

Regular Workshop – October 21, 2013
Agenda Item 15

Agenda Item: Proposed Resolution 2013-36, Budget Transfer in the Amount of \$25,000 for Consulting Services for Planning & Zoning Department

Presenter: Town Manager

Summary: The Town has contracted with ULI to provide consulting services for the Town's Planning Department and the Department anticipates further funding will be needed following their presentation. Proposed Resolution 2013-36, provides for a budget transfer of \$25,000 from Commission Contingency to increase the Planning & Zoning Professional Services/Other account for FY 2013-2014.

Attachments: 10-15-13 Memo, Town Manager to Town Commission;
Proposed Resolution 2013-36.

Recommended

Action: Pending discussion, provide direction to Manager.

MEMORANDUM

Date: October 15, 2013

TO: Town Commission

FROM: Dave Bullock, Town Manager

SUBJECT: Proposed Resolution 2013-36, Budget Transfer in the Amount of \$25,000 for Consulting Services in Planning & Zoning Department

The Planning & Zoning Department is requesting an increase in their Professional Services account in the amount of \$25,000 in anticipation of first steps in the implementation process following the ULI presentation.

Funds needed include, but are not limited to, outside consulting services and internal costs related to public relations, opportunity for public input, and mailings.

This item is placed on the October 21, 2013 Regular Workshop Meeting for your review, discussion, and direction.

RESOLUTION 2013-36

A RESOLUTION OF THE TOWN OF LONGBOAT KEY, FLORIDA, AMENDING THE FISCAL YEAR 2013-2014 BUDGET BY TRANSFERRING BUDGETED BUT UNALLOCATED FUNDS FROM COMMISSION CONTINGENCY IN GENERAL SERVICES IN THE AMOUNT OF \$25,000.00 TO THE PLANNING AND ZONING PROFESSIONAL SERVICES OTHER ACCOUNT FOR VARIOUS ACTIVITIES RELATED TO THE URBAN LAND INSTITUTE (ULI) STUDY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Longboat Key has budgeted, in the Commission Contingency Account in General Services, unallocated funds to be used at the Town Commission's discretion to provide for unexpected costs and projects in the Town of Longboat Key; and,

WHEREAS, the Town has contracted with Urban Land Institute (ULI) to provide consulting services for Town planning and,

WHEREAS, the Town's Planning and Zoning Department currently has \$65,100.00 budgeted in professional services earmarked for other commitments; and,

WHEREAS, the Planning and Zoning professional services account will need to be increased before any other planned projects can occur; and,

WHEREAS, there are available and unallocated funds in the fiscal year 2013-2014 budget in the Commission Contingency account; and,

WHEREAS, a budget transfer of available funds must occur in the fiscal year 2013-2014 budget; and,

WHEREAS, the Town of Longboat Key, Town Charter, Article V, Section 9(d) provides for such action.

NOW, THEREFORE, be it resolved by the Town Commission of the Town of Longboat Key, Florida, that:

SECTION 1. The above Whereas clauses are true and correct and are hereby ratified and confirmed.

SECTION 2. The Town Commission hereby transfers Twenty-Five Thousand and No/100 Dollars (\$25,000.00) from account 001.3000.519.9901, Contingency in the General Services account to Planning and Zoning account 001.2500.515.3104, Other Professional Services, in the fiscal year 2013-2014 budget.

SECTION 3. This Resolution shall become effective immediately upon adoption.

Passed by the Town Commission of the Town of Longboat Key on the _____ day of _____, 2013.

James L. Brown, Mayor

ATTEST:

Trish Granger, Town Clerk



End of Agenda Item