and Town of Longboat Key Taxing District for Homestead Exemption Fraud Reduction

Based on his research on methods to uncover homestead tax exemption fraud, Sarasota County Property Appraiser Bill Furst has proposed an interlocal agreement between Sarasota County taxing authorities and Tax Management Associates (TMA). TMA specializes in assisting governments in identifying and investigating potential fraudulent homestead exemptions, and recovers ad valorem property tax revenue that would otherwise be unbilled and uncollected. A Memorandum of Understanding between the Sarasota

County Property Appraiser and the Town of Longboat Key is placed on the March 23, 2015 Regular Workshop Meeting for Commission consideration. Recommended Action: Pending discussion, forward to the April 6, 2015 Regular Meeting Consent Agenda for formal action.

**14. Proposed Resolution 2015-04, Providing for Modifications to the Road Impact Fee Interlocal Agreement Between Sarasota County and the Town of Longboat Key**

The Road Impact Fee Interlocal Agreement between the Town and Sarasota County provides for the establishment, collection, use, and reporting, of certain road impact fees collected by the County within the Longboat Key District. Currently the funds are designated for eligible improvements at the intersection of U.S. 41 and Gulfstream unless the County is notified otherwise by Resolution of the Town. Proposed Resolution 2015-04 provides for modifications to the Road Impact Fee Interlocal Agreement to designate turn lanes on Gulf of Mexico Drive (S.R. 789) as the highest priority project for use of impact fees collected within the Town of Longboat Key. Recommended Action: Pending discussion, provide direction to Manager.

**15. Proposed Ordinance 2015-03, Comprehensive Plan Amendment, Capital Improvements Element**

At their February 17, 2015 Regular Meeting the Planning & Zoning Board recommended approval of proposed Ordinance 2015-03 as written. Proposed Ordinance 2015-03 provides for a Comprehensive Plan Amendment, Capital Improvements Element and was forwarded for Town Commission consideration at their March 23, 2015 Regular Workshop Meeting. Recommended Action: Pending discussion, forward to April 6, 2015 Regular Meeting for first reading and public hearing.

**16. Proposed Ordinance 2015-12, Amending Chapter 110.01 (A)(7) Alcohol Sales**

At the February 2, 2015 Regular Meeting the Town Commission directed staff to bring forward an agenda item amending Chapter 110.01(A)(7) to more closely align with regulations in neighboring municipalities and Sarasota County. Proposed Ordinance 2015-12 is placed on the March 23, 2015 Regular Workshop Meeting for Commission consideration. Recommended Action: Pending discussion, forward to April 6, 2015 Regular Meeting for first reading and public hearing.

**17. Commission Appointments to Committees Named in Town Code and to Outside Agencies**

Each year following the General Municipal Election the Town Commission considers appointments of its members to committees named in the Town Code or as required by outside agencies. A list of last year's appointments is provided for review and consideration for appointment or reappointment. This item is placed on the March 23, 2015 Regular Workshop Meeting for Commission nominations for appointment. Recommended Action: Pending discussion, forward to the April 6, 2015 Regular Meeting Consent Agenda for formal action.

**18. Urban Land Institute (ULI) Implementation Project Update**

Planning, Zoning, and Building Director Alaina Ray will provide an update on implementation of the ULI recommendations that were presented to the Town Commission at their October 25, 2013 Special Meeting. Recommended Action: None, informational only.

**19. Request for Re-Engagement of Special Environmental Counsel Deborah Getzhoff**

The Town Commission will consider re-engagement of Special Environmental Counsel Deborah Getzhoff to continue her efforts in permitting assistance and addressing environmental issues on an as needed basis. Recommended Action: Pending discussion, provide direction to Manager.

**Town Commission Comments**

**Town Attorney Comments**

**Town Manager Comments**

**Press to be Heard**

**Adjournment**

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-373-7002.