

**Regular Workshop – October 15, 2012
Agenda Item 7
Consent Item**

Agenda Item: Proposed 2013 Town Commission Meeting Schedule

Presenter: Town Manager

Summary: Each year the Town Commission considers and establishes their annual meeting schedule for the upcoming calendar year. The proposed 2013 Town Commission meeting dates are being forwarded for consideration.

Attachments: 10-2-12 Memo, Manager to Town Commission;
Proposed 2013 Meeting Dates;
2013 Calendar and List of Observed Holidays;
Town Charter, Article II, Sections 6 and 13;
Town Code, Chapter 30.01, Meetings.

Recommended Action: Approval of the Consent Agenda will forward this item to November 5, 2012 Regular Meeting Consent Agenda for formal action.

M E M O R A N D U M

Date: October 2, 2012

TO: Town Commission
FROM: Dave Bullock, Town Manager
SUBJECT: Approval of 2013 Town Commission Meeting Schedule

The attached proposed 2013 Town Commission meeting schedule is being forwarded for Commission consideration. The schedule includes the proposed dates for Regular Meetings, Regular Workshop Meetings, the Statutory Meeting, Goals & Objectives Workshop, and Special Meeting to adopt the FY 2013-2014 Budget.

Currently the Town's General Municipal Election is scheduled for March 19, 2013 based on Town Code provisions. In the event the Town Commission establishes an alternate date to coincide with elections being hosted by either Sarasota or Manatee County, the Statutory Meeting date would likely need to be changed.

The Town Code provides for Regular Meetings to be held on the first Monday of each month at 7:00 PM. However, when the day fixed for regular meeting falls on a day designated by law as a legal holiday the meeting shall be held on another day as designated by the Town Commission. The Code also provides for workshop meetings on the third Thursday of each month.

In order to address conflicts with outside agency meetings in which some Commission members participate as Board members, the 2012 Town Commission Meeting schedule was revised with meetings shifted to 1:00 PM on a Monday. Pending Commission direction on the proposed 2013 meeting schedule, staff will prepare an ordinance formalizing amendments to the Town Code for consistency.

The Town contracts with Studio 26 for video and live-stream production services of our regularly scheduled meetings. The proposed schedule avoids the second and fourth Mondays due to a scheduling conflict for the film crew.

As you know, there will always be a need for unscheduled meetings such as Special Meetings, Budget Workshops, and Special Workshops. The attached calendar includes the Town Commission's customary meeting requirements that can be reasonably anticipated at this time.

Dates and locations for the routinely attended conferences are included on this calendar as informational only.

Please don't hesitate to contact me if you have any questions.

**Proposed
2013 Town Commission Meeting Dates**

Meeting Dates and Times
Regular Meeting - January 7 @ 7 PM
Regular Workshop – January 22 @ 1 PM <i>(due to Martin Luther King Day)</i>
Regular Meeting – February 4 @ 7 PM
Regular Workshop – February 19 @ 1 PM <i>(due to Presidents' Day)</i>
Regular Meeting – March 4 @ 7 PM
Regular Workshop Meeting – March 18 @ 7:00 PM
Statutory Meeting – March 26 @ 7 PM
Regular Meeting – April 1 @ 7 PM
Goals & Objectives Workshop w/Community Leaders – April 15 @ 10 AM
Regular Workshop – April 15 @ 1 PM
Regular Meeting – May 6 @ 7 PM
Regular Workshop - May 20 @ 1 PM
Regular Meeting – June 3 @ 7 PM
Regular Workshop – June 17 @ 1 PM
Regular Meeting – July 1 @ 7 PM
Regular Workshop – pending Commission direction
August Meetings – pending Commission direction
Regular Meeting – September 3 @ 7 PM <i>(due to Labor Day)</i>
Regular Workshop – September 16 @ 1 PM
Special Meeting to Adopt Budget – September 23 @ 5:01 PM
Regular Meeting – October 7 @ 7 PM
Regular Workshop – October 21 @ 1 PM
Regular Meeting – November 4 @ 7 PM
Regular Workshop – November 18 @ 1 PM
Regular Meeting – December 2 @ 7 PM
Regular Workshop – December 16 @ 1 PM

2013 Annual Conferences – Informational Only

- Florida Shore & Beach Preservation Association – February 13-15, Jacksonville, FL
- National Hurricane Conference – March 26-28, New Orleans, LA
- Governor's Hurricane Conference – May 7-10, Ft. Lauderdale, FL
- Florida League of Cities Annual Conference – August 15-17, Orlando, FL
- Florida Shore & Beach Preservation Association – September 25-27, Delray Beach, FL



Calendar for year 2013 (United States)

<p>January</p> <table border="1"> <thead> <tr> <th>Su</th> <th>Mo</th> <th>Tu</th> <th>We</th> <th>Th</th> <th>Fr</th> <th>Sa</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> <tr> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td> </tr> <tr> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> <td>19</td> </tr> <tr> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> <td>26</td> </tr> <tr> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td>31</td> <td></td> <td></td> </tr> <tr> <td colspan="7">4:☉ 11:☉ 18:☉ 26:☉</td> </tr> </tbody> </table>	Su	Mo	Tu	We	Th	Fr	Sa			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			4:☉ 11:☉ 18:☉ 26:☉							<p>February</p> <table border="1"> <thead> <tr> <th>Su</th> <th>Mo</th> <th>Tu</th> <th>We</th> <th>Th</th> <th>Fr</th> <th>Sa</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> </tr> <tr> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> </tr> <tr> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> </tr> <tr> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> </tr> <tr> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td></td> <td></td> </tr> <tr> <td colspan="7">3:☉ 10:☉ 17:☉ 25:☉</td> </tr> </tbody> </table>	Su	Mo	Tu	We	Th	Fr	Sa						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28			3:☉ 10:☉ 17:☉ 25:☉							<p>March</p> <table border="1"> <thead> <tr> <th>Su</th> <th>Mo</th> <th>Tu</th> <th>We</th> <th>Th</th> <th>Fr</th> <th>Sa</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1 2</td> </tr> <tr> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> </tr> <tr> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> </tr> <tr> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> </tr> <tr> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> </tr> <tr> <td>31</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="7">4:☉ 11:☉ 19:☉ 27:☉</td> </tr> </tbody> </table>	Su	Mo	Tu	We	Th	Fr	Sa							1 2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							4:☉ 11:☉ 19:☉ 27:☉						
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																																						
		1	2	3	4	5																																																																																																																																																						
6	7	8	9	10	11	12																																																																																																																																																						
13	14	15	16	17	18	19																																																																																																																																																						
20	21	22	23	24	25	26																																																																																																																																																						
27	28	29	30	31																																																																																																																																																								
4:☉ 11:☉ 18:☉ 26:☉																																																																																																																																																												
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																																						
					1	2																																																																																																																																																						
3	4	5	6	7	8	9																																																																																																																																																						
10	11	12	13	14	15	16																																																																																																																																																						
17	18	19	20	21	22	23																																																																																																																																																						
24	25	26	27	28																																																																																																																																																								
3:☉ 10:☉ 17:☉ 25:☉																																																																																																																																																												
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																																						
						1 2																																																																																																																																																						
3	4	5	6	7	8	9																																																																																																																																																						
10	11	12	13	14	15	16																																																																																																																																																						
17	18	19	20	21	22	23																																																																																																																																																						
24	25	26	27	28	29	30																																																																																																																																																						
31																																																																																																																																																												
4:☉ 11:☉ 19:☉ 27:☉																																																																																																																																																												
<p>April</p> <table border="1"> <thead> <tr> <th>Su</th> <th>Mo</th> <th>Tu</th> <th>We</th> <th>Th</th> <th>Fr</th> <th>Sa</th> </tr> </thead> <tbody> <tr> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> </tr> <tr> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> </tr> <tr> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> </tr> <tr> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> </tr> <tr> <td>28</td> <td>29</td> <td>30</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="7">3:☉ 10:☉ 18:☉ 25:☉</td> </tr> </tbody> </table>	Su	Mo	Tu	We	Th	Fr	Sa		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30					3:☉ 10:☉ 18:☉ 25:☉							<p>May</p> <table border="1"> <thead> <tr> <th>Su</th> <th>Mo</th> <th>Tu</th> <th>We</th> <th>Th</th> <th>Fr</th> <th>Sa</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> </tr> <tr> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> </tr> <tr> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> </tr> <tr> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> </tr> <tr> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td>31</td> <td></td> </tr> <tr> <td colspan="7">2:☉ 9:☉ 18:☉ 25:☉ 31:☉</td> </tr> </tbody> </table>	Su	Mo	Tu	We	Th	Fr	Sa				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		2:☉ 9:☉ 18:☉ 25:☉ 31:☉							<p>June</p> <table border="1"> <thead> <tr> <th>Su</th> <th>Mo</th> <th>Tu</th> <th>We</th> <th>Th</th> <th>Fr</th> <th>Sa</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td> </tr> <tr> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> </tr> <tr> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> </tr> <tr> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> </tr> <tr> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> </tr> <tr> <td>30</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="7">8:☉ 16:☉ 23:☉ 30:☉</td> </tr> </tbody> </table>	Su	Mo	Tu	We	Th	Fr	Sa							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30							8:☉ 16:☉ 23:☉ 30:☉						
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																																						
	1	2	3	4	5	6																																																																																																																																																						
7	8	9	10	11	12	13																																																																																																																																																						
14	15	16	17	18	19	20																																																																																																																																																						
21	22	23	24	25	26	27																																																																																																																																																						
28	29	30																																																																																																																																																										
3:☉ 10:☉ 18:☉ 25:☉																																																																																																																																																												
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																																						
			1	2	3	4																																																																																																																																																						
5	6	7	8	9	10	11																																																																																																																																																						
12	13	14	15	16	17	18																																																																																																																																																						
19	20	21	22	23	24	25																																																																																																																																																						
26	27	28	29	30	31																																																																																																																																																							
2:☉ 9:☉ 18:☉ 25:☉ 31:☉																																																																																																																																																												
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																																						
						1																																																																																																																																																						
2	3	4	5	6	7	8																																																																																																																																																						
9	10	11	12	13	14	15																																																																																																																																																						
16	17	18	19	20	21	22																																																																																																																																																						
23	24	25	26	27	28	29																																																																																																																																																						
30																																																																																																																																																												
8:☉ 16:☉ 23:☉ 30:☉																																																																																																																																																												
<p>July</p> <table border="1"> <thead> <tr> <th>Su</th> <th>Mo</th> <th>Tu</th> <th>We</th> <th>Th</th> <th>Fr</th> <th>Sa</th> </tr> </thead> <tbody> <tr> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> </tr> <tr> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> </tr> <tr> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> </tr> <tr> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> </tr> <tr> <td>28</td> <td>29</td> <td>30</td> <td>31</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="7">8:☉ 15:☉ 22:☉ 29:☉</td> </tr> </tbody> </table>	Su	Mo	Tu	We	Th	Fr	Sa		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				8:☉ 15:☉ 22:☉ 29:☉							<p>August</p> <table border="1"> <thead> <tr> <th>Su</th> <th>Mo</th> <th>Tu</th> <th>We</th> <th>Th</th> <th>Fr</th> <th>Sa</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> </tr> <tr> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> </tr> <tr> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> </tr> <tr> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> </tr> <tr> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td>31</td> </tr> <tr> <td colspan="7">6:☉ 14:☉ 20:☉ 28:☉</td> </tr> </tbody> </table>	Su	Mo	Tu	We	Th	Fr	Sa					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	6:☉ 14:☉ 20:☉ 28:☉							<p>September</p> <table border="1"> <thead> <tr> <th>Su</th> <th>Mo</th> <th>Tu</th> <th>We</th> <th>Th</th> <th>Fr</th> <th>Sa</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> </tr> <tr> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> </tr> <tr> <td>15</td> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> </tr> <tr> <td>22</td> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> </tr> <tr> <td>29</td> <td>30</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="7">5:☉ 12:☉ 19:☉ 26:☉</td> </tr> </tbody> </table>	Su	Mo	Tu	We	Th	Fr	Sa	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30						5:☉ 12:☉ 19:☉ 26:☉													
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																																						
	1	2	3	4	5	6																																																																																																																																																						
7	8	9	10	11	12	13																																																																																																																																																						
14	15	16	17	18	19	20																																																																																																																																																						
21	22	23	24	25	26	27																																																																																																																																																						
28	29	30	31																																																																																																																																																									
8:☉ 15:☉ 22:☉ 29:☉																																																																																																																																																												
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																																						
				1	2	3																																																																																																																																																						
4	5	6	7	8	9	10																																																																																																																																																						
11	12	13	14	15	16	17																																																																																																																																																						
18	19	20	21	22	23	24																																																																																																																																																						
25	26	27	28	29	30	31																																																																																																																																																						
6:☉ 14:☉ 20:☉ 28:☉																																																																																																																																																												
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																																						
1	2	3	4	5	6	7																																																																																																																																																						
8	9	10	11	12	13	14																																																																																																																																																						
15	16	17	18	19	20	21																																																																																																																																																						
22	23	24	25	26	27	28																																																																																																																																																						
29	30																																																																																																																																																											
5:☉ 12:☉ 19:☉ 26:☉																																																																																																																																																												
<p>October</p> <table border="1"> <thead> <tr> <th>Su</th> <th>Mo</th> <th>Tu</th> <th>We</th> <th>Th</th> <th>Fr</th> <th>Sa</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> <tr> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td> </tr> <tr> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> <td>19</td> </tr> <tr> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> <td>26</td> </tr> <tr> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td>31</td> <td></td> <td></td> </tr> <tr> <td colspan="7">4:☉ 11:☉ 18:☉ 26:☉</td> </tr> </tbody> </table>	Su	Mo	Tu	We	Th	Fr	Sa			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			4:☉ 11:☉ 18:☉ 26:☉							<p>November</p> <table border="1"> <thead> <tr> <th>Su</th> <th>Mo</th> <th>Tu</th> <th>We</th> <th>Th</th> <th>Fr</th> <th>Sa</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> </tr> <tr> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> </tr> <tr> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> </tr> <tr> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> </tr> <tr> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> </tr> <tr> <td colspan="7">3:☉ 10:☉ 17:☉ 25:☉</td> </tr> </tbody> </table>	Su	Mo	Tu	We	Th	Fr	Sa						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	3:☉ 10:☉ 17:☉ 25:☉							<p>December</p> <table border="1"> <thead> <tr> <th>Su</th> <th>Mo</th> <th>Tu</th> <th>We</th> <th>Th</th> <th>Fr</th> <th>Sa</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> </tr> <tr> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> </tr> <tr> <td>15</td> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> </tr> <tr> <td>22</td> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> </tr> <tr> <td>29</td> <td>30</td> <td>31</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="7">2:☉ 9:☉ 17:☉ 25:☉</td> </tr> </tbody> </table>	Su	Mo	Tu	We	Th	Fr	Sa	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					2:☉ 9:☉ 17:☉ 25:☉													
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																																						
		1	2	3	4	5																																																																																																																																																						
6	7	8	9	10	11	12																																																																																																																																																						
13	14	15	16	17	18	19																																																																																																																																																						
20	21	22	23	24	25	26																																																																																																																																																						
27	28	29	30	31																																																																																																																																																								
4:☉ 11:☉ 18:☉ 26:☉																																																																																																																																																												
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																																						
					1	2																																																																																																																																																						
3	4	5	6	7	8	9																																																																																																																																																						
10	11	12	13	14	15	16																																																																																																																																																						
17	18	19	20	21	22	23																																																																																																																																																						
24	25	26	27	28	29	30																																																																																																																																																						
3:☉ 10:☉ 17:☉ 25:☉																																																																																																																																																												
Su	Mo	Tu	We	Th	Fr	Sa																																																																																																																																																						
1	2	3	4	5	6	7																																																																																																																																																						
8	9	10	11	12	13	14																																																																																																																																																						
15	16	17	18	19	20	21																																																																																																																																																						
22	23	24	25	26	27	28																																																																																																																																																						
29	30	31																																																																																																																																																										
2:☉ 9:☉ 17:☉ 25:☉																																																																																																																																																												

Holidays and Observances:

Jan 1 New Year's Day	Sep 2 Labor Day
Jan 21 Martin Luther King Day	Oct 14 Columbus Day (Most regions)
Feb 14 Valentine's Day	Oct 31 Halloween
Feb 18 Presidents' Day	Nov 11 Veterans Day
Mar 31 Easter Sunday	Nov 28 Thanksgiving Day
May 12 Mother's Day	Dec 24 Christmas Eve
May 27 Memorial Day	Dec 25 Christmas Day
Jun 16 Father's Day	Dec 31 New Year's Eve
Jul 4 Independence Day	



Copyright © Time and Date AS 1995–2012. All rights reserved.



Holidays in United States in 2013

[Change Year](#) | [Change Holidays](#) | [Change Country](#)

Weekday	Date	Holiday name	Holiday type	Where it is observed
Tuesday	Jan 1	New Year's Day	National holiday	
Sunday	Jan 6	Epiphany	Christian	
Monday	Jan 7	Orthodox Christmas Day	Orthodox	
Sunday	Jan 13	Stephen Foster Memorial Day	Observance	
Monday	Jan 14	Orthodox New Year	Orthodox	
Friday	Jan 18	Lee Jackson Day	State holiday	Virginia
Saturday	Jan 19	Robert E Lee's Birthday	State holiday	Florida
Saturday	Jan 19	Confederate Memorial Day	State holiday	Texas
Sunday	Jan 20	Inauguration Day	State holiday	DC, LA, MD, VA
Monday	Jan 21	Robert E Lee's Birthday	State holiday	AL, AR, GA, MS
Monday	Jan 21	Civil Rights Day	State holiday	Arizona, New Hampshire
Monday	Jan 21	Martin Luther King Day	National holiday	
Monday	Jan 21	Idaho Human Rights Day	State holiday	Idaho
Thursday	Jan 24	Prophet's Birthday	Muslim	
Saturday	Jan 26	Tu B'Shevat (Arbor Day)	Jewish holiday	
Tuesday	Jan 29	Kansas Day	Observance	
Friday	Feb 1	National Freedom Day	Observance	
Saturday	Feb 2	Groundhog Day	Observance	
Sunday	Feb 10	Chinese New Year	Observance	
Tuesday	Feb 12	Lincoln's Birthday	State holiday	CT, IL, MO, NJ, NY
Tuesday	Feb 12	Shrove Tuesday/Mardi Gras	State holiday	Alabama, Louisiana
Tuesday	Feb 12	Shrove Tuesday/Mardi Gras	Observance	
Wednesday	Feb 13	Ash Wednesday	Christian	
Thursday	Feb 14	Valentine's Day	Observance	
Monday	Feb 18	Daisy Gatson Bates Day	State holiday	Arkansas
Monday	Feb 18	Presidents' Day (Washington's Birthday)	National holiday	
Sunday	Feb 24	Purim	Jewish holiday	
Friday	Mar 1	St. David's Day	Observance	
Saturday	Mar 2	Texas Independence Day	State holiday	Texas

Weekday	Date	Holiday name	Holiday type	Where it is observed
Saturday	Mar 2	Read Across America Day	Observance	
Monday	Mar 4	Casimir Pulaski Day	State holiday	Illinois
Tuesday	Mar 5	Town Meeting Day Vermont	State holiday	
Sunday	Mar 10	Daylight Saving Time starts	Clock change/Daylight Saving Time	
Sunday	Mar 17	Evacuation Day	State holiday	Massachusetts
Sunday	Mar 17	St. Patrick's Day	Observance	
Monday	Mar 18	Evacuation Day observed	State holiday	Massachusetts
Wednesday	Mar 20	March equinox	Season	
Sunday	Mar 24	Palm Sunday	Christian	
Monday	Mar 25	Seward's Day	State holiday	Alaska
Monday	Mar 25	Maryland Day	State holiday	Maryland
Tuesday	Mar 26	Prince Jonah Kuhio Kalaniana'ole Day	State holiday	Hawaii
Tuesday	Mar 26	First day of Passover	Jewish holiday	
Thursday	Mar 28	Maundy Thursday	Christian	
Friday	Mar 29	Good Friday	State holiday	14 states
Saturday	Mar 30	Holy Saturday	Christian	
Sunday	Mar 31	Easter Sunday	Observance, Christian	
Sunday	Mar 31	César Chávez Day	State holiday	CA, CO*, TX*
Monday	Apr 1	Easter Monday	Christian	
Monday	Apr 1	César Chávez Day observed	State holiday	California
Tuesday	Apr 2	Last day of Passover	Jewish holiday	
Tuesday	Apr 2	Pascua Florida Day	State holiday	Florida
Monday	Apr 8	Yom HaShoah	Jewish holiday	
Monday	Apr 15	Patriot's Day	State holiday	Maine, Massachusetts
Monday	Apr 15	Father Damien Day	Local observance	Hawaii
Monday	Apr 15	Tax Day	Observance	
Tuesday	Apr 16	Yom HaAtzmaut	Jewish holiday	
Tuesday	Apr 16	Emancipation Day	State holiday	District of Columbia
Sunday	Apr 21	San Jacinto Day	State holiday	Texas
Monday	Apr 22	Confederate Memorial Day	State holiday	AL, FL, GA
Monday	Apr 22	Oklahoma Day	Local observance	Oklahoma
Wednesday	Apr 24	Administrative Professionals Day	Observance	
Friday	Apr 26	Arbor Day	State holiday	Nebraska
Sunday	Apr 28	Lag B'Omer	Jewish holiday	
Monday	Apr 29	Confederate Memorial Day	State holiday	Mississippi
Wednesday	May 1	Loyalty Day	Observance	

Weekday	Date	Holiday name	Holiday type	Where it is observed
Wednesday	May 1	Law Day	Observance	
Thursday	May 2	National Day of Prayer	Observance	
Friday	May 3	Orthodox Good Friday	Orthodox	
Saturday	May 4	Rhode Island Independence Day	State holiday	Rhode Island
Saturday	May 4	Orthodox Holy Saturday	Orthodox	
Sunday	May 5	Orthodox Easter	Orthodox	
Sunday	May 5	Cinco de Mayo	Observance	
Monday	May 6	National Nurses Day	Observance	
Monday	May 6	Orthodox Easter Monday	Orthodox	
Wednesday	May 8	Truman Day	State holiday	Missouri
Thursday	May 9	Ascension Day	Christian	
Friday	May 10	Confederate Memorial Day	State holiday	North Carolina, South Carolina
Sunday	May 12	Mother's Day	Observance	
Wednesday	May 15	Peace Officers Memorial Day	Observance	
Wednesday	May 15	Shavuot	Jewish holiday	
Friday	May 17	National Defense Transportation Day	Observance	
Saturday	May 18	Armed Forces Day	Observance	
Sunday	May 19	Pentecost	Christian	
Monday	May 20	Whit Monday	Christian	
Wednesday	May 22	National Maritime Day	Observance	
Saturday	May 25	National Missing Children's Day	Observance	
Sunday	May 26	Trinity Sunday	Christian	
Monday	May 27	Memorial Day	National holiday	
Monday	May 27	Jefferson Davis Birthday	State holiday	Mississippi
Thursday	May 30	Corpus Christi	Christian	
Saturday	Jun 1	Statehood Day	State holiday	Kentucky, Tennessee
Monday	Jun 3	Jefferson Davis Birthday	State holiday	Florida
Monday	Jun 3	Jefferson Davis Birthday	State holiday	Alabama
Thursday	Jun 6	Isra and Mi'raj	Muslim	
Tuesday	Jun 11	Karnehomeha Day	State holiday	Hawaii
Friday	Jun 14	Flag Day	Observance	
Sunday	Jun 16	Father's Day	Observance	
Monday	Jun 17	Bunker Hill Day	State holiday	Massachusetts
Wednesday	Jun 19	Juneteenth	Local observance	All except AL, American Samoa, GA, HI, MD, ME, MP, MS, MT, ND, NH, NV, PA, RI, SD, UT, Virgin Islands, Wake Island
Thursday	Jun 20	West Virginia Day	State holiday	West Virginia

Weekday	Date	Holiday name	Holiday type	Where it is observed
Friday	Jun 21	June Solstice	Season	
Thursday	Jul 4	Independence Day	National holiday	
Tuesday	Jul 9	Ramadan begins	Muslim	
Tuesday	Jul 16	Tisha B'Av	Jewish holiday	
Wednesday	Jul 24	Pioneer Day	State holiday	Utah
Sunday	Jul 28	Parents' Day	Observance	
Saturday	Aug 3	Laylat al-Qadr	Muslim	
Thursday	Aug 8	Eid-al-Fitr	Muslim	
Monday	Aug 12	Victory Day	State holiday	Rhode Island
Thursday	Aug 15	Assumption of Mary	Christian	
Friday	Aug 16	Statehood Day in Hawaii	State holiday	Hawaii
Friday	Aug 16	Bennington Battle Day	State holiday	Vermont
Monday	Aug 19	National Aviation Day	Observance	
Tuesday	Aug 27	Lyndon Baines Johnson Day	State holiday	Texas
Monday	Sep 2	Labor Day	National holiday	
Thursday	Sep 5	Rosh Hashana	Jewish holiday	
Saturday	Sep 7	Carl Garner Federal Lands Cleanup Day	Observance	
Sunday	Sep 8	National Grandparents Day	Observance	
Wednesday	Sep 11	Patriot Day	Observance	
Saturday	Sep 14	Yom Kippur	Jewish holiday	
Tuesday	Sep 17	Constitution Day and Citizenship Day	Observance	
Thursday	Sep 19	First day of Sukkot	Jewish holiday	
Friday	Sep 20	National POW/MIA Recognition Day	Observance	
Sunday	Sep 22	September equinox	Season	
Sunday	Sep 22	Emancipation Day	State holiday	Ohio
Wednesday	Sep 25	Last day of Sukkot	Jewish holiday	
Thursday	Sep 26	Shmini Atzeret/Simchat Torah	Jewish holiday	
Sunday	Sep 29	Gold Star Mother's Day	Observance	
Friday	Oct 4	Feast of St Francis of Assisi	Christian	
Monday	Oct 7	Child Health Day	Observance	
Wednesday	Oct 9	Leif Erikson Day	Observance	
Monday	Oct 14	Indigenous People's Day	Local observance	California
Monday	Oct 14	Columbus Day	National holiday	All except CA, HI, NV
Monday	Oct 14	Native Americans' Day	Local observance	South Dakota
Tuesday	Oct 15	White Cane Safety Day	Observance	

Weekday	Date	Holiday name	Holiday type	Where it is observed
Tuesday	Oct 15	Eid-al-Adha	Muslim	
Wednesday	Oct 16	Boss's Day	Observance	
Friday	Oct 18	Alaska Day	State holiday	Alaska
Friday	Oct 25	Nevada Day	State holiday	Nevada
Thursday	Oct 31	Halloween	Observance	
Friday	Nov 1	All Saints' Day	Observance	
Friday	Nov 1	All Saints' Day	Christian	
Saturday	Nov 2	All Souls' Day	Christian	
Sunday	Nov 3	Diwali/Deepavali	Observance	
Sunday	Nov 3	Daylight Saving Time ends	Clock change/Daylight Saving Time	
Tuesday	Nov 5	Muharram/Islamic New Year	Muslim	
Monday	Nov 11	Veterans Day	National holiday	
Friday	Nov 22	American Indian Heritage Day	State holiday	Maryland
Thursday	Nov 28	First Day of Chanukah	Jewish holiday	
Thursday	Nov 28	Thanksgiving Day	National holiday	
Friday	Nov 29	Lincoln's Birthday	State holiday	Indiana, New Mexico
Friday	Nov 29	Black Friday	State holiday	17 states
Sunday	Dec 1	First Sunday Advent	Christian	
Thursday	Dec 5	Last day of Chanukah	Jewish holiday	
Saturday	Dec 7	Pearl Harbor Remembrance Day	Observance	
Sunday	Dec 8	Feast of the Immaculate Conception	Christian	
Tuesday	Dec 17	Pan American Aviation Day	Observance	
Tuesday	Dec 17	Wright Brothers Day	Observance	
Saturday	Dec 21	December Solstice	Season	
Tuesday	Dec 24	Christmas Eve	Observance, Christian	
Wednesday	Dec 25	Christmas Day	National holiday, Christian	
Thursday	Dec 26	Kwanzaa (until Jan 1)	Observance	
Tuesday	Dec 31	New Year's Eve	Observance	

Other calendars

- [Perpetual yearly calendar](#) - make yearly calendar for any year
- [Perpetual monthly calendar](#) - shows only one month at a time
- [Custom calendar](#) - make customized calendars

Related links

- [Moon Phase Calculator](#)
- [Find duration between two dates](#)

Town Charter – Article II, Section 6, Hours polls to be open; canvass of returns; certification of election

Sec. 6. Hours polls to be open; canvass of returns; certification of election.

The polls shall be open at the voting places from 7:00 a.m. to 7:00 p.m., or as otherwise provided by law, on the same day, and the time shall be regulated by the customary time in standard use in the Town of Longboat Key on the date of the particular election. The result of the voting, when ascertained, shall be certified by the Supervisor of Elections or his deputy and delivered to the town clerk who shall transmit the returns to the town commission at a meeting to be held at 7:00 PM within three (3) business days following certification. At such meeting, the town commission shall canvass the returns and the result as shown by such returns shall be declared by the commission to be the result of the election. The town clerk shall thereupon furnish a certificate of election to each person shown to have been elected, and each such person shall take office at that meeting.

Town Charter – Article II, Section 13, Meetings

Sec. 13. Meetings.

(a) At 7:00 p.m. pursuant to Article II, Section 6, of this Charter following each general municipal election, the town commission shall meet at the usual place for holding the meeting of the legislative body of the town, at which time the newly elected commissioners shall assume the duties of office. Thereafter the town commission shall meet at such times as may be prescribed by ordinance or resolution, except that it shall meet regularly not less than once each month for a regular voting meeting and once each month for a regular non-voting workshop, except that the regular non-voting workshops in the months of July and August and the regular monthly voting meeting in the month of August may be cancelled by the commission if cancelled at least thirty (30) days prior to the day on which the meeting would normally be conducted.

(b) All meetings of the town commission and of the committees thereof shall be public. Any citizen shall have access to the minutes and records thereof at all reasonable times. The commission shall determine its own rules and order of business and shall keep minutes of its proceedings.

Town Code – Chapter 30:01(B) and (D). Meetings

30.01 Meetings.

(A) *Location.* All meetings of the town commission for the purpose of transacting town business, whether action is taken or not, shall be held in the town commission chambers of the town hall, unless the commission indicates another location, and shall be open to the public.

(B) *Regular meetings.* The town commission shall hold a regular monthly meeting on the first Monday of each month in the town chambers at 7:00 p.m. or at the time of day the commission may decide; however, when the day fixed for regular meetings falls on a day designated by law as a legal holiday, the meeting shall be held on another day as designated by the town commission.

(D) *Workshop meetings.* The town commission may meet in workshop for study and discussion of the affairs of the town in the commission chambers of the town hall, but no formal or binding action may be taken at these meetings. Unless the town commission shall determine otherwise, regular workshop meetings shall be held on the third Thursday of each month at 2:00 p.m. Special workshops may be scheduled as deemed necessary by the town commission.



End of Agenda Item