



***This meeting will be live-streamed via the Town's website***

## **Town of Longboat Key Town Commission**

**Town Hall, 501 Bay Isles Road**

**Longboat Key, FL 34228**

**(941) 316-1999**

[WWW.LONGBOATKEY.ORG](http://WWW.LONGBOATKEY.ORG)

# **- AGENDA -**

## **REGULAR WORKSHOP MEETING**

**1:00 PM**

**November 9, 2015**

### Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Chair.
- Speaking without being recognized will be considered as "Out of Order".

### **Call to Order and Pledge of Allegiance**

### **Public to be Heard**

#### **1. Opportunity for Public to Address Town Commission**

At each meeting the Town Commission sets aside a time for the public to address issues that are not on the agenda.

### **Committee Reports and Communications**

2. Manatee County Special Liaison Report
3. Sarasota County Special Liaison Report
4. Manasota League of Cities Report
5. Other Reports

### **Consent Items for Consideration of the Town Commission**

*The purpose of the "Workshop Consent Agenda", like the Regular Meeting Consent Agenda, is to expedite those items on an agenda that appear to be of a routine nature. The reason for incorporating items under the Workshop Consent Agenda is to meet the Town Code requirement of having all items presented in a Workshop meeting before scheduling for approval in a formal meeting. Any item on the Consent Agenda can be removed and placed on the Workshop Agenda by any member of the Town Commission or by the Town Manager. All items remaining on the Consent Agenda will be declared by the Mayor as approved for scheduling on a subsequent formal meeting for discussion and action.*

#### **6. Proposed Ordinance 2015-29, Pass-Through of Manatee County Utility Rate Increase**

On November 18, 2014, the Manatee County Board of County Commissioners passed R-14-155 authorizing a wholesale water and wastewater rate increase effective January 1, 2016. Town Commission policy has been to pass through Manatee County rate increases to the Town's utility ratepayers. Staff has prepared proposed Ordinance 2015-29, which provides for the pass-through to become effective corresponding with the Manatee County effective date. Recommended Action: Approval of the Consent Agenda will forward Ordinance 2015-29 to the December 7, 2015 Regular Meeting for first reading.

### **Discussion Items for Consideration of the Town Commission**

#### **7. Request for Density Referendum from Mr. Ryan Snyder for Property Located at 6810 Gulf of Mexico Drive**

Mr. Ryan Snyder, Esq, representing Whitney Beach, LLC is requesting Commission consideration of a referendum to allow consideration of conversion of the property located at 6810 Gulf of Mexico Drive as provided for in the Town Charter and Town Code. Recommended Action: Pending discussion, provide direction to Manager.

Jack Duncan, Mayor; Terry Gans, Vice-Mayor;  
Lynn Larson, District 1; Jack Daly, District 4; Pat Zunz, District 5;  
Phill Younger, At-Large; Irwin Pastor, At-Large

**8. Discussion Regarding Proposed Neighborhood Watch Program**

At the October 19, 2015 Town Commission Special Meeting staff was directed to prepare a presentation regarding neighborhood watch programs. The Police Chief will present information for Commission discussion and consideration. Recommended Action: Pending discussion, provide direction to Manager.

**9. Undergrounding Update**

The Town Commission requested that staff place this item for discussion following the November 3, 2015 referendum for a utility undergrounding project for Gulf of Mexico Drive. The Commission will consider next steps in moving forward based on the result of the referendum. Recommended Action: Pending discussion, provide direction to Manager.

**10. Clarification of Non-Retainer Services for Town Attorney Contract**

The Town Commission and Town Attorney entered into a Legal Services agreement dated July 8, 2013 for legal counsel services. Due to a lack of specificity in the contract on what is considered routine general counsel services, the Town Attorney has prepared a contract amendment to provide clarification regarding non-retainer services. Recommended Action: Pending discussion, provide direction to Town Attorney and Town Manager.

**11. Annual Evaluation of Town Manager**

A provision of the Town Manager’s employment agreement provides for a review and job performance evaluation by the Town Commission at least once annually. The agreement also states that the Commission shall define the goals and objectives of the Town Manager at least annually. Recommended Action: Pending discussion, provide direction to Manager.

**Town Commission Comments**

**Town Attorney Comments**

**Town Manager Comments**

**Press to be Heard**

**Adjournment**

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk’s office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-373-7022.