



This meeting will be live-streamed via the Town's website

Town of Longboat Key Town Commission
Town Hall, 501 Bay Isles Road
Longboat Key, FL 34228
WWW.LONGBOATKEY.ORG

- AGENDA -

REGULAR MEETING

7:00 PM

January 4, 2016

Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Chair.
- Speaking without being recognized will be considered as "Out of Order".

Call to Order and Pledge of Allegiance

Public to be Heard

1. Opportunity for Public to Address Town Commission

At each meeting the Town Commission sets aside a time for the public to address issues that are not on the agenda.

Approval of Minutes

2. November 9, 2015 Joint Workshop Meeting with Town Commission and Planning & Zoning Board; December 2, 2015 Regular Meeting; December 14, 2015 Regular Workshop; and December 14, 2015 Special Meeting Minutes.

Committee Reports and Communications

3. Manatee County Special Liaison Report
4. Sarasota County Special Liaison Report
5. Manasota League of Cities Report
6. Other Reports

Closing and Action on Consent Agenda

7. Request for Town Support for Longboat Key Chamber Concert and Fireworks Event

At the October 5, 2015 Regular Meeting the Town Commission approved funding assistance for a concert, fireworks, and picnic to celebrate the Town's 60th Anniversary. The fireworks portion of the event was cancelled due to weather conditions and has been rescheduled for January 23, 2016. The Longboat Key Chamber of Commerce is requesting Town Commission support for a concert and fireworks event at Bayfront Park on January 23, 2016. There is no request for funding assistance except in the form of "in kind" services from Town staff. Recommended Action: Approval of the Consent Agenda will approve the Chamber request for Town support for the January 23, 2016 Concert and Fireworks event.

8. Authorization for Town Manager to Execute Amendment #1 to Florida Department of Environmental Protection (FDEP), Division of Water Restoration Assistance Beach Management Funding Assistance Program Grant Agreement No. 14ME2, Longboat Key Beach Nourishment

The Town and FDEP entered into Agreement No. 14ME2 on December 15, 2014, that provides cost sharing for beach management program projects. Amendment 1 to this agreement increases the amount of funding for our beach program by \$1,829,974. This item was forwarded for formal action from the

Jack Duncan, Mayor; Terry Gans, Vice-Mayor;
Lynn Larson, District 1; Jack Daly, District 4; Pat Zunz, District 5;
Phill Younger, At-Large; Irwin Pastor, At-Large

December 14, 2015 Regular Workshop Meeting Consent Agenda. Recommended Action: Approval of the Consent Agenda will authorize the Manager to execute Amendment 1 to FDEP Grant Agreement 14ME2.

The purpose of the Consent Agenda is to expedite those items on an agenda that appear to be of a routine nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Agenda by any member of the Town Commission without having to make a motion, receive a second, or submit to a vote; otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda is a vote of confirmation to the action noted in each item.

Ordinances - Second Reading and Public Hearing

9. Ordinance 2015-29, Pass-Through of Manatee County Utility Rate Increase

On November 18, 2014, the Manatee County Board of County Commissioners passed R-14-155 authorizing a wholesale water and wastewater rate increase effective January 1, 2016. Town Commission policy has been to pass through Manatee County rate increases to the Town's utility ratepayers. Ordinance 2015-29, which provides for the pass-through to become effective corresponding with the Manatee County effective date, was forwarded from the December 7, 2015 Regular Meeting following first reading. Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2015-29.

10. Ordinance 2016-01, Establishing a Gulf of Mexico Drive Undergrounding Fund and Budget

On November 3, 2015, the Town's electors voted to authorize the Town's borrowing of up to \$25,250,000 for the undergrounding of utilities and street lighting along Gulf of Mexico Drive. Ordinance 2016-01 establishes a new capital fund and budget to account for all revenue sources and expenditures associated with this new capital project. First reading and public hearing of Ordinance 2016-01 was held at the December 14, 2015 Special Meeting. Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2016-01.

11. Ordinance 2016-05, Providing for Referendum to Underground Utilities in Neighborhoods

Ordinance 2016-05 provides for a second referendum question and debt authorization relating to the Neighborhood and Side Streets Utility Undergrounding Project anticipated to be posed to the Town's electorate in March 2016. Ordinance 2016-05 was considered at the December 14, 2015, Regular Workshop Meeting, and was amended prior to first reading and public hearing at the December 14, 2015 Special Meeting. Ordinance 2016-05 was forwarded to the January 4, 2016 Regular Meeting for second reading and public hearing. Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2016-05.

12. Ordinance 2016-02, Provides for Reimbursement to General Fund and Provides Funding for Referendum 2

Following approval of the referendum for undergrounding utilities along the Gulf of Mexico Drive corridor, the Town Commission directed staff to move forward with preparations for a second referendum question for undergrounding utilities within neighborhoods and on side streets. Ordinance 2016-02 provides for funding for the pre-referendum work relating to the second referendum. First reading and public hearing of Ordinance 2016-02 was held at the December 14, 2015 Special Meeting. Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2016-02.

Resolutions - Public Hearings

13. Resolution 2016-01, Gulf of Mexico Utility Undergrounding Bond Resolution

On November 3, 2015, the Town's electors voted to authorize the Town's borrowing of up to \$25,250,000 for the undergrounding of utilities and street lighting relating to Gulf of Mexico Drive. A Master Bond Resolution is required to move forward with the Gulf of Mexico Drive Undergrounding Project. Resolution 2016-01 was forwarded from the December 14, 2015 Regular Workshop Meeting to fulfill requirement for the Master Bond Resolution and requires the Town Commissioners to sign the Certificate as to Public Meetings and No Conflict of Interest form following formal action on the Resolution. Recommended Action: Pending discussion and public hearing, pass Resolution 2016-01.

14. Resolution 2016-03, Final Assessment Resolution

On December 7, 2015, the Town Commission adopted Resolution 2015-30 (the "Initial Assessment Resolution") which initiated the process for funding the Gulf of Mexico Drive Undergrounding Project (the "Project") through special assessments. The Town mailed Special Assessment Notices to all Property Owners on December 14, 2015, which contained: (1) a notice of their right to appear at the January 4, 2016 public hearing; (2) instruction to file written objections within twenty (20) days of the notice; (3) where to find the Initial Assessment Resolution and information related to the preliminary assessment roll; (4) the number of safety, reliability and aesthetic Equivalent Benefit Units (EBU's) assigned to their parcel; (5) the total assessment, if prepaid; and (6) the maximum annual payment over a 30 year financing arrangement. Resolution 2016-03 provides for the Final Assessment Resolution and will approve the maximum amount of the assessments, approve the assessment roll, and specify the method of collecting the assessments. Recommended Action: Pending discussion and public hearing, pass Resolution 2016-03.

Resolutions

15. Resolution 2016-02, Supporting the ManaSota League of Cities 2016 Legislative Priorities

At the November 12, 2015, ManaSota League of Cities Meeting, a request was forwarded for each member City to adopt a Resolution expressing support for the 2016 ManaSota League of Cities Legislative Priorities with the intent of forwarding those Resolutions to the Florida Legislature. Resolution 2016-02 was forwarded from the December 14, 2015, Regular Workshop for formal action. Recommended Action: Pending discussion, pass Resolution 2016-02.

New Business

16. Proposed Ordinance 2016-07, Establishing Town Code Section 37.05, Interfund Loan Authorization for Unrestricted Funds

Proposed Ordinance 2016-07 adds Section 37.05, Interfund Loan Authorization for Unrestricted Funds, to the Town Code and specifically authorizes the adoption of a specific policy by Resolution. This item is placed on the January 4, 2016 Regular Meeting under "New Business" for the purpose of workshop discussion. Recommended Action: Pending discussion, forward to January 19, 2016 Special Meeting for first reading.

17. Proposed Resolution 2015-27, Establishing a Policy for Interfund Loans

Proposed Resolution 2015-27, implements and provides for the formal adoption of a Financial Policy related to Interfund Loans, which is specifically proposed in Ordinance 2016-07. Resolution 2015-27 can only be considered following second reading, public hearing and adoption of Ordinance 2016-07. Assuming Ordinance 2016-07 moves forward, Resolution 2015-27 will be presented for formal action at the February 1, 2016 Regular Meeting. This item is placed on the January 4, 2016 Regular Meeting under "New Business" for the purpose of workshop discussion. Recommended Action: Pending discussion, forward to February 1, 2016 Regular Meeting for formal action.

Town Commission Comments

Town Attorney Comments

Town Manager Comments

Press to be Heard

Adjournment

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.). In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-373-7022.