MEMORANDUM

Date: March 25, 2013

TO: Town Commission

FROM: Dave Bullock, Town Manager

SUBJECT: Ordinance 2013-11, Amending the FY 2012-13 Budget to Provide Funds for a Wage Increase for General Employees Not Included in Ordinance 2013-09 and Employees Represented By the Police Benevolent Association (PBA).

At their March 20 2013 Regular Workshop Meeting the Town Commission considered Ordinance 2013-11. Ordinance 2013-11 amends the FY 2012-13 Budget to provide funding for a 3% wage increase for general employees not included in Ordinance 2013-09 in the amount of $32,000 and for a 3% increase for employees represented by the Police Benevolent Association (PBA) in the amount of $22,500 (effective with the pay period that contains 04-01-13). These amounts include FICA, Workers' Comp, pension related expenses, insurance, etc.

Ordinance 2013-09 excluded employees eligible to vote in the Public Employees Relations Commission (PERC) election which would determine whether American Federation of State, County, and Municipal Employees (AFSCME) will be their exclusive bargaining agent. The result of the election was against becoming unionized. Ordinance 2013-09 also excluded employees represented by Police Benevolent Association (PBA). However, a "me too" clause in the current contract makes them eligible for the increase.

Funds for amending the budget would come from the unbudgeted, unallocated reserves which requires an ordinance and two public hearings. The current balance of unbudgeted, unallocated reserves is approximately $3 million.

The Town Commission forwarded Ordinance 2013-11 to the April 1, 2013 Regular Meeting for first reading and public hearing.

Please contact me if you have any questions.

ORDINANCE 2013-11

AN ORDINANCE AMENDING THE BUDGET OF THE TOWN OF LONGBOAT KEY, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012, AND ENDING SEPTEMBER 30, 2013; TRANSFERRING $42,500.00 FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE GENERAL FUND PERSONNEL EXPENSE ACCOUNTS; TRANSFERRING $7,000.00 FROM THE UTILITY FUND UNAPPROPRIATED FUND BALANCE TO THE UTILITY FUND PERSONNEL ACCOUNTS; TRANSFERRING $5,000.00 FROM THE BUILDING FUND UNAPPROPRIATED FUND BALANCE TO THE BUILDING FUND PERSONNEL ACCOUNTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Manager is recommending a three percent (3%) wage increase for general employees not included in Ordinance 2013-09 in the amount of $32,000.00 and for employees represented by PBA (Police Benevolent Association) in the amount of $22,500.00 (effective pay period 201309 commencing March 24, 2013). These figures include all associated payroll expenses, to include but not be limited to FICA (Social Security/Medicare), workers' compensation, pension related expenses, insurance, etc; and,

WHEREAS, the proposed 3% wage increase shall not apply to temporary employees; and,

WHEREAS, the Acting Finance Director certifies that sufficient unappropriated balances are available in the General Fund and Building Fund to make the required appropriations; and

WHEREAS, Article V, Section 9 of the Town Charter provides for such a supplemental appropriation;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN OF LONGBOAT KEY, FLORIDA, THAT:

SECTION 1. The above Whereas clauses are true and correct and are hereby ratified and confirmed.

SECTION 2. The budget of the Town of Longboat Key for the fiscal year beginning October 1, 2012, and ending September 30, 2013, as adopted pursuant to Ordinance 2012-22, is hereby amended to transfer Forty Two Thousand Five Hundred and 00/100 ($42,500.00) from the unappropriated fund balance of the General Fund to the General Fund personnel accounts, to transfer Seven Thousand and 00/100 ($7,000.00) from the Utility Fund unappropriated fund balance to the Utility Fund personnel accounts, and to transfer Five Thousand and 00/100 ($5,000.00) from the Building Fund unappropriated fund balance to the Building Fund personnel accounts.

SECTION 3. If any section, subsection, sentence, clause, or provision of this Ordinance is held invalid, the remainder of the Ordinance shall not be affected.

SECTION 4. All ordinances or parts of ordinances in conflict herewith shall be and the same are hereby repealed.

SECTION 5. This Ordinance shall take effect upon second reading and public hearing in accordance with Law and the Charter of the Town of Longboat Key.

Passed on the first reading and public hearing the _____ day of _____, 2013.

Adopted on the second reading and public hearing the ____ day of _____, 2013.

_____
James L. Brown, Mayor

ATTEST:

_____
Trish Granger, Town Clerk

ORDINANCE 2013-09

AN ORDINANCE AMENDING THE BUDGET OF THE TOWN OF LONGBOAT KEY, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012, AND ENDING SEPTEMBER 30, 2013; TRANSFERRING $120,000.00 FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE GENERAL FUND PERSONNEL EXPENSE ACCOUNTS; TRANSFERRING $2,200.00 FROM THE BUILDING FUND UNAPPROPRIATED FUND BALANCE TO THE BUILDING FUND PERSONNEL ACCOUNTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Manager is recommending a three percent (3%) wage increase for non-represented employees (effective pay period 201309 commencing March 24, 2013) in the amount of $52,200.00 and for the increases in the tentatively approved International Association of Firefighters (IAFF) Local 2546 contract in the amount of $70,000.00 (effective October 1, 2012). These figures include all associated payroll expenses, to include but not limited to FICA (Social Security/Medicare), workers' compensation, pension related expenses, insurance, etc; and,

WHEREAS, the proposed 3% wage increase for non-represented employees excludes temporary employees, employees eligible to vote in the PERC (Public Employee Relations Commission) election which determines whether AFSCME (American Federation of State, County, and Municipal Employees) will be their exclusive bargaining agent, and excludes employees represented by PBA (Police Benevolent Association); and,

WHEREAS, the Acting Finance Director certifies that sufficient unappropriated balances are available in the General Fund and Building Fund to make the required appropriations, and;

WHEREAS, Article V, Section 9 of the Town Charter provides for such a supplemental appropriation.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN OF LONGBOAT KEY, FLORIDA, THAT:

SECTION 1. The above Whereas clauses are true and correct and are hereby ratified and confirmed.

SECTION 2. The budget of the Town of Longboat Key for the fiscal year beginning October 1, 2012, and ending September 30, 2013, as adopted pursuant to Ordinance 2012-22, is hereby amended to transfer One Hundred Twenty Thousand and 00/100 ($120,000.00) from the unappropriated fund balance of the General Fund to the General Fund personnel accounts and to transfer Two Thousand Two Hundred and

00/100 ($2,200.00) from the Building Fund unappropriated fund balance to the Building Fund personnel accounts.

SECTION 3. If any section, subsection, sentence, clause, or provision of this Ordinance is held invalid, the remainder of the Ordinance shall not be affected.

SECTION 4. All ordinances or parts of ordinances in conflict herewith shall be and the same are hereby repealed.

SECTION 5. This Ordinance shall take effect upon second reading and public hearing in accordance with Law and the Charter of the Town of Longboat Key.

Passed on the first reading and public hearing the 4th day of March, 2013.

Adopted on the second reading and public hearing the ____ day of _____, 2013.

_____
James L. Brown, Mayor

ATTEST:

_____
Trish Granger, Town Clerk

End of Agenda Item