

# MEMORANDUM

Date: June 26, 2012

**TO:** Town Commission

**FROM:** Dave Bullock, Town Manager

**SUBJECT:** Adoption of Revised 2012 Town Commission Meeting Dates

At the May 24, 2012 Regular Workshop Meeting the Town Commission requested staff to develop alternative Town Commission workshop meeting dates to address meeting conflicts with outside agencies.

Alternative calendars were developed and presented at the June 21, 2012 Regular Workshop Meeting for consideration. Following Commission discussion there was consensus to forward the attached 2012 Town Commission Meeting dates to the July 2, 2012 Regular Meeting for formal adoption.

Staff will be developing an ordinance amending the Town Code to address policy changes regarding meetings, agenda materials deadlines, and distribution for consideration at the September 4, 2012 Regular Meeting.

Please don't hesitate to contact me if you have any questions.

## **2012 Town Commission Meeting Dates**

<b>Meeting Dates and Times</b>
Regular Meeting – January 9 @ 7 PM <i>(due to New Year's holiday)</i>
Regular Workshop – January 19 @ 1 PM
Regular Meeting – February 6 @ 7 PM
Regular Workshop – February 16 @ 2 PM
Regular Meeting – March 5 @ 7 PM
Regular Workshop – March 15 @ 2:00 PM
Statutory Meeting – March 26 @ 7 PM
Regular Meeting – April 2 @ 7 PM
Goals & Objectives Workshop w/Community Leaders – April 11 @ 2 PM
Regular Workshop – April 19 @ 2 PM
Regular Meeting – May 7 @ 7 PM
Regular Workshop – May 24 @ 2 PM <i>(due to Governor's Hurricane Conference)</i>
Regular Meeting – June 4 @ 7 PM
Regular Workshop – June 21 @ 2 PM
<b>Special Meeting – June 29 @ 2:00 PM</b>
<b>Regular Meeting – July 2 @ 7 PM</b>
<b>Regular Meeting – September 4 @ 7 PM</b> <i>(due to September Legal Holiday)</i>
<b>Regular Workshop – September 24 @ 1 PM</b>
<b>Special Meeting to Adopt Budget – September 24 @ 5:01 PM</b>
<b>Regular Meeting – October 1 @ 7 PM</b>
<b>Regular Workshop – October 15 @ 1 PM</b>
<b>Regular Meeting – November 5 @ 7 PM</b>
<b>Regular Workshop – November 12 @ 1 PM</b>
<b>Regular Meeting – December 3 @ 7 PM</b>
<b>Regular Workshop – December 10 @ 1 PM</b>

### **2012 Annual Conferences – Informational Only**

- Florida Shore & Beach Preservation Association – February 8-10, Stuart, FL
- National Hurricane Conference – March 26-29, Orlando, FL
- Governor's Hurricane Conference – May 16-18, Ft. Lauderdale, FL
- Florida League of Cities Annual Conference – August 23-25, Hollywood, FL
- Florida Shore & Beach Preservation Association – September 26-28, Naples, FL

# 2012

<p><b>JANUARY</b></p> <p>S M T W T F S            1 2 3 4 5 6 7            8 9 10 11 12 13 14            15 16 17 18 19 20 21            22 23 24 25 26 27 28            29 30 31</p>	<p><b>FEBRUARY</b></p> <p>S M T W T F S            5 6 7 8 9 10 11            12 13 14 15 16 17 18            19 20 21 22 23 24 25            26 27 28 29</p>	<p><b>MARCH</b></p> <p>S M T W T F S            4 5 6 7 8 9 10            11 12 13 14 15 16 17            18 19 20 21 22 23 24            25 26 27 28 29 30 31</p>	<p><b>APRIL</b></p> <p>S M T W T F S            1 2 3 4 5 6 7            8 9 10 11 12 13 14            15 16 17 18 19 20 21            22 23 24 25 26 27 28            29 30</p>
<p><b>MAY</b></p> <p>S M T W T F S            6 7 8 9 10 11 12            13 14 15 16 17 18 19            20 21 22 23 24 25 26            27 28 29 30 31</p>	<p><b>JUNE</b></p> <p>S M T W T F S            3 4 5 6 7 8 9            10 11 12 13 14 15 16            17 18 19 20 21 22 23            24 25 26 27 28 29 30</p>	<p><b>JULY</b></p> <p>S M T W T F S            1 2 3 4 5 6 7            8 9 10 11 12 13 14            15 16 17 18 19 20 21            22 23 24 25 26 27 28            29 30 31</p>	<p><b>AUGUST</b></p> <p>S M T W T F S            5 6 7 8 9 10 11            12 13 14 15 16 17 18            19 20 21 22 23 24 25            26 27 28 29 30 31</p>
<p><b>SEPTEMBER</b></p> <p>S M T W T F S            2 3 4 5 6 7 8            9 10 11 12 13 14 15            16 17 18 19 20 21 22            23 24 25 26 27 28 29            30</p>	<p><b>OCTOBER</b></p> <p>S M T W T F S            7 8 9 10 11 12 13            14 15 16 17 18 19 20            21 22 23 24 25 26 27            28 29 30 31</p>	<p><b>NOVEMBER</b></p> <p>S M T W T F S            4 5 6 7 8 9 10            11 12 13 14 15 16 17            18 19 20 21 22 23 24            25 26 27 28 29 30</p>	<p><b>DECEMBER</b></p> <p>S M T W T F S            2 3 4 5 6 7 8            9 10 11 12 13 14 15            16 17 18 19 20 21 22            23 24 25 26 27 28 29            30 31</p>



**End of Agenda Item**