Regular Workshop – June 17, 2013
Agenda Item 6
Consent Item

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| Agenda Item: | Request for Temporary Closure of Bay Isles Road and Use of Town Hall Facility for July 4th Freedom Fest Event |
| Presenter: | Town Manager |
| Summary: | The Chamber of Commerce organizes each year, for the past several years, a Fourth of July celebration for Town residents and guests. This community celebration features food, music, children's games and a brief parade. The Town Commission is asked to approve this request as property owner of the street and facility. |
| Attachments: | 6-3-13 Memo, Public Works Director to Town Manager;<br>6-3-13 Letter, Chamber to Commission. |
| Recommended Action: | Approval of the Consent Agenda will forward this item to the June 17, 2013 Special Meeting for formal action. |

# MEMORANDUM

Date: June 03, 2013

**TO:** Dave Bullock, Town Manager

**FROM:** Juan J Florensa, Public Works Director

**SUBJECT:** Request for Temporary Closure of Bay Isles Road and Use of Town Hall Facility for Chamber of Commerce 2013 Freedom Fest Event Between the Hours of 8:30 and 11:30 AM

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The Longboat Key Chamber of Commerce organizes a community celebration for the Fourth of July each year in Bicentennial Park and along Bay Isles Road. The event features a brief parade, food, music, children's games, and activities.

The Chamber requests Town Commission consideration for the temporary closure of Bay Isles Road between the hours of 8:30 and 11:30 AM for this year's event to allow for the parade and for safety of the participants during the event. (See attached 6-3-13 letter.)

Town Code provisions require Town Commission authorization for temporary road closures.

This request is recommended to be placed on the June 17, 2013 Regular Workshop Meeting for consideration and the following Special Meeting for approval.

In previous years the Town has assisted during this event by providing staffing and minor equipment. The costs to the Town associated with this event are approximately $1,100.

Staff recommends the Town's continued support of this event.

Please let me know if you have any questions concerning this item.

Attachment

Longboat Key
Chamber of Commerce
Work or play, it's a beautiful day!
Longboat Key, Lido Key and St. Armands Key

June 3, 2013

Mayor Brown, Vice Mayor Brenner
and Commissioners Larson, Zunz, Duncan, Gans and Younger
Town of Longboat Key
501 Bay Isles Road
Longboat Key FL 34228

Dear Commission,

I am requesting your permission for the brief road closure of Bay Isles Road for our annual Freedom Fest that will take place on Thursday, July 4th. The closure request of Bay Isles Road would be from 8:30 AM – 11:30 AM to ensure time for staging, the conduct of our annual parade and clean up as well as for safety of pedestrian traffic to and from Bicentennial Park during the entirety of the event. By this letter, I formally request your closure of Bay Isles Road during this time.

You are all invited and encouraged to participate in the parade, which organizes at 8:30AM. Kurt Schultheis of the Longboat Observer will be assisting me with the Freedom Fest this year and he will be in contact regarding your involvement in our event.

Thank you for your continued support.

Sincerely,

Dawn R. Mims
Longboat Key Chamber of Commerce

cc Town Manager David Bullock

595 Bay Isles Road Suite120-F - Longboat Key, FL 34228
Phone: (941) 383-2466 Fax: (941) 383-8217
Website: longboatkeychamber.com

**End of Agenda Item**