M E M O R A N D U M

Date: April 29, 2014

TO: Town Commission

FROM: Trish Granger, Town Clerk

SUBJECT: Appointment to Town Boards and Committees

Listed below are the Town Board and Committee appointments to be considered by the Town Commission at the May 5, 2014, Regular Meeting. Pursuant to Resolution 2010-17, these expiring Board appointments and Committee vacancies have been advertised and the application list includes all applications submitted by the filing deadline. All applicants were verified to be registered electors of Longboat Key.

A. Planning and Zoning (P&Z) Board

There are three terms expiring on May 14, 2014, as per the attached Membership Roster. The following individuals have submitted applications for consideration to serve on the Planning and Zoning Board:

James Armstrong - Voter District 3
John Daly (seeking reappointment) - Voter District 4
Russell Gervais - Voter District 2
Walter Hackett (seeking reappointment) - Voter District 3
Allen Hixon (seeking reappointment) - Voter District 4
Bradford Saivetz - Voter District 1

B. Zoning Board of Adjustment (ZBA)

There is one term expiring on May 14, 2014, as per the attached Membership Roster, and additionally, Mr. Thomas Bijou submitted his resignation, creating three vacancies on the Board in addition to the term expiration. However, the Town Commission has directed Staff to draft an Ordinance reducing the membership of the Committee from seven (7) to (5). As a result of this action, with the term expiration and resignation, the Commission will be considering the appointment of two individuals to the Board. The following individuals have submitted applications for consideration to serve on the Zoning Board of Adjustment:

James Armstrong - Voter District 3
Ann Roth - Voter District 5
Bradford Saivetz - Voter District 1
(Ann) Jean White (seeking reappointment) - Voter District 2
Jered Whitehead - Voter District 1

C. Code Enforcement Board (CEB)

There are three terms expiring on May 14, 2014, as per the attached Membership Roster. The following individuals have submitted applications for consideration to serve on the Code Enforcement Board:

James Armstrong - Voter District 3
Jack Brill (seeking reappointment) - Voter District 2
Joel Mangel (seeking reappointment) - Voter District 2
Beverly Shapiro (seeking reappointment) - Voter District 4

D. Citizens Tax Oversight Committee

There are four term expirations on May 14, 2014, as per the attached Membership Roster. Mr. Ray Rajewski has indicated that he would not be seeking reappointment and no response was received from Mr. Larry Grossman pertaining to his seat. The following individuals have submitted applications for consideration to serve on the Citizens Tax Oversight Committee:

Leonard Garner (seeking reappointment) - Voter District 1
Beverly Shapiro (seeking reappointment) - Voter District 4

E. Firefighters Retirement System Board of Trustees

On April 15, 2013, the Town Commission appointed five citizens to the Firefighters Retirement System Board of Trustees with terms expiring May 14, 2014. Mr. James Pappas submitted a letter of resignation on March 18, 2014, and Ms. Shannon Gault has indicated she would not be seeking reappointment. The Town Manager has reappointed Mr. Jason Berzowski and Mr. Brandon Desch. Three individuals submitted applications seeking reappointment to the Board, as follows:

Gerald Feder (served as Chair and seeking reappointment) - Voter District 3
Armando Linde (served as Vice Chair and seeking reappointment) - Voter District 1
Lee Riley (seeking reappointment) - Voter District 4

F. General Employees Retirement System Board of Trustees

On April 15, 2013, the Town Commission appointed five citizens to the General Employees Retirement System Board of Trustees with terms expiring May 14, 2014. Mr. Larry Linhart submitted a letter of resignation due to his appointment to the Zoning Board of Adjustment. The Town Manager has reappointed Ms. Sandi Henley and Mr. Steve Schield. The following individuals submitted applications seeking reappointment to the Board:

Robert (Steve) Branham (served as Chair and seeking reappointment) - Voter District 3
Kenneth Gorman (seeking reappointment) - Voter District 2
Lyn Haycock (seeking reappointment) - Voter District 3
Louis Levy (served as Vice Chair and seeking reappointment) - Voter District 1

A Meet and Greet of applicants is scheduled for Monday, May 5, 2014, at 10:00 a.m. in the Town Commission Chamber. Appointments will be considered at the May 5, 2014, Regular Meeting at 7:00 p.m.

If you have any questions, please do not hesitate to contact me.

Planning & Zoning Board

Membership Roster

(Applications on File in the Town Clerk's Office)

Planning & Zoning Board
Membership Roster

Town Code Reference: 33.20 Creation; members

The Planning & Zoning Board shall consist of nine members appointed by the Town Commission. All members must be registered voters and residents of the Town of Longboat Key. No member shall be an elected official or employee of the town. All members must attend a sunshine and public records law class within three months of their appointment (Ord. 2010-09).

All terms of appointment shall be for a period of three years. The term of appointment shall expire on the second Wednesday of May of the year in which the term is set to expire. Vacancies shall be filled by appointments for the unexpired term.

Name & Seat Number	Appointment Date	Reappointment Date	End of Term
Seat 1 – George Symanski Jr	11-08-2004	05-08-2007 05-03-2010 05-06-2013	05-11-2016
Seat 2 – Ken Schneier	05-06-2013		05-11-2016
Seat 3 – B. J. Bishop (Ms.)	05-08-2007	05-03-2010 05-06-2013	05-11-2016
Seat 4 –John Daly	05-02-2011		05-14-2014
Seat 5 – Allen Hixon	05-02 2005	05-05-2008 05-02-2011	05-14-2014
Seat 6 – Walter Hackett Jr	05-02-2005	05-05-2008 05-02-2011	05-14-2014
Seat 7 – Andrew Aitken	05-07-2012		05-13-2015
Seat 8 – John Wild	05-01-2006	05-04-2009 05-07-2012	05-13-2015
Seat 9 – Leonard Garner	05-02-2011	05-07-2012	05-13-2015

Zoning Board of Adjustment

Membership Roster

(Applications on File in the Town Clerk's Office)

Zoning Board of Adjustment
Membership Roster

Town Code Reference: 158.026 Zoning Board of Adjustment

The ZBA shall consist of seven members appointed by the Town Commission. All members must be registered voters and residents of the Town of Longboat Key. No member shall be an elected official or employee of the town.

All terms of appointment shall be for a period of three years and shall expire on the second Wednesday in May of the year in which the term is set to expire. Appointments to fill any vacancy on the zoning Board of Adjustment shall be for the unexpired term of the member whose term becomes vacant. All members must attend a sunshine and public records law class within three months of their appointment (Ord. 2010-09).

The Zoning Board of Adjustment shall establish rules and regulations for its own operation not inconsistent with the provisions of applicable state statutes or of this chapter.

Name & Seat Number	Appointment Date	Reappointment Date	End of Term
Seat 1 – Larry Linhart	04-07-14		05-11-2016
Seat 2 – Jean White	**05-06-2011**		**05-14-2014**
Seat 3 – Vacant			**05-13-2015**
Seat 4 – Charles Fuller Jr	12-06-2004	05-08-2007 05-03-2010 05-06-2013	05-11-2016
Seat 5 – Gaele Barthold	05-04-2009	05-07-2012	05-13-2015
Seat 6 – Vacant - Membership to be reduced			
Seat 7 – Vacant - Membership to be reduced			

Code Enforcement Board

Membership Roster

(Applications on File in the Town Clerk's Office)

Code Enforcement Board
Membership Roster

Town Code Reference: 33.03 Establishment; members

The CEB shall consist of seven members appointed by the Town Commission. All members must be registered voters and residents of the Town of Longboat Key. The Code Enforcement Board shall, whenever possible, consist of persons experienced in their respective fields as follows: 1) Architect; 2) Businessman; 3) Engineer; 4) General Contractor; 5) Subcontractor; 6) Realtor.

No member shall be an elected official or employee of the town.

All terms of appointment shall be for a period of three years and shall expire on the second Wednesday in May of the year in which the term is set to expire. Appointments to fill any vacancy on the Code Enforcement Board shall be for the remainder of the unexpired term of office. Any member who fails to attend three consecutive scheduled and called regular meetings shall automatically forfeit his appointment, and the Town Commission shall promptly fill the vacancy.

Name & Seat Number	Appointment Date	Reappointment Date	End of Term
Seat 1 – James McGuire	05-06-2013		05-11-2016
Seat 2 – Thomas Jones	06-03-2013		05-11-2016
Seat 3 – Joel Mangel	05-02-2011		05-14-2014
Seat 4 – Beverly Shapiro	05-05-2008	05-05-2008 05-02-2011	05-14-2014
Seat 5 – Jack (John) Brill	02-01-2010	05-02-2011	05-14-2014
Seat 6 – Glenn Peterson	10-08-2008	05-04-2009 05-07-2012	05-13-2015
Seat 7 – Robert Krosney Jr	02-05-2007	05-04-2009 05-07-2012	05-13-2015

Citizens Tax Oversight Committee

Membership Roster

(Applications on File in the Town Clerk's Office)

Citizens Tax Oversight Committee

Governing Document: Resolution 2010-13

Tasks

This committee is tasked with:

1) review the expenditures to insure they are in accordance with the project list and any changes thereto
2) note any changes made by the Town to the project list
3) to report the Committee's findings to the Town Commission no later than the May Regular Workshop Meeting of each year.

The committee was established as the Blue Ribbon Committee in 1989. In 1999 the name of the committee was changed to Citizens Tax Oversight Committee. This committee was reestablished by Longboat Key Resolution 2010-13 on April 5, 2010. The Sarasota County Commissioners thru adoption of Sarasota County Ordinance 2007-87 continuing this Board through December 31, 2024. (4 year appointments)

Name & Seat Number	Appointment Date	Reappointment Date	End of Term
Seat 1 Robert Krosney	05-03-2010	05-07-2012	05*-11-2016
Seat 2 – Burt Rosenfield	05-03-2010	05-07-2012	05-11-2016
Seat 3 – Cheryl Loeffler	09-04-2012		05-11-2016
Seat 4 – Larry Grossman	05-03-2010		05-14-2014
Seat 5 – Beverly Shapiro	05-03-2010		05-14-2014
Seat 6 – Leonard Garner	06-07-2010		05-14-2014
Seat 7 – Ray Rajewski	06-07-2010		05-14-2014

Firefighters' Retirement System
Board of Trustees

Membership Roster

(Applications on File in the Town Clerk's Office)

Firefighters' Retirement System
Board of Trustees

Section 34.45 - Board of Trustees - The sole and exclusive administration of and responsibility for the proper operation of the system and for making effective the provisions of sections 34.43 through 34.67 are hereby vested in a board of trustees. The board is hereby designated as the plan administrator. The board shall consist of seven trustees, five of whom, unless otherwise prohibited by law, shall be legal residents of the town, who shall be appointed by the Longboat Key Town Commission, and two of whom shall be appointed by the Town Manager. The Longboat Key Town Commission shall designate one of the trustees it appoints as chairman of the board and another trustee as vice chairman and may change such designations from time to time. Each resident trustee shall serve as trustee for a period of one year, unless he sooner vacates the office or is sooner replaced by the Longboat Key Town Commission at whose pleasure he shall serve. Each trustee appointed by the Town Manager shall serve as trustee for a period of two years, unless he sooner vacates the office or is sooner replaced by the Town Manager at whose pleasure he shall serve. Each trustee may succeed himself in office. The board shall meet at least quarterly each year. The board shall be a legal entity with, in addition to other powers and responsibilities contained herein, the power to bring and defend lawsuits of every kind, nature, and description. The trustees shall, by a majority vote, elect a secretary. The secretary of the board shall keep a complete minute book of the actions, proceedings, or hearings of the board. The trustees shall not receive any compensation as such, but may receive expenses and per diem as provided by law.

Name & Seat Number	**Appointment Date**	**Reappointment Date**	**End of Term**
Seat 1–Chairman Gerald Feder	04-15-2013		05-14-2014
Seat 2 – V-Chair Armando Linde	04-15-2013		05-14-2014
Seat 3 – **VACANT** Previously held by Shannon Gault			
Seat 4 -**VACANT** Previously held by James Pappas			
Seat 5 – Lee Riley	04-15-2013		05-14-2014
Seat 6 – Jason Berzowski	07-24-2013	03-18-2014	05-13-2015
Seat 7 – Brandon Desch	08-26-2013	03-18-2014	05-13-2015

General Employees' Retirement System
Board of Trustees

Membership Roster

(Applications on File in the Town Clerk's Office)

General Employees' Retirement System
Board of Trustees

Town Code Reference: Section 34.75 - The sole and exclusive administration of and responsibility for the proper operation of the system and for making effective the provisions of the ordinance from which this subchapter derives are hereby vested in a board of trustees. The board is hereby designated as the plan administrator. The board shall consist of seven trustees, five of whom, unless otherwise prohibited by law, must be registered voters and residents of the town, who shall be appointed by the Longboat Key Town Commission, and two of whom shall be appointed by the Town Manager. The Longboat Key Town Commission shall designate one of the trustees it appoints as chairman of the board and another trustee as vice chairman and may change such designations from time to time. Each resident trustee shall serve as trustee for a period of one year, unless he sooner vacates the office or is sooner replaced by the Longboat Key Town Commission at whose pleasure he shall serve. Each trustee appointed by the Town Manager shall serve as trustee for a period of one year, unless he sooner vacates the office or is sooner replaced by the Town Manager at whose pleasure he shall serve. Each trustee may succeed himself in office. All trustees must attend a sunshine and public records law class within three months of their appointment. The board shall meet at least quarterly each year. The board shall be a legal entity with, in addition to other powers and responsibilities contained herein, the power to bring and defend lawsuits of every kind, nature and description. No trustee shall be an elected official. A person appointed to this board may not serve concurrently on any of the following town boards: Code Enforcement Board, Planning and Zoning Board, or Zoning Board of Adjustment.

Seat Number & Name	**Appointment Date**	**Re-Appt. Date**	**End of Term**
Seat 1 – Chairman Steve Branham	06-03-2013		05-14-2014
Seat 2- Vice Chair Lou Levy	06-03-2013		05-14-2014
Seat 3 – Ken Gorman	06-03-2013		05-14-2014
Seat 4 – Lyn Hancock	06-03-2013		05-14-2014
Seat 5 - Larry Linhart	06-03-2013		05-14-2014
Seat 6 – Steve Schield	06-14-2013	03-18-2014	05-14-2014
Seat 7 – Sandi Henley	06-14-2013	03-18-2014	05-14-2014

End of Agenda Item