



***This meeting will be live-streamed via the Town's website***

**Town of Longboat Key Town Commission**

**Town Hall, 501 Bay Isles Road**

**Longboat Key, FL 34228**

**[WWW.LONGBOATKEY.ORG](http://WWW.LONGBOATKEY.ORG)**

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**- AGENDA -**  
**REGULAR MEETING**

**7:00 PM**

**October 5, 2015**

**Pledge of Public Conduct**

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Chair.
- Speaking without being recognized will be considered as "Out of Order".

**Call to Order and Pledge of Allegiance**

**Public to be Heard**

**1. Opportunity for Public to Address Town Commission**

At each meeting the Town Commission sets aside a time for the public to address issues that are not on the agenda.

**Approval of Minutes**

**2. September 9 2015 Regular Meeting; September 15, 2015 Joint Planning Officials Training Session Minutes**

**Committee Reports and Communications**

3. Manatee County Special Liaison Report
4. Sarasota County Special Liaison Report
5. ManaSota League of Cities Report
6. Other Reports

**Closing and Action on Consent Agenda**

**7. Request for Temporary Closure of Bay Isles Road for Rotary Club Veterans' Day Parade**

The Longboat Key Rotary Club requests the temporary closure of Bay Isles Road for approximately 2 hours on November 11, 2015 to hold a Veterans' Day Parade. A public forums permit has been approved for the event conditioned upon this approval. Recommended Action: Approval of the Consent Agenda will authorize temporary closure of Bay Isles Road on November 11, 2015 from 2:00 – 4:00 PM.

**8. 2016 Town Commission Meeting Schedule**

Each year the Town Commission establishes their annual meeting schedule for the upcoming calendar year. The 2016 Town Commission Meeting Schedule was forwarded from the September 21, 2015 Regular Workshop Meeting Consent Agenda. Recommended Action: Approval of the Consent Agenda adopt the 2016 Town Commission Meeting Schedule.

The purpose of the Consent Agenda is to expedite those items on an agenda that appear to be of a routine nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Agenda by any member of the Town Commission without having to make a motion, receive a second, or submit to a vote; otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda is a vote of confirmation to the action noted in each item.

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Jack Duncan, Mayor; Terry Gans, Vice-Mayor;  
Lynn Larson, District 1; Jack Daly, District 4; Pat Zunz, District 5;  
Phill Younger, At-Large; Irwin Pastor, At-Large

**Ordinances - First Reading and Public Hearing****9. Ordinance 2015-20, Comprehensive Plan Amendment, Existing Infrastructure Element Results Neutral Revisions**

At their June 16, 2015 Regular Meeting the Planning & Zoning (P&Z) Board forwarded Ordinance 2015-20 to the September 21, 2015 Regular Workshop Meeting which was reviewed and forwarded to the October 5, 2015 Regular Meeting for first reading and public hearing. The "results neutral" crosswalk of the various elements of the Comprehensive Plan creates a more user-friendly Comprehensive Plan that is easier to read, understand, and apply. The crosswalk assures that the existing goals, objectives, and policies in the Comprehensive Plan that remain essential to the Town are preserved, while any extraneous content is eliminated. It also delineates strategies for successfully implementing the goals, objectives, and policies. Through the crosswalk effort, the existing goals, objectives, and policies of the Potable Water, Solid Waste, and Wastewater elements of the Plan have been converted into the framework for the new Comprehensive Plan. Recommended Action: Pending first reading, public hearing and discussion, forward to the State for review and comment, then to Town Commission for second reading and public hearing.

**10. Ordinance 2015-24 Amending the FY 2014-2015 Park & Recreation Capital Project Fund Budget to Use Unappropriated Fund Balance for Expenses Related to Bayfront Park Design Services**

A budget amendment is required to continue design work on Bayfront Park currently underway by Wannemacher Jensen Architects, Inc. The Town Manager requests a transfer from Unappropriated Fund Balance in the amount of \$53,745. Ordinance 2015-24 was forwarded from the September 21, 2015 Regular Workshop Meeting for first reading and public hearing. Recommended Action: Pending first reading, public hearing and discussion, forward Ordinance 2015-24 to the November 2, 2015 Regular Meeting for second reading, and public hearing.

**11. Ordinance 2015-25, Amending the FY 2014-2015 Land Acquisition Fund Budget to Use Unappropriated Fund Balance for Expenses Related to Fund Activities**

The Town Manager requests a transfer from Unappropriated Fund Balance in the amount of \$5,334 to cover investment expenses, a permit fee, and additional expenses associated with the land purchase at 592 Bay Isles Road. Ordinance 2015-25 was forwarded from the September 21, 2015 Regular Workshop Meeting for Commission consideration. Recommended Action: Pending first reading, public hearing and discussion, forward Ordinance 2015-25 to the November 2, 2015 Regular Meeting for second reading, and public hearing.

**12. Ordinance 2015-26, Amending the FY 2014-2015 Beach Capital Project Fund Budget to Use Unappropriated Fund Balance for Expenses Related to the Beach Capital Project Fund**

Transfers of appropriations between funds, the use of unallocated fund balances or other revenue sources amend the budget and require approval by the Town Commission by Ordinance. Unanticipated expenditures related to the Beach Capital Projects Fund for increased costs of memberships, protected species monitoring, and permits require a budget transfer of \$21,750 from the Unappropriated Fund Balance to the Beach Capital Projects Fund. Ordinance 2015-26 was forwarded from the September 21, 2015 Regular Workshop Meeting for first reading and public hearing. Recommended Action: Pending first reading, public hearing and discussion, forward Ordinance 2015-26 to the November 2, 2015 Regular Meeting for second reading, and public hearing.

**13. Ordinance 2015-28, Amending the FY 2014-2015 Tennis Special Revenue Fund Budget to True Up Revenues and Expenses of the Fund**

The Town Charter requires that all line items in the budget shall be trued up at year end for any variances with the adopted budget. The final results of the Tennis Center operations will not be known until November after the fiscal year end closes. Final transfer amounts will be incorporated into Ordinance 2015-28 and brought to you at the November 2, 2015 Regular Meeting. Ordinance 2015-28 was forwarded from the September 21, 2015 Regular Workshop Meeting for first reading and public hearing in order to meet requirements of a workshop and two public hearings. Recommended Action: Pending first reading, public hearing and discussion, forward Ordinance 2015-28 to the November 2, 2015 Regular Meeting for second reading, and public hearing.

**Resolutions****14. Resolution 2015-22, Adopting the Manatee County Local Mitigation Strategy (LMS)**

The Town of Longboat Key participates in both Sarasota and Manatee County Local Mitigation Strategy Work Groups. The focus of the LMS is to reduce risks associated with all types of disaster events. The Town passed Resolution 99-13 on October 4, 1999, formally adopting the original LMS and remains active in the program. Resolution 2015-22 is for the formal adoption of the most currently revised and FEMA approved version of the Manatee County LMS. This will enable the Town to be eligible for post disaster mitigation grant funds. Recommended Action: Pending discussion, pass Resolution 2015-22.

**15. Resolution 2015-23, Adopting the 2015 Floodplain Management Plan**

As part of the Community Rating System (CRS) recertification cycle associated with the National Flood Insurance Program (NFIP), the Town must update its Floodplain Management Plan via resolution. At the direction of the Town Manager, a committee was formed to update the Floodplain Management Plan. The Committee is recommending Town Commission approval of the updated 2015 Floodplain Management Plan and has developed Resolution 2015-23 per CRS requirements. Recommended Action: Pending discussion, pass Resolution 2015-23.

**16. Resolution 2015-24, Consideration of Funding Request from Longboat Key Chamber of Commerce for Town's 60<sup>th</sup> Anniversary Celebration**

At the September 21, 2015 Regular Workshop Meeting Longboat Key Chamber of Commerce President, Gail Loefgren reported on event planning to celebrate the Town's 60<sup>th</sup> Anniversary on November 14, 2015. The event will be held at Bayfront Park Recreation Center facility and grounds. The Commission forwarded this item to the October 5, 2015 Regular Meeting to review additional information and consider the event funding request. Recommended Action: Pending discussion, provide direction to Manager.

**New Business****17. Subaqueous Wastewater Forcemain Condition Assessment Report**

At the March 23, 2015 Regular Workshop Meeting the Commission directed staff to move forward with an assessment/evaluation of the existing subaqueous wastewater forcemain. Greely and Hansen was selected through our procurement process as the contractor for this project and has submitted a proposal which includes a budget, scope of work, and schedule. This item was considered at the September 21, 2015 Regular Workshop Meeting and forwarded to the October 5, 2015 Regular Meeting for formal action. Recommended Action: Pending discussion, provide direction to Manager.

**18. Appointments to Consolidated Retirement System Board of Trustees**

Ordinance 2014-26 created one retirement plan, one nine-member Board of Trustees, and one consolidated retirement fund, for all three plans, and became effective October 1, 2014. Five Trustees were appointed by the Town Commission, which included appointment of the Chair and Vice-Chair; one member each was elected by the Firefighters', General Employees', and Police Officers' employee groups; and the Town Manager appointed a designee. Two of the nine seats are up for appointment/re-appointment and are placed on the October 5, 2015 Regular Meeting for Commission consideration. Recommended Action: Pending discussion, appoint members to Town of Longboat Key Consolidated Retirement System Board of Trustees

**19. Authorization for Mayor to Execute Sovereignty Submerged Lands Easement No. 41744, New Pass and Gulf of Mexico for Beach Nourishment and Maintenance Dredging**

Execution of this submerged lands easement is a requirement of the permit application process for the Town's upcoming beach nourishment and maintenance dredging project at New Pass. This item is placed on the October 5, 2015 Regular Meeting for Commission consideration and formal action. Recommended Action: Pending discussion, authorize Mayor to execute Sovereignty Submerged Lands Easement No. 41744.

**Town Commission Comments****Town Attorney Comments**

**Town Manager Comments****Press to be Heard****Adjournment**

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-373-7022.