SARASOTA COUNTY GOVERNMENT

Community Services - Parks and Recreation

INTEROFFICE MEMORANDUM

TO: Sarasota County Commission

THROUGH: Randall H. Reid, County Administrator
Lee Ann Lowery, Assistant County Administrator

FROM: Sarabeth Kalajian, Library Director
Community Services Group

SUBJECT: Item 2D: Longboat Key Library Update

DATE: October 1, 2012

SUMMARY:

The Town of Longboat Key will lead a discussion on Longboat Key library services.

BACKGROUND:

Beginning in 2001, weekly bookmobile service was provided to the Longboat Key (LBK) Library by the Sarasota County Library System. An evaluation of this service indicated that a majority of patrons used or had nearby access to the services of other libraries, and the Bookmobile service was discontinued in September 2004. Sarasota County has continued the service of providing reserved materials from the Sarasota County Library collection to LBK Library patrons, initially utilizing staff and volunteers for direct delivery, and currently sending materials through the U.S. Mail.

On February 23, 2012, representatives of the Longboat Key Library Association appeared before the Board of County Commissioners to request support for capital expenses. The Board approved a one-time contribution in the amount of $20,000 to be disbursed upon obtaining the expenditure receipts. To date, $16,734.93 of the $20,000 has been reimbursed. Presentation materials from the February 23 meeting are included in this package.

ATTACHMENTS:

- Longboat Key Library Presentation (February 23, 2012)

Town of Longboat Key Library

Sarasota County

Town of Longboat Key Library

Sarasota County

- Incorporated in 1957.
- Building owned and maintained by the Longboat Key Library.
- The land is leased from the Town of Longboat Key for $10 per year.

Town of Longboat Key Library

Sarasota County

- No paid personnel, appx. 70 volunteers.
- Maintained with membership fees from appx. 850 members.
  - Volunteer hours 4300 per year
  - 15,000 books in library
  - 14,000 books circulated per year
  - 1,000 books on CD circulated per year

Town of Longboat Key Library

Sarasota County

- Revenues:
  - New & renewal memberships
  - Computer use
  - Books Sales
  - Gifts
  - Grants
  - Fundraising

Town of Longboat Key Library

Sarasota County

- Expenses:
  - Building maintenance
  - Landscaping
  - Insurances
  - Utilities
  - Books & CD purchases

Town of Longboat Key Library

Sarasota County

- Upcoming Projects:

➢ ADA compliant restrooms	$6,000
➢ Replace fence	$1,000
➢ Replace A/C	$7,000
➢ Replace roof facia	$4,000
➢ Update computers	$1,200

Town of Longboat Key Library

Sarasota County

	FY09	FY10	FY11	FY12 (estimate thru 3/31/12)
Revenue	37,481	29,752	25,314	25,821
Expenditures	50,809	28,795	27,649	25,855
Over/ (Under Variance)	(13,329)	957	(2,335)	(34)
Beginning Fund Balance	92,012	78,684	79,641	77,305
Change in Fund Balance		-14%	1%	-3%

- Note: Longboat Key Library fiscal year runs 4/1 – 3/31. FY12 revenues, expenditures and fund balance are an estimate through 3/31/12.

Town of Longboat Key Library

Sarasota County

- Reserves are kept for emergencies and possible storm damage.
  - $77,241 estimated FY13 beginning fund balance.