Regular Workshop – May 19, 2014
Agenda Item 6
Consent Item

Agenda Item:	Cancellation of July and August Workshop Meetings and August Regular Meeting
Presenter:	Town Manager
Summary:	Pursuant to Article II, Section 13 of the Town Charter, the Commission has the authority to cancel the July and August Regular Workshop Meetings and the August Regular Meeting. This item is placed on the May 19, 2014 Regular Workshop Meeting Consent Agenda for Commission consideration. In the event there is consensus to cancel the referenced meetings this item will be forwarded to the June 2, 2014 Regular Meeting Consent Agenda for formal action.
Attachments:	5-1-14 Memo, Manager to Commission.
Recommended Action:	Approval of the Consent Agenda will forward this item to the June 2, 2014 Regular Meeting Consent Agenda for formal action.

MEMORANDUM

Date: May 1, 2014

TO: Town Commission

FROM: Dave Bullock, Town Manager

SUBJECT: Discussion Regarding Cancellation of July and August Workshop Meetings and August Regular Meeting

---

Pursuant to Article II, Section 13 of the Town Charter (attached), the Commission has the authority to cancel the July and August Regular Workshop Meetings and the August Regular Meeting. This item is placed on the May 19, 2014 Regular Workshop Meeting for Commission consideration.

Traditionally, the Town Commission has canceled these meetings. In the event there is consensus to cancel the referenced Workshops and Regular Meeting, this item will be forwarded to the June 2, 2014 Regular Meeting Consent Agenda for formal action.

Please don't hesitate to contact me if you have any questions.

LONGBOAT KEY CHARTER

Article II. - Town Commission

Sec. 13. - Meetings.

(a) At 7:00 p.m. pursuant to Article II, Section 6, of this Charter following each general municipal election, the town commission shall meet at the usual place for holding the meeting of the legislative body of the town, at which time the newly elected commissioners shall assume the duties of office. Thereafter the town commission shall meet at such times as may be prescribed by ordinance or resolution, except that it shall meet regularly not less than once each month for a regular voting meeting and once each month for a regular non-voting workshop, except that the regular non-voting workshops in the months of July and August and the regular monthly voting meeting in the month of August may be cancelled by the commission if cancelled at least thirty (30) days prior to the day on which the meeting would normally be conducted.

(b) All meetings of the town commission and of the committees thereof shall be public. Any citizen shall have access to the minutes and records thereof at all reasonable times. The commission shall determine its own rules and order of business and shall keep minutes of its proceedings.

End of Agenda Item