

Regular Workshop – October 15, 2012  
Agenda Item 10

**Agenda Item:** Proposed Ordinance 2012-28, Budget Transfer for Completion of Linley Street Boat Ramp Project

**Presenter:** Town Manager

**Summary:** The Linley Street public boat ramp is a 30-year old Town-owned facility and is the only public boat ramp located within the Town. The Town submitted for, and received, \$31,000 in West Coast Inland Navigation District (WCIND) grant funding for the boat ramp replacement project.

The lowest bid received was \$76,670. Staff has requested, but is not guaranteed, additional funding assistance from WCIND. In order to ensure completion of the project a budget transfer in the amount of \$40,000 is requested. Proposed Ordinance 2012-28 provides for the required budget transfer.

**Attachments:** 10-8-12 Memo, Public Works Project Manager to Manager; Proposed Ordinance 2012-28.

**Recommended Action:** Pending discussion, forward to November 5, 2012 Regular Meeting for first reading and public hearing.

## M E M O R A N D U M

Date: October 8, 2012

**TO:** Dave Bullock, Town Manager  
**FROM:** James Linkogle, Public Works Project Manager  
**THROUGH:** Juan J Florensa, Public Works Director  
**SUBJECT:** Proposed Ordinance 2012-28, Budget Transfer for Completion of Linley Street Boat Ramp Project

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The Town owns and maintains the public boat ramp at Linley Street in the Village. The boat ramp is over 30 years old and has reached the end of its useful service life. In order to assist in the replacement of the boat ramp the Town applied for and received a West Coast Inlet and Navigation District (WCIND) matching funds grant in 2011.

During the grant application process, Staff researched similar local ramp replacement projects to bench mark the budgetary costs (design, permitting and construction).

The total project amount of \$62,000 was included in the approved 2011/12 budget. The WCIND matching grant is in the amount of \$31,000 (50% cost share).

The total cost of the project will exceed the budgeted monies for two reasons:

1. Bids were opened on July 31, 2012 and the lowest received was in the amount of \$76,670.00.
2. Permitting costs were higher than anticipated due to permit conditions and dredging thresholds.

Staff recommends increasing the total budgeted amount for the project to \$96,670 to cover all the project costs. Based upon the current expenditures and remaining balance to be carried forward into the 2012/13 budget, we are requesting an increase of \$40,000.00.

To lessen some of the project cost increases, Town Staff have requested additional funding assistance from WCIND in the amount of \$20,000 as part of the 50% cost share. The budget amendment for the full amount is necessary as this request may or may not be granted.

Please see attached recommended budget amendment Ordinance 2012-28 to add additional funding to the project in the amount of \$40,000 from existing funds in the Parks and Recreation Capital Project account.

**ORDINANCE 2012-28**

**AN ORDINANCE AMENDING THE BUDGET OF THE TOWN OF LONGBOAT KEY, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012, AND ENDING SEPTEMBER 30, 2013; TRANSFERRING A TOTAL OF \$40,000 FROM THE UNAPPROPRIATED FUND BALANCE OF THE PARKS AND RECREATION CAPITAL PROJECT FUND, TO THE VILLAGE BOAT RAMP EXPENDITURE ACCOUNT TO RECONSTRUCT THE LINLEY STREET BOAT RAMP, PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the fiscal year 2011-2012 Adopted Budget included a project to reconstruct a boat ramp located on Linley Street for a cost of \$62,000; and,

**WHEREAS**, engineering costs to date total approximately \$20,000; and,

**WHEREAS**, a Request For Proposal (RFP) was completed and bids received on July 31, 2012, with the lowest bid being \$76,670; and,

**WHEREAS**, the combined total of the lowest bid and engineering costs is \$96,670; and,

**WHEREAS**, the remaining unencumbered balance for the Linley Street Boat Ramp project is being brought forward into fiscal year 2012-2013 in the amount of \$41,800; and,

**WHEREAS**, the additional amount required to complete the project is \$34,870; and,

**WHEREAS**, for budget purposes, and to account for any contingencies, a budget amendment of \$40,000 is requested; and,

**WHEREAS**, a budget amendment is necessary in fiscal year 2012-2013 to transfer \$40,000 of the Parks and Recreation Capital Project Fund available and unbudgeted fund balance to the Parks and Recreation Capital Project Fund – Village Boat Dock account; and,

**WHEREAS**, Article V, Section 9, of the Town Charter provides for such supplemental appropriation and transfers.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN OF LONGBOAT KEY, FLORIDA, THAT:**

**SECTION 1.** The above Whereas clauses are true and correct and are hereby ratified and confirmed.

**SECTION 2.** The budget of the Town of Longboat Key for the fiscal year beginning October 1, 2012, and ending September 30, 2013, as adopted pursuant to

Ordinance 2012-21, is hereby amended to transfer Forty Thousand and no/100 Dollars (\$40,000.00) from the Parks and Recreation Capital Project Fund unallocated and unbudgeted fund balance to the Parks and Recreation Capital Project Fund – Village Boat Dock account 306.5000.572.6512.

SECTION 3. If any section, subsection, sentence, clause, or provision of this Ordinance is held invalid, the remainder of the Ordinance shall not be affected.

SECTION 4. All ordinances or parts of ordinances in conflict herewith shall be and the same are hereby repealed.

SECTION 5. This Ordinance shall take effect upon second reading and public hearing in accordance with Law and the Charter of the Town of Longboat Key.

Passed on the first reading the \_\_\_\_ day of \_\_\_\_\_, 2012.

Adopted on the second reading and public hearing the \_\_\_\_ day of \_\_\_\_\_, 2012..

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James L. Brown, Mayor

ATTEST:

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Trish Granger, Town Clerk



**End of Agenda Item**