

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR MEETING
FEBRUARY 4, 2013 - 7:00 P.M.**

Present: Mayor Jim Brown, Vice Mayor David Brenner, Commrs. Jack Duncan, Terry Gans, Lynn Larson, Phill Younger, Pat Zunz

Also: Town Manager Dave Bullock, Town Attorney David Persson, Town Clerk
Present: Trish Granger

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Brown called the meeting to order at 7:00 p.m. in the Town Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida and Commr. Duncan led the Pledge of Allegiance.

NEW BUSINESS

9. Urban Land Institute (ULI) Presentation

At the January 22, 2012 Regular Workshop Meeting the Commission expressed interest in hearing a presentation by ULI. This item is included on the February 4, 2013 Regular Meeting in the event the ULI team can attend on this date. Members of the P&Z Board will be invited to attend and participate in the event this presentation is scheduled. Recommended Action: Pending discussion, provide direction to Manager.

Mayor Brown noted that ULI representatives were not able to attend this date but have been scheduled to make a presentation at the February 19, 2013, Regular Workshop meeting.

PUBLIC TO BE HEARD

1. Opportunity for Public to Address Town Commission

A. Public Works

Mr. George Spoll, Harbourside Drive, commented on pest infestation at Selby Gardens and noted that there is also a white fly issue on Longboat Key which will harm/destroy the Banyan trees. Mr. Spoll supported providing public information and encouraging local landscape maintenance companies to provide treatment of the trees on Longboat Key.

Town Manager Dave Bullock noted discussions with the Sarasota County Cooperative Extension office and advised that information will be provided to the public relating to contact information and methods to control the insects.

Upon inquiry, Town Manager Bullock advised that information is currently posted on the Town's website and that efforts will be made to increase the public's awareness of the issue.

B. Planning, Zoning, and Building Department

Mr. Morris Kertzer, Juan Anasco Drive, commented on issues resulting from the lack of hedge height restrictions in his neighborhood.

Minutes in draft form and are not official until approved by the Town Commission.

1. Opportunity for Public to Address Town Commission - Continued

B. Planning, Zoning, and Building Department - Continued

Following individual comments, Town Manager Dave Bullock advised that he has the address for the property discussed.

APPROVAL OF MINUTES

2. January 7, 2013 Regular Meeting; January 18, 2013 Convocation of Governments Meeting; January 22, 2013 Regular Workshop Meeting; and January 22, 2013 Special Meeting Minutes

Mayor Brown noted the January 7, 2013, Regular Meeting and the January 22, 2013, Regular Workshop Meeting minutes had been amended to correct scrivener errors in the spellings of names.

There was consensus to approve the Minutes, as amended.

COMMITTEE REPORTS AND COMMUNICATIONS

A. Town Commission

Vice Mayor Brenner noted a meeting of the Finance Committee, reviewed the issues discussed and advised that a report will be forthcoming to Town Commission relating to a Fund Balance Policy and a long term financing plan for the Town.

Commr. Duncan commented on the asset valuation reported to the Finance Committee.

B. Organizations

Vice Mayor Brenner noted he and Town Manager Dave Bullock attended the Manatee Economic Development Corporation (EDC) Economic Forum and noted the presentation made is available on the Manatee EDC website.

C. Organizations

Vice Mayor Brenner noted that he and Town Manager Dave Bullock attended the Manatee Chamber Legislative update, noting that the Manatee Legislative Delegation has reached a high level of seniority resulting in appointments to "important" committees in Tallahassee.

ORDINANCES - FIRST READING AND PUBLIC HEARING

3. Ordinance 2012-27, Annual Update to the Capital Improvements Element of the Comprehensive Plan

At their November 20, 2012 meeting, the Planning and Zoning (P&Z) Board recommended approval of Ordinance 2012-27, which provides for adoption of the annual update to the Town's Capital Improvements Element of the Comprehensive Plan. At their January 22, 2013 Regular Workshop Meeting the Town Commission considered Ordinance 2012-27 and forwarded it to February 4, 2013 Regular Meeting for first reading and public hearing. Recommended Action: Pending first reading, public hearing, and discussion, forward Ordinance 2012-27 to the March 4, 2013 Regular Meeting for second reading and public hearing.

3. Ordinance 2012-27, Annual Update to the Capital Improvements Element of the Comprehensive Plan - Continued

Town Clerk Trish Granger placed Ordinance 2012-27 on record for first reading and public hearing by title only.

Commr. Duncan moved to pass Ordinance 2012-27 on first reading and public hearing and to forward to the March 4, 2013, Regular Meeting for second reading and public hearing. The motion was seconded by Commr. Younger.

Mayor Brown opened the public hearing. As no one wished to speak, the public hearing was closed.

The motion carried by a 7-0 roll call vote, as follows: Duncan, aye; Younger, aye; Larson, aye; Brenner, aye; Brown, aye; Zunz, aye; Gans, aye.

4. Ordinance 2013-07, Amending Section 158.180, Distribution of 250 Tourism Units

At the January 15, 2013 Planning & Zoning Board (P&Z) Board Meeting discussion was held regarding amendments to Chapter 158, Section 158.180, which provides for distribution of 250 tourism units. The Town Commission forwarded Ordinance 2013-07 to the February 4, 2013, Regular Meeting for Commission first reading and public hearing. Recommended Action: Pending first reading, public hearing, and discussion, forward Ordinance 2013-07 to March 4, 2013 Regular Meeting for second reading and public hearing.

Town Clerk Trish Granger placed Ordinance 2013-07 on record for first reading and public hearing by title only.

Vice Mayor Brenner moved to pass Ordinance 2013-07 on first reading and public hearing and to forward to the March 4, 2013, Regular Meeting for second reading and public hearing. The motion was seconded by Commr. Younger.

Following comments by Town Manager Dave Bullock on the issues to be considered this date and the legislative nature of the Ordinance, Planning, Zoning, and Building Department Director Robin Meyer commented on the presentation to be made by Mr. Bill Spikowski.

Mr. Bill Spikowski, Spikowski and Associates, Inc., gave a PowerPoint presentation and overview of Ordinance 2013-07 applicable to the T-6 zoning districts relating to the existing versus proposed standards, open space requirements, floor area ratios, living space ratios, and open space ratio minimums. Mr. Spikowski noted the following typographical errors, advising that the Ordinance would be amended to incorporate the items for the second reading and public hearing, as follows:

- page 4, Sub-Section (D)(7)(b): the complete reference to the section number will be included (158.128[H][2])
- page 4, Sub-Section (E)(5)(b): delete the letter (H) at the end of the sentence.

Discussions were held with Mr. Spikowski on the following topics/issues:

4. Ordinance 2013-07, Amending Section 158.180, Distribution of 250 Tourism Units - Continued

- historical departures granted in the past
- environmental mitigation for permeable parking areas/aesthetic view
- existing standards in the T6 zoning district requiring departures.

Mayor Brown opened the public hearing.

Mr. Larry Grossman, St. Judes Drive N., commented on the Ordinance, requirements for compliance with the Comprehensive Plan, and the site plan approval process.

Mr. Gene Jaleski, Cedar Street, suggested that a referendum be accomplished to ensure public support for the issue. Mayor Brown noted the 2008 general municipal election ballot included the tourism unit referendum which was overwhelmingly approved by the voters. Mr. Jaleski continued his comments on the consideration of additional units above the 250 approved by voter referendum.

Mayor Brown closed the public hearing.

Vice Mayor Brenner noted the voter approval of 250 additional tourism units and advised that any units above the approved units would require an additional referendum process.

The motion to pass Ordinance 2013-07, as amended, carried by a 7-0 roll call vote, as follows: Brenner, aye; Younger, aye; Duncan, aye; Gans, aye; Larson, aye; Zunz, aye; Brown, aye.

ORDINANCES - SECOND READING AND PUBLIC HEARING

5. Ordinance 2013-01, Budget Transfer in the Amount of \$25,000 for Street Lighting Modifications Along Gulf of Mexico Drive

Each year during sea turtle nesting season the Town turns off most of the street lights along Gulf of Mexico Drive. Many citizens lodge complaints that public safety is compromised due to darkened intersections and stretches of road and they request that lights be turned on. Staff is conducting a comprehensive review to determine which lights may need modification in order to stay on during future turtle seasons. Ordinance 2013-01 provides funding to retrofit non-compliant lights prior to May 1, 2013. Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2013-01.

Town Clerk Trish Granger placed Ordinance 2013-01 on record for second reading and public hearing by title only.

Commr. Gans moved to adopt Ordinance 2013-01 on second reading and public hearing. The motion was seconded by Commr. Zunz.

Mayor Brown opened the public hearing.

Mr. Larry Grossman, St. Judes Drive N., inquired as to the definition of a non-compliant light.

5. Ordinance 2013-01, Budget Transfer in the Amount of \$25,000 for Street Lighting Modifications Along Gulf of Mexico Drive - Continued

Town Manager Dave Bullock advised of Code requirements relating to turtle nesting season and the street lighting restrictions during that time period.

As no others wished to speak, the public hearing was closed.

Discussion ensued on the receipt of an e-mail from Ms. Kristen Mazzarella, with Mote Marine and Sea Turtle Permit Holder for Longboat Key, requesting that the Town Manager confer with Mote representatives on the issues and the intent to protect sea turtle nesting while balancing human safety.

Town Manager Bullock advised that the Florida Department of Transportation (FDOT) will be reviewing the lighting issue in conjunction with the pedestrian safety study during the month of March 2013 and advised of discussions with Florida Power and Light Company on the shielding of lights.

The motion carried by a 7-0 roll call vote, as follows: Gans, aye; Zunz, aye; Younger, aye; Larson, aye; Brenner, aye; Brown, aye; Duncan, aye.

6. Ordinance 2013-06, Providing for Additional Homestead Exemption of \$250,000 for Qualifying Low Income Seniors

At the January 22, 2013 Special Meeting the Town Commission adopted Ordinance 2013-02, providing for a \$50,000 exemption for qualifying seniors. Local governments may also grant an additional homestead exemption to qualifying low-income seniors. The Town Commission directed staff to develop Ordinance 2013-06 which was forwarded to the February 4, 2013 Regular Meeting for second reading and public hearing. Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2013-06.

Town Clerk Trish Granger placed Ordinance 2013-06 on record for second reading and public hearing by title only.

Commr. Duncan moved to adopt Ordinance 2013-06 on second reading and public hearing. The motion was seconded by Commr. Larson.

Mayor Brown opened the public hearing. As no one wished to speak, the public hearing was closed.

The motion carried by a 7-0 roll call vote, as follows: Duncan, aye; Larson, aye; Brown, aye; Gans, aye; Zunz, aye; Younger, aye; Brenner, aye.

RESOLUTIONS

7. Resolution 2013-06, Budget Transfer in the Amount of \$20,580 for Police Chief Cumming's Contribution to 401A

At the time of his promotion, Chief Cumming was given two retirement options: remain in the Police Officers' Retirement System or opt-out of the defined benefit plan whereupon the Town would contribute 16% of his salary to a defined contribution plan (401A). Funds

7. Resolution 2013-06, Budget Transfer in the Amount of \$20,580 for Police Chief Cumming's Contribution to 401A - Continued

are available within the Police Department budget however, the Manager's transfer authority is capped at \$10,000. Resolution 2013-06, provides authorization for a budget transfer to Chief Cumming's 401A. Recommended Action: Pending discussion, pass Resolution 2013-06.

Town Clerk Trish Granger placed Resolution 2013-06 on record by title only.

Commr. Larson moved to pass Resolution 2013-06. The motion was seconded by Commr. Zunz.

Commr. Larson noted that the memorandum outlines the portion of the contributions directly from Chief Cumming and the Town's contribution. Town Manager Dave Bullock presented an overview of Chief Cumming's contributions, the Town's contributions, and funding sources for the budget transfer.

The motion carried by a 7-0 roll call vote, as follows: Larson, aye; Zunz, aye; Duncan, aye; Gans, aye; Younger, aye; Brenner, aye; Brown, aye.

NEW BUSINESS - Continued

8. Discussion Regarding Selection Process for Town Attorney

At the December 3, 2012, Regular Meeting Town Attorney David Persson announced his resignation as Town Attorney effective no later than June 2013. The Town Manager will outline a proposed selection process for hiring a Town Attorney and seek Commission direction. Recommended Action: Pending discussion, provide direction to Manager.

Town Manager Dave Bullock reviewed the recommended process for the selection of a Town Attorney and advised that the original draft distributed was modified slightly for the agenda material. Discussions were held with Town Manager Bullock on the following topics/issues:

- inclusion of Zoning Board of Adjustment (ZBA) services/meetings in the monthly retainer portion of the proposed Request For Proposal (RFP) (Item 5)
- option to include utilization of computer software in the retainer fee costs
- determination of what is "routine" and "normal"
- interview process/number of firms to be considered
- fee proposal (hourly rate option/hourly rate plus monthly fee/retainer costs) versus current fee schedule
- confirmation that existing Town Attorney services will not be utilized for/during the RFP development, review, and/or selection process
- policy statement on utilization of services by authorized Staff and restrictions on communicating citizen inquiries for legal response/review
- minimum versus preferred qualifications
- firm experience/inclusion of list of all lobbyists employed by the firm and areas represented
- transition approach/timeframe
- processes utilized by surrounding entities/advantages and disadvantages

8. Discussion Regarding Selection Process for Town Attorney - Continued

- review process by Commission versus Citizen or Staff appointed Committee
- proposed Committee composition (previous legal background/experience)
- option to include Town Manager, Assistant Town Manager, and Planning, Zoning, and Building (PZB) Department Director on the Committee
- final selection process.

Commr. Younger moved that the Town Commission review, rate, and conduct the interview process of the firms responding to the RFP, with participation in those processes by the Town Manager and PZB Director, with final selection by the Town Commission. The motion was seconded by Commr. Gans.

Following clarification on the level of participation by Staff, the motion carried by a 6-1 roll call vote, as follows: Younger, aye; Gans, aye; Zunz, no; Duncan, aye; Brown, aye; Brenner, aye; Larson, aye.

Commr. Duncan inquired as to inclusion of termination language/clauses in the RFP. Town Manager Bullock reviewed the process to provide draft contracts to the top ranked firm(s).

Town Manager Bullock noted that a final draft would be prepared for review by the Town Commission prior to issuing the RFP. Upon inquiry, Town Manager Bullock noted the timeframe for issuing the RFP, the anticipated response time, and review/selection process by the Commission. Individual comments followed.

Vice Mayor Brenner noted for the record that he had forwarded a resume to the Town Manager, from an attorney interested in the position, with the intent for the Town Manager to convey (to the individual) the process that would be utilized.

TOWN COMMISSION COMMENTS

A. Organizations

Commr. Duncan commented on issues discussed at the ManaSota League of Cities relating to the Florida Scenic Highway Program and the benefits provided through the program.

Commr. Duncan requested consideration for Staff to review and advise on the program as it would relate to Gulf of Mexico Drive, without objection.

Individual comments followed.

B. Public Works

Vice Mayor Brenner commented on the issuance of the permit by the Army Corps of Engineers and requested that the Town Manager provide the information to representatives of the Village Association, without objection.

TOWN COMMISSION COMMENTS - Continued

C. Organizations

Commr. Zunz noted attendance at the Sarasota Bay Estuary Program and advised of the information received on the development of the Fish Preserve on Cortez Road in Manatee County.

TOWN ATTORNEY COMMENTS

A. Town Commission/Boards and Committees

Town Attorney David Persson thanked Mayor Brown, Town Manager Dave Bullock, and the Town Clerk's office for scheduling the Sunshine Law seminar on January 31, 2013, and advised that Attorney Maggie Mooney-Portale was available to clarify the opinion provided on an incumbent's participation in privately sponsored Candidate Forums.

TOWN MANAGER COMMENTS

A. Town Manager

Town Manager Dave Bullock provided status reports on the following topics/issues:

- meeting with the Colony Board representatives
- correspondence from the Federal Emergency Management Agency (FEMA) relating to flood maps
- schedule for consideration of the Comprehensive Plan amendment for telecommunications
- the schedule for the pedestrian study/sidewalk review to be performed by the Florida Department of Transportation (FDOT)
- the anticipated schedule for ratification of the Bargaining Unit Contract by members of the International Association of Firefighters (IAFF) Union
- negotiations scheduled with Police Benevolent Association Union beginning on March 5, 2013
- finalization of sites for the placement of the license plate recognition cameras/ anticipated installation schedule
- status of the Linley Street boat ramp reconstruction project
- permits issued for the beach nourishment project/bid schedule/Cooperative Agreements being considered.

PRESS TO BE HEARD - No items were presented.

ADJOURNMENT

Mayor Brown adjourned the February 4, 2013, Regular Meeting at 8:50 p.m.

Trish Granger, Town Clerk

James L. Brown, Mayor

Minutes Approved: _____

Minutes in draft form and are not official until approved by the Town Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR WORKSHOP MEETING
FEBRUARY 19, 2013 - 1:00 P.M.**

Present: Mayor Jim Brown, Vice Mayor David Brenner, Commrs. Jack Duncan, Terry Gans, Lynn Larson, Phill Younger, Pat Zunz

Also: Town Manager Dave Bullock, Town Attorney David Persson, Town Clerk
Present: Trish Granger

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Brown called the meeting to order at 1:00 p.m. in the Town Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida and Vice Mayor Brenner led the Pledge of Allegiance.

PUBLIC TO BE HEARD

1. Opportunity for Public to Address Town Commission

A. Public Works

Mr. Gene Jaleski, Cedar Street, gave a PowerPoint presentation on LED lighting for Gulf of Mexico Drive and requested consideration for the Town to investigate the use of the LED technology.

Upon inquiry, Town Manager Dave Bullock advised that he has provided the information to Staff and that Florida Power and Light (FPL) Company will be contacted regarding the issue.

COMMITTEE REPORTS AND COMMUNICATIONS

2. Manatee County Special Liaison Report

A. Organizations

Vice Mayor Brenner noted he and Commr. Zunz attended the Manatee County Council of Governments meeting and reviewed the issues discussed. Discussion ensued on the amount of taxes paid to the School Board and the ranking of the schools on a state-wide basis.

3. Sarasota County Special Liaison Report

A. Organizations

Commr. Duncan noted he will be participating in the Federal Legislative "Fly-In" in Washington, D.C., as a member of the ManaSota League of Cities and requested that Commissioners or members of the public contact him with any issues they would like him to raise.

4. Other Reports

A. Organizations

Vice Mayor Brenner noted he and Commr. Gans attended the Sarasota County Chamber of Commerce meeting.

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4. Other Reports - Continued

B. Organizations

Vice Mayor Brenner noted attendance at the Manatee County Tourist Development Council and reviewed the issues discussed.

C. Organizations

Mayor Brown noted attendance at the Sarasota County Council of Governments meeting, hosted by Longboat Key.

CONSENT ITEMS

5. Proposed Resolution 2013-08, Solid Waste, Yard Trash and Recycling Annual CPI and Fuel Adjustments

Section 6 of Ordinance 06-24, the Town's franchise agreement with Waste Management Inc. of Florida, provides for an annual consumer price increase (CPI) and fuel adjustment for collection and disposal of solid waste, yard trash and recyclable materials. The annual rate increase is effective as of April 1, 2013. The net change in the base rates result in an increase of \$0.33 from \$19.20 to \$19.53 for residential customers. Recommended Action: Approval of the Consent Agenda will forward Resolution 2013-08 to the March 4, 2013 Regular Meeting for formal action.

6. Establishing the Town Commission's Position Supporting the Tax Exempt Status of Municipal Bonds

In an effort to address Federal budget issues some legislators propose to eliminate the tax exempt status of municipal bonds. If the tax exempt status is lost, Longboat Key taxpayers would pay higher taxes on water/sewer rates, as well as for other infrastructure improvements for which bonds are routinely issued. This item is placed on the February 19, 2013 Regular Workshop Meeting Consent Agenda to formally establish the Commission's position supporting the tax exempt status of municipal bonds. Recommended Action: Approval of the Consent Agenda will authorize the Mayor to sign a letter stating the Town Commission's position supporting the tax exempt status of municipal bonds.

There was consensus to approve the Consent Agenda items in accordance with Staff's reports and recommendations.

DISCUSSION ITEMS

7. Proposed Ordinance 2013-08, Amending Chapter 74, Parking Schedules

At the December 3, 2012 Regular Meeting the Town Commission adopted Ordinance 2012-30, which temporarily extended the restricted parking hours of 9:00 PM – 5:00 AM to 11:00 PM – 5:00 AM on Broadway, between Lois Avenue and Bayside Drive. The Commission directed staff to place this item on the February 19, 2013 Regular Workshop Meeting to consider whether to make the revised parking schedule permanent. Recommended Action: Pending discussion, provide direction to Manager.

Following comments by Town Manager Dave Bullock, Planning, Zoning, and Building Department Planner Steve Schield noted that no complaints have been received relating to the extended parking hours and advised Staff has attended two additional Village meetings during the time extension and that no discussion relating to the extended parking were received or discussed at the meetings.

7. Proposed Ordinance 2013-08, Amending Chapter 74, Parking Schedules - Continued
Police Chief Pete Cumming noted one incident investigated in the area and advised that no complaints have been received relating to the Jewfish Key rental property parking in the area. Discussion ensued on the following topics/issues:

- option to postpone final decision until the tourism/seasonal visitors impact is realized
- timeframe for consideration and adoption of an ordinance to effect a permanent change.

There was consensus to forward Ordinance 2013-08 to the March 4, 2013, Regular Meeting for first reading.

8. Proposed Ordinance 2013-09, Amending the FY 2012-13 Budget to Provide Funds for a Wage Increase for Non-Represented Employees

The Town Manager will discuss a proposal to provide a wage increase for non-represented employees and for the increases in the tentatively approved IAFF (International Association of Fire Fighters) contract. It excludes employees eligible to vote in the PERC (Public Employees Relations Commission) election which determines whether AFSCME (American Federation of State, County, and Municipal Employees) will be their exclusive bargaining agent, and excludes employees represented by PBA (Police Benevolent Association). Funds for amending the budget would be from unbudgeted, unallocated reserves which requires an ordinance and two public hearings. Recommended Action: Pending discussion, provide direction to Manager.

Town Manager Dave Bullock presented an overview of the proposal. Discussions were held on the following topics/issues:

- inclusion of exempt/non-exempt employees in the proposed salary increase
- contract clauses ("Me Too") for those represented by the PBA
- date/timeframe for PBA bargaining
- effective date of the salary increase for members of the IAFF (retroactive to October 1, 2012) and for non-AFSCME represented employees (April 1, 2013)
- anticipated date of IAFF ratification vote.

There was consensus to forward Ordinance 2013-09 to the March 4, 2013, Regular Meeting for first reading and public hearing.

9. Urban Land Institute (ULI) Presentation

At the January 22, 2013 Regular Workshop Meeting the Commission expressed interest in hearing a presentation by ULI. The first date that ULI team members were available to address the Commission was the February 19, 2013 Regular Workshop Meeting. Members of the P&Z Board have been invited to attend and participate in the discussion. Recommended Action: Pending discussion, provide direction to Manager.

The Town Commission and the following members of the Planning and Zoning (P&Z) Board participated in a joint discussion with the Urban Land Institute (ULI) Representative relating to options for future planning services:

9. Urban Land Institute (ULI) Presentation - Continued

P&Z Board Members in Attendance:

B.J. Webb, Chair	Allen Hixon, Vice Chair
John Wild, Secretary	Andrew Aitken
Jack Daly	Laurin Goldner
Leonard Garner	Walter Hackett

Town Manager Dave Bullock presented an overview on the previous consideration of engaging professional consultants to conduct planning services.

Mr. Tom Eitler, Vice President of the Urban Land Institute (ULI), introduced Ms. Susan Jezek of ULI, and gave a PowerPoint presentation on the services provided by ULI. Discussions were held on the following topics/issues:

- process for providing data sources on the research completed
- impact on the approved referendum for the distribution of the 250 tourism units
- issues/questions to be reviewed/considered by the Advisory Panel
- General/Strategic questions to be addressed (i.e. Comprehensive Plan/Zoning Code)
- ability to view previous evaluations/projects on the ULI ([www.ULI.org/Programs/Advisory Services](http://www.ULI.org/Programs/Advisory_Services)) website
- review of infrastructure/asset analysis
- implementation process and role of ULI in the process
- experience of panel dealing with an aging/resort community
- panel participation and staying on Longboat Key during the process
- on-going debates relating to a balance between residential, tourism, and commercial utilization
- agencies utilized by ULI in the review process
- professional implementation process/strategic team/implementation process dependent on governmental agencies action
- recommendation from ULI on the development of the panel questions to be considered
- issues/recommendations included in final report presented
- utilization of the Town's Vision Plan/jobs to housing balance
- timeframe to begin process (2 ½ to 3 months)/difficulty in seating panels in July and August
- balance of full-time versus part-time residential population
- community center options
- public input during interviewing process/results to public input on issues presented
- consulting dynamics/analysis process
- recommendation to proceed/standard implementation procedures
- intent of planning effort to serve the entire community
- development of specific versus general/broad questions to be utilized/analysis by ULI on questions submitted.

Mr. Larry Grossman, St. Judes Drive North, inquired as to inclusion of climate change research/information that may affect the community.

9. Urban Land Institute (ULI) Presentation - Continued

Mr. John Sanford inquired as to the development of a confidence level to ensure adequate viewpoints are presented and considered.

Discussions continued on the following topics/issues:

- stakeholder group to be selected
- determination of timeframe for the process to begin
- specific results/recommendations provided that are developed for Longboat Key
- consideration of other entities for the planning process
- necessary community involvement in the process
- benefit to utilizing ULI services/processes to follow report/recommendations.

Upon inquiry by Mayor Brown, there was consensus of the P&Z Board Members present to move forward with the ULI process.

There was consensus to move forward with the ULI process and to authorize the Town Manager to proceed on developing the Planning Consultant Services contract with ULI.

TOWN COMMISSION COMMENTS

A. Advisory Boards

Commr. Larson requested input from the Planning and Zoning (P&Z) Board members on issues/items that the Town Commission could provide assistance with. Mayor Brown noted that communication improvements between the P&Z Board and the Town Commission would be beneficial.

P&Z Board Chair Webb commented on the experience of the P&Z Board members and the knowledge of planning issues by the Town Commission. Discussion ensued on the options to set up joint meetings between the Commission and the P&Z Board.

Upon inquiry, Town Attorney David Persson noted Code requirements and the ability to hold joint workshop sessions between advisory and elected boards.

B. Elections

Vice Mayor Brenner commented on recent newspaper articles on issues faced by the Town and some misrepresentations in the press and encouraged voter participation in the March General Election.

Commr. Duncan commented on the articles published and noted appreciation to the local press on providing a forum for the candidates to reach the Town's citizens.

TOWN ATTORNEY COMMENTS - No items were presented.

TOWN MANAGER COMMENTS

A. Advisory Boards

Town Manager Dave Bullock inquired and there was consensus to schedule a "Meet and Greet" with applicants who have applied for the vacancy on the Police Officers Retirement System Board of Trustees.

TOWN MANAGER COMMENTS - Continued

B. Organizations

Town Manager Dave Bullock advised that Public Works Director Juan Florensa's term is expiring on the Longboat Key Chamber of Commerce Executive Board and requested consideration for the Town Commission to provide a nominee or to authorize him to appoint someone for Mr. Florensa's seat.

Subsequent to comments on appointing a Commissioner to the seat and implications relating to the Sunshine Law, there was consensus to discuss the appointment at a future meeting.

C. Public Works

Town Manager Dave Bullock noted a meeting of representatives from several municipalities and counties relating to the consideration of a joint beach nourishment program and the interest shown by possible bidders. Discussion ensued on the timing of the projects for the governmental entities and any identified conflicts.

PRESS TO BE HEARD - No items were presented.

ADJOURNMENT

Mayor Brown adjourned the February 19, 2013, Regular Workshop Meeting at 2:50 p.m.

Trish Granger, Town Clerk

James L. Brown, Mayor

Minutes Approved: _____

Minutes in draft form and are not official until approved by the Town Commission.



End of Agenda Item