

MEMORANDUM

Date: October 22, 2013

TO: Town Commission

FROM: Dave Bullock, Town Manager

SUBJECT: Resolution 2013-36, Budget Transfer in the Amount of \$25,000 from Commission Contingency for Planning Services Related to Urban Land Institute (ULI) Follow-up

At the October 21, 2013 Regular Workshop, the Town Commission considered Resolution 2013-36 transferring \$25,000 from Commission Contingency to the Professional Services line in the Planning and Zoning Department

In anticipation of the first steps in the implementation process following the ULI presentation, the Planning & Zoning Department is requesting an increase in their Professional Services account in the amount of \$25,000. Funds needed include, but are not limited to, outside consulting services and internal costs related to public relations, opportunity for public input, and mailings.

There was a consensus to forward Resolution 2013-36 to the November 4, 2013 Regular Meeting for public hearing and formal action.

RESOLUTION 2013-36

A RESOLUTION OF THE TOWN OF LONGBOAT KEY, FLORIDA, AMENDING THE FISCAL YEAR 2013-2014 BUDGET BY TRANSFERRING BUDGETED BUT UNALLOCATED FUNDS FROM COMMISSION CONTINGENCY IN GENERAL SERVICES IN THE AMOUNT OF \$25,000.00 TO THE PLANNING AND ZONING PROFESSIONAL SERVICES OTHER ACCOUNT FOR VARIOUS ACTIVITIES RELATED TO THE URBAN LAND INSTITUTE (ULI) STUDY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Longboat Key has budgeted, in the Commission Contingency Account in General Services, unallocated funds to be used at the Town Commission's discretion to provide for unexpected costs and projects in the Town of Longboat Key; and,

WHEREAS, the Town has contracted with Urban Land Institute (ULI) to provide consulting services for Town planning and,

WHEREAS, the Town's Planning and Zoning Department currently has \$65,100.00 budgeted in professional services earmarked for other commitments; and,

WHEREAS, the Planning and Zoning professional services account will need to be increased before any other planned projects can occur; and,

WHEREAS, there are available and unallocated funds in the fiscal year 2013-2014 budget in the Commission Contingency account; and,

WHEREAS, a budget transfer of available funds must occur in the fiscal year 2013-2014 budget; and,

WHEREAS, the Town of Longboat Key, Town Charter, Article V, Section 9(d) provides for such action.

NOW, THEREFORE, be it resolved by the Town Commission of the Town of Longboat Key, Florida, that:

SECTION 1. The above Whereas clauses are true and correct and are hereby ratified and confirmed.

SECTION 2. The Town Commission hereby transfers Twenty-Five Thousand and No/100 Dollars (\$25,000.00) from account 001.3000.519.9901, Contingency in the General Services account to Planning and Zoning account 001.2500.515.3104, Other Professional Services, in the fiscal year 2013-2014 budget.

SECTION 3. This Resolution shall become effective immediately upon adoption.

Passed by the Town Commission of the Town of Longboat Key on the _____ day of _____, 2013.

James L. Brown, Mayor

ATTEST:

Trish Granger, Town Clerk



End of Agenda Item