

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR WORKSHOP MEETING
MAY 19, 2014 - 1:00 P.M.**

Present: Vice Mayor Jack Duncan, Commrs. Terry Gans, Lynn Larson, Irwin Pastor, Phill Younger, Pat Zunz

Also Present: Town Manager Dave Bullock, Town Attorney Maggie Mooney-Portale, Town Clerk Trish Granger

Absent: Mayor Jim Brown

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Mayor Duncan called the May 19, 2014, Regular Workshop Meeting to order at 1:00 p.m., in the Town Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida, and Commr. Younger led the Pledge of Allegiance.

Vice Mayor Duncan noted that Mayor Brown would not be present at the meeting.

PUBLIC TO BE HEARD

1. Opportunity for Public to Address Town Commission

A. Planning, Zoning, and Building

Mr. Carl Heishman, Grand Falls, Michigan, commented on the lack of zoning for a commercial storage facility on Longboat Key and requested consideration for a compatible zoning district and/or variance.

Following individual comments, Town Attorney Maggie Mooney-Portale suggested that Mr. Heishman consult with the Planning, Zoning, and Building Department Director Alaina Ray regarding the request.

B. Planning, Zoning, and Building

Ms. Becky O'Neil, Harbor Gate Way, commented on neighboring construction which has resulted in flooding of her property due to the elevation the home was built at.

Discussion ensued with Ms. O'Neil on the impacts (flooding) of the home built at a higher elevation to her existing residence.

Town Manager Dave Bullock suggested Ms. O'Neil speak with Planning, Zoning, and Building Director Alaina Ray and Public Works Director Juan Florensa on the issue.

Commr. Larson requested that an update be provided by Town Manager Dave Bullock on the issue at the next meeting, without objection.

COMMITTEE REPORTS AND COMMUNICATIONS

2. Manatee County Special Liaison Report - No items were presented.

Minutes in draft form and are not official until approved by the Town Commission.

COMMITTEE REPORTS AND COMMUNICATIONS- Continued

3. Sarasota County Special Liaison Report - No items were presented.

4. ManaSota League of Cities Report

A. Legislation

Vice Mayor Duncan commented on the status of legislation supported by the ManaSota League of Cities and the action taken during the 2014 Legislative Session.

Following comments, Town Attorney Maggie Mooney-Portale advised that the bill relating to rental housing had not been forwarded to the Governor at the current time and noted the time frame for Senate Bill 348, relating to the referendum process, to become effective.

5. Other Reports - No items were presented.

CONSENT AGENDA

6. Cancellation of July and August Workshop Meetings and August Regular Meeting

As provided for in Article II, Section 13 of the Town Charter, the Town Commission will consider the possible cancellation of the July and August Regular Workshop Meetings and the August Regular Meeting. Recommended Action: Approval of the Consent Agenda will forward this item to the June 2, 2014, Regular Meeting for formal action.

7. Proposed Resolution 2014-12, Providing for Emergency Authorization for Town Manager

Hurricane season occurs during a time when many of our residents, including Commissioners, are away. Proposed Resolution 2014-12 provides methods to obtain a quorum or gives the Town Manager authority to expend funds and take emergency action in the event a quorum of the Commission is not available. Recommended Action: Approval of the Consent Agenda will forward Resolution 2014-12 to the June 2, 2014 Regular Meeting for formal action.

8. Proposed Resolution 2014-18, Annual Beach Funding Resolution

The State of Florida Beach Management Funding Assistance Program (formerly the Beach Erosion Control Program) has been a recurring source of funding for the Town's beach erosion/nourishment projects. Each year the Town Commission passes a beach funding resolution in order to remain eligible for State grants. Resolution 2014-18 must accompany applications for beach project funding submitted to the Florida Department of Environmental Protection. Recommended Action: Approval of the Consent Agenda will forward Resolution 2014-18 to the June 2, 2014 Regular Meeting for formal action.

9. Proposed Resolution 2014-19, Longboat Pass Maintenance Dredging and Beneficial Sediment Use Project

Resolution 2014-19 is a request to the State of Florida to fund improvements the Town may undertake on its own that are strictly related to the Inlet Management Plan Study. The funding under this category has a potential reimbursement of 50-75%. A separate application and funding resolution is required for this funding request. Recommended Action: Approval of the Consent Agenda will forward Resolution 2014-19 to the June 2, 2014 Regular Meeting for formal action.

10. Proposed Resolution 2014-20, Inlet Management Plan Funding Resolution—Joint Project with Manatee County for the Longboat Pass Dredging

The Town submitted an original application for State grant funding related to the future maintenance dredging of Longboat Pass in 2013. A funding request will be submitted this year and a funding resolution must accompany the joint application.

CONSENT AGENDA

10. Proposed Resolution 2014-20, Inlet Management Plan Funding Resolution—Joint Project with Manatee County for the Longboat Pass Dredging - Continued

Resolution 2014-20 provides for the Town to be jointly eligible along with Manatee County for State funding assistance. Recommended Action: Approval of the Consent Agenda will forward Resolution 2014-20 to the June 2, 2014 Regular Meeting for formal action.

Mr. Gene Jaleski, Cedar Street, commented on Agenda Items 8 and 10.

There was consensus to approve the Consent Agenda items as submitted and in accordance with Staff recommendations.

DISCUSSION ITEMS

11. Florida Power & Light Feeder Hardening Project Update

At the May 5, 2014 Regular Meeting the Town Commission adopted Ordinance 2014-13 providing for a 30-year Franchise Agreement with Florida Power & Light (FPL). FPL External Affairs Manager Rae Dowling will present information regarding their upcoming feeder hardening project that will commence late Summer 2014. Recommended Action: Pending discussion, provide direction to Manager.

Following comments by Town Manager Dave Bullock, Assistant Town Manager Anne Ross gave a PowerPoint presentation on the FPL feeder hardening project. Discussions were held with Town Manager Bullock and Assistant Town Manager Ross on the previous estimate (\$80,000,000) provided by FPL for underground utility lines versus the figure reflected in Staff's report (\$21,000,000)

FPL Governmental Account Manager Don Sayre gave a PowerPoint presentation on the hardening project and provided the options and process for conversion of other facilities (cable, television, etc.) from overhead to underground. Discussions were held with Mr. Sayre Mr. John Laire, and FPL External Affairs Manager Rae Dowling on the following topics/issues:

- number of control boxes that would need to be installed
- location of poles that will need to be placed (intersections on Gulf of Mexico Drive)
- aesthetic versus hardening value/available credits
- number of poles that would need to be retained for feeder poles
- requirement for poles in conjunction with the installation of underground service
- estimated height of poles
- impact of storms on underground versus overhead services
- longer restoration of service for underground facilities if a major storm were to occur
- FPL's responsibility for maintaining their facilities
- impact of water intrusion on underground facilities
- traffic implications/impediments during hardening project
- FPL's experience relating to storm damage repairs of underground versus overhead
- options to do portions of the Town versus the entire Town.

Discussions were held with Town Manager Bullock and Assistant Town Manager Ross on the following topics/issues:

11. Florida Power & Light Feeder Hardening Project Update - Continued

- Staff's perspective of underground versus overhead lines (aesthetic determination)
- estimate of costs to provide underground services
- existing underground services and previous service issues
- time frame for access to initiate repairs following a storm event
- allocation of budgeted funds for replacing outdated pipes
- estimated cost for underground facilities
- process, time frame, and estimated costs for hardening project/underground lines
- Urban Land Institute recommendation relating to the existing power poles/lines
- existing versus anticipated storm (wind) rating of current poles
- inclusion of the proposed Town Center with underground utility services
- adequate estimate to cover all costs associated with providing underground services
- time frame to obtain comprehensive estimate.

Following comments on an option to delay the FPL hardening project, discussion ensued with Mr. Sayre, Ms. Rae, and Town Manager Bullock on the following topics/issues:

- on cost/scheduling impacts to complete job
- confirmation that a three-month delay would not create an impact to the FPL project
- costs required for FPL to provide comprehensive estimate (\$189,000,00)
- existing budget constraints.

Town Manager Bullock inquired and discussion ensued on the following topics/issues:

- costs for a comprehensive study for underground services
- estimated cost to Town for underground conversion
- anticipated additional costs to achieve underground services at a later date
- frequent outages on the North end of the Island
- funding issues for upcoming projects.

There was majority consensus to continue with the hardening project by FPL as it was presented.

There was lack of consensus to proceed with a comprehensive review to convert to underground service.

There was consensus to have FPL provide data regarding underground service to the proposed Town Center.

Mr. George Spoll, Harbourside Drive, noted that any service in the Bay Isles subdivision is required to be underground.

Subsequent to additional comments, Vice Mayor Duncan noted majority consensus to continue with the hardening project as described by Florida Power and Light Company.

RECESS: 2:47 p.m. - 3:00 p.m.

12. Wireless Workgroup - Report and Recommendations

The citizens committee, Wireless Workgroup, has been researching telecommunications issues on Longboat Key and possible technology solutions. The workgroup requested an opportunity to present their findings and recommendations to the Town Commission at the May 19, 2014 Regular Workshop Meeting. Recommended Action: None, informational only.

Following comments by Town Manager Dave Bullock noting that the Committee is not a Town appointed committee, Mr. Tom Freiwald, representing the Longboat Key Wireless Workgroup citizens committee, gave a PowerPoint presentation on the committee's work to date. Discussions were held with Mr. Freiwald on the following topics/issues:

- creation and ownership of a dark fiber network
- installation of a dark fiber network by a small community (Opelika, Alabama)
- speculation that advance medical technologies would be available in the future
- estimated costs to install a dark fiber network on Gulf of Mexico Drive (GMD)
- availability of a "neutral telecommunications architect" (consultant)
- sample Request For Proposal (RFP) provided by the Committee
- composition of a RFP Review Committee to rate submissions
- proposed location of Wi-Fi and/or DAS poles to house antennas
- expectation of additional costs for placement of equipment on private property
- expectation that providers would utilize the dark fiber constructed by the Town
- current provider availability on Longboat Key
- consideration of on-going maintenance costs
- opportunity to incentivize existing providers for improved services.

Following comments by Town Manager Bullock, there was consensus to direct Staff to proceed with the RFP process for a telecommunications consultant ("architect") to assist with options for an island-wide network.

13. Discussion Regarding Town Code Chapter 38, Purchasing Procedures

The Town Attorney's office and Town staff are proposing changes to Town Code Chapter 38, Purchasing Procedures. The changes center around the need for better definition and structure of purchasing procedures. Recommended Action: Pending discussion, provide direction to Manager.

Following comments by Town Manager Dave Bullock, Town Attorney Maggie Mooney-Portale introduced Attorney David Jackson, of the Persson-Cohen firm.

Assistant Town Manager Anne Ross and Attorney Jackson gave a PowerPoint presentation on the proposed amendments to Chapter 38, Purchasing Procedures, of the Town Code.

Upon inquiry, Town Manager Bullock reviewed the proposed modifications to Section 38.12, Delegation of authority by the Town Manager.

There was consensus to reinsert the phrase "except the finance director" proposed as a strikethrough in Section 38.12 of the Purchasing Procedures.

13. Discussion Regarding Town Code Chapter 38, Purchasing Procedures - Continued

Discussions were held with Town Manager Bullock, Assistant Town Manager Ross, Attorney Jackson, and Public Works Director Juan Florensa on the following topics/issues:

- Section 38.15, Department Head purchasing authority of \$3,000
- Section 38.18, Procedures for securing quotes and bids (threshold amount)
- option to submit to the Finance Committee for review prior to Commission review
- Section 38.31, Suspension and debarment
- clauses relating to authority of Town Manager to reject bids.

Following comments, there was consensus to authorize Staff to draft the appropriate Ordinance to modify Chapter 38, as amended, of the Town Code, and forward for first reading.

14. Sarasota County Right-of-Way Solicitation Ordinance

Sarasota County has provided a copy of a draft ordinance being considered by the County to curtail solicitation in public rights-of-ways. The County Commission is seeking collaboration with the municipalities for a county wide ordinance regarding this issue. Mr. Jon Mast, Sarasota County Land Development Services Manager, will present an overview of the proposed ordinance and update the Town Commission on the collaborative effort. Recommended Action: Pending discussion, provide direction to Manager.

Following comments by Assistant Town Manager Anne Ross, Town Attorney Maggie Mooney-Portale commented on the applicability of the Ordinance to the Town.

Subsequent to comments by Town Manager Dave Bullock, Sarasota County Land Development Services Manager Jon Mast gave a PowerPoint presentation on the draft Ordinance relating to solicitation in public rights-of-way.

Town Attorney Mooney-Portale clarified the intent of the proposed Ordinances presented by Mr. Mast.

Following individual comments, there was majority consensus to support the efforts of Sarasota County relating to solicitation regulations in street/road rights-of-way.

TOWN COMMISSION COMMENTS

A. Information Technology

Commr. Younger noted and commended the enhancements to the transparency feature on the Town's website. Town Manager Dave Bullock commented on his intent to accomplish an Information Technology assessment and discussed the limitations of the current system.

B. Police Department/Town Commission

Commr. Larson suggested moving the Committee Reports section to the end of the meeting and commented on the suggestion for acknowledgment of former Police Chief Wayne C. McCammon requesting consideration that the issue be included on a future agenda.

TOWN COMMISSION COMMENTS

B. Police Department/Town Commission - Continued

There was consensus to schedule consideration of acknowledging former Police Chief McCammon at a future meeting.

There was majority consensus to retain the agenda order of the Committee Reports at the beginning of the Commission meetings.

C. Planning, Zoning, and Building Department

Commr. Gans suggested that Staff prepare documentation to memorialize the density/grandfathering rights of the Colony property. Individual comments followed.

Town Manager Dave Bullock advised that the issue of legally non-conforming uses is under review by Staff.

TOWN ATTORNEY COMMENTS

A. Planning, Zoning, and Building

Town Attorney Maggie Mooney-Portale commented on the land variance process utilized by the Town and advised that no quasi-judicial procedure was established for the Zoning Board of Adjustment (ZBA). Town Attorney Mooney-Portale recommended the Commission adopt procedures for the Town's Boards relating to quasi-judicial and public hearing procedures.

There was consensus to authorize Staff to draft the appropriate Ordinance for consideration.

B. Litigation

Town Attorney Maggie Mooney-Portale commented on the Advance Properties litigation and advised that a summary will be provided to the Commission.

C. Town Attorney

Town Attorney Maggie Mooney-Portale tendered a notification on the termination of her firm's services to the Town effective August 17, 2014.

TOWN MANAGER COMMENTS

A. Budget/Public Works/Emergency Management/Town Commission

Town Manager Dave Bullock commented on/provided updates on the following items:

- Budget Workshop scheduled for May 22, 2014
- the sand pumping schedule for the North end of the island
- Incident Command System training required for new Commissioners
- Special Meeting to be scheduled on June 30, 2014, to consider land use issues prior to the summer recess.

PRESS TO BE HEARD

A. Longboat Key Observer

Longboat Key Observer Managing Editor Kurt Schultheis introduced Mr. John Morton who will be assigned to cover future Commission meetings/events.

ADJOURNMENT

Vice Mayor Duncan adjourned the May 19, 2014, Regular Workshop Meeting at 5:37 p.m.

Trish Granger, Town Clerk

James L. Brown, Mayor

Minutes Approved: _____

Minutes in draft form and are not official until approved by the Town Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
SPECIAL WORKSHOP MEETING
MAY 22, 2014 - 11:00 A.M.**

Present: Mayor Jim Brown, Vice Mayor Jack Duncan, Commrs. Terry Gans, Lynn Larson, Irwin Pastor, Phill Younger, Pat Zunz

Also: Town Manager Dave Bullock, Town Attorney Maggie Mooney-Portale,
Present: Town Clerk Trish Granger

CALL TO ORDER

Mayor Brown called the May 22, 2014, Special Workshop Meeting to order at 11:00 a.m., in the Town Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida.

1. Discussion of FY 2014-2015 Budget

The Town Manager will provide an update on the current year Budget and a review of the Fiscal Year (FY) 2014-2015 budget currently under development. Recommended Action: Pending discussion, provide direction to Manager.

Town Manager Dave Bullock commented on the North End Sand Project and Public Works Director Juan Florensa noted the progress to date.

Town Manager Bullock reviewed the allocation of tax dollars paid by Longboat Key residents to both Sarasota and Manatee Counties and began the PowerPoint presentation entitled "Preliminary Budget Update, Fiscal Year 2014-15." Discussions were held with Town Manager Bullock and Finance Director Sue Smith, on the following topics/issues:

- fund balance relating to the total number of operating days
- funds reserved for pension obligations
- capture of taxes on new construction/statutory restrictions on assessment of taxes
Town Manager Bullock advised that Staff would confer with Property Appraiser to ascertain assessment process for incomplete structures.
- categories included in Miscellaneous Income Fund
- Tennis Center budgeting modifications
- funding allocation for Lobbying services
- assessment of charges to the Commission Contingency Fund for planning initiatives
- Building Enterprise Fund versus Planning/Zoning expenses
- Special Revenue Fund (Tennis Center expenses/revenues)
- anticipated increase of 3% for property tax valuations
- projection of ad valorem increase from 2012-13 to 2013-14 fiscal year
- millage rate strategy for future years
- intent to seek proposals for insurance products
- pension contributions/assumed rate of return
- option to increase millage to cover pension costs
- costs for legal services during union negotiations
- West Coast Inland Navigation District grant funding changes (based on hours on water)/Manatee County versus Sarasota County funding
- increase in Manatee County Sheriff's Office patrol on North end of Longboat Key

1. Discussion of FY 2014-2015 Budget - Continued

- consideration of routine joint meetings with Manatee County Commission to improve relationships
- integration of current Town system (abilities Transparency) in a new financial software suite
- lack of communication ability in existing fire vehicles
- collaboration of Manatee and Sarasota Counties on an emergency communications system
- fund balance allocations/number of operating days available
- impact of increased valuation (estimated at 3%) and increase in millage to property owner(s)
- alternatives to an increase in millage (reduce expenditures)
- Pension and Other Retirement Costs.

RECESS: 12:35 p.m. - 1:15 p.m.

- items included in the "Other Retirement Costs" category (401K and 401A contributions)
- consideration of moving dispatch services to Sarasota County/impact of transferring services prior to spring of 2016
- dispatching process in monitoring the license plate recognition system
- reduction of the proposed appropriation for the Zoning Code work
- length of time for the Outline Development Plan process/current schedule
- options to reduce cost/impact on level of service/increase millage
- Charter requirement for a recommended budget on June 1.

Individual comments followed on the restriction to consider land use items during the summer months and options to review all fund balance accounts to determine if additional uses would be permitted.

There was consensus for Town Manager to proceed with the budget preparation as outlined this date.

ADJOURNMENT

Mayor Brown adjourned the May 22, 2014, Special Workshop Meeting at 2:08 p.m.

Trish Granger, Town Clerk

James L. Brown, Mayor

Minutes Approved: _____

Minutes in draft form and are not official until approved by the Town Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
SPECIAL MEETING
MAY 28, 2014 - 9:00 A.M.**

Present: Mayor Jim Brown, Vice Mayor Jack Duncan, Commrs. Terry Gans, Lynn Larson, Irwin Pastor, Phill Younger, Pat Zunz

Also Present: Town Manager Dave Bullock, Town Attorney Maggie Mooney-Portale, Town Clerk Trish Granger

CALL TO ORDER

Mayor Brown called the May 28, 2014, Special Meeting to order at 9:00 a.m., in the Town Commission Chamber, 501 Bay Isles Road, Longboat Key.

PUBLIC TO BE HEARD

1. Opportunity for Public to Address Town Commission - No items were presented.

QUASI-JUDICIAL - RESOLUTION AND PUBLIC HEARING

2. Quasi-judicial Public Nuisance Hearing, 1620 Gulf of Mexico Drive (Commonly Known as The Colony) - Continued from March 4, 2014

At the December 11, 2013 Town Commission Special Meeting, the Town Building Official gave his report in regard to the condition of the buildings and structures at 1620 Gulf of Mexico Drive (GMD), more commonly referred to as the Colony Beach and Tennis Resort. Based on this report, the Town Commission adopted Resolution 2013-40 scheduling a quasi-judicial public hearing to determine whether the individual structures and buildings at 1620 GMD are a public nuisance pursuant to the provisions provided for in section 150.22 of the Town Code. The Town Manager and staff will present updated investigations and status of the buildings and structures. Recommended Action: The Town Commission will base its decision on competent substantial evidence presented at this public hearing.

Mayor Brown noted the process for the meeting this date.

Town Clerk Trish Granger administered the oath to all individuals wishing to present testimony.

Mayor Brown opened the public hearing.

Town Manager Dave Bullock noted options for consideration by the Town Commission this date. Upon inquiry, Town Attorney Maggie Mooney-Portale noted discussion of the procedures/options for today's public hearing with the Colony representatives

Town Attorney Mooney-Portale further discussed the Commission's process to follow this date and the subsequent action that will need to be accomplished if the Commission proceeds with the public nuisance process, noted statutory requirements relating to the declaration of demolition, and reviewed options outlined in the Town Code to provide for Staff's actions in lieu of Commission action.

Minutes in draft form and are not official until approved by the Town Commission.

2. Quasi-judicial Public Nuisance Hearing, 1620 Gulf of Mexico Drive (Commonly Known as The Colony) - Continued

Discussions were held with Town Attorney Mooney-Portale and Town Manager Bullock on the following topics/issues:

- instruction to Town Staff under Section 150.21 of the Code
- Building Official's duties to inspect buildings throughout the Town
- action needed to implement provisions of Section 150.21 of the Code
- targeted action/issues outlined in Staff's report relating to the enforcement of the Code
- option for an emergency appeal as outlined in Section 150.21/process for the emergency appeal to the Town Commission
- notice requirements/emergency appeal restricted to identified emergency situation
- clear definition of an emergency situation (imminent danger).

Commr. Larson moved to terminate the public nuisance hearings associated with 1620 Gulf of Mexico Drive and to repeal Resolution 2013-40 (the Resolution that set the public nuisance hearing). The motion was seconded by Commr. Pastor.

Mayor Brown opened the floor for public testimony. As no members of the public wished to present testimony, the public hearing was closed.

The motion carried by a 7-0 roll call vote, as follows: Larson, aye; Pastor, aye; Gans, aye; Younger, aye; Zunz, aye; Duncan, aye; Brown, aye.

Upon inquiry, Attorney Jeffrey Warren commented on the bankruptcy hearing relating to the Colony that was held in Tampa, Florida, on May 27, 2014, and reviewed the outstanding issues.

Town Manager Bullock advised that the Colony property was fenced as previously directed by the Commission in April, 2014.

3. Other Business

Town Attorney

Town Manager Dave Bullock noted electronic distribution of the proposed Request for Proposal (RFP) for Town Attorney services and advised that some Commissioners had submitted requested modifications relating to the required experience.

Upon inquiry, Assistant Town Manager Anne Ross commented on the experience requirements and discussion ensued on the suggested experience outlined in the RFP.

Town Attorney Maggie Mooney-Portale noted the language included in the RFP reflected provisions outlined in the Town Charter relating to the minimum qualifications for a Town Attorney's experience. Discussion ensued on options to include additional language for preferred qualifications exceeding the minimums outlined in the Charter.

There was majority consensus to move forward with the RFP process.

3. Other Business

Town Attorney

Town Manager Bullock outlined the RFP schedule to be followed.

ADJOURNMENT: 9:53 A.M.

Mayor Brown adjourned the May 28, 2014, Special Meeting at 9:53 a.m.

Trish Granger, Town Clerk

James L. Brown, Mayor

Minutes Approved: _____

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**MINUTES
LONGBOAT KEY TOWN COMMISSION
SPECIAL WORKSHOP MEETING
JUNE 16, 2014 - 10:00 A.M.**

Present: Mayor Jim Brown, Vice Mayor Jack Duncan, Commrs. Terry Gans, Lynn Larson, Irwin Pastor, Phill Younger, Pat Zunz

Also: Town Manager Dave Bullock, Deputy Town Clerk Jo Ann Mixon,
Present: Town Clerk Trish Granger

CALL TO ORDER

Mayor Brown called the Special Workshop Meeting to order at 10:00 a.m., in the Town Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida,

1. Opportunity for Public to Address Town Commission: No items were presented.

2. Discussion of FY 2014-2015 Budget

The Town Manager will provide an update on the current year Budget and a review of the Fiscal Year (FY) 2014-2015 budget currently under development. Recommended Action: Pending discussion, provide direction to Manager.

Town Manager Dave Bullock advised that a Hurricane Preparedness Seminar was being held at Town Hall on Thursday, June 19, 2014, and noted that the vendor tables were being coordinated by the Longboat Key Chamber of Commerce.

Town Manager Dave Bullock commented on the budget preparation and gave a PowerPoint presentation on the FY 2014-2015 Budget. Discussions were held on the following topics/issues:

- pension contributions (actuarial analysis forecast model)
- Planning Department budget proposed decrease (contracting services)
- zoning impact due to the decreased funding
- Planning Department budget/reviews/inspections/adding a full-time position
- dispatch equipment/Next Generation 911
- intergovernmental communications (Counties/Municipalities)/shared services
- strategic planning controls/providing dispatch services to residents
- available grants
- reduction in expenditures, reducing services, increasing revenues
- anticipated new fees to include notary services and credit card payment fees
- alternative revenue sources: PILOT (Payment In Lieu of Taxes) fees to be paid from the Utility Enterprise Fund and Public Service Tax options
- advantages versus disadvantages for imposing alternative revenue sources noted
- authority of Town Commission to impose alternative revenue sources
- established number of 90 operating days (goal versus requirement)
- length of time experienced by surrounding entities to re-establish services during the 2004 hurricane season
- impact on taxpayer for various millage increases

2. Discussion of FY 2014-2015 Budget

- maximum increase on homesteaded properties (1.5%)/estimated percentage of homesteaded property (30%)
- percentage utilized for a PILOT assessment
- inclusion of funding to pay down the pension unfunded liability
- taxes being collected that do not result in a benefit (Sheriff funding)
- PILOT assessment versus a Public Service Tax.

Mr. George Spoll, Harbourside Drive, commented on Public Service Taxes versus an ad valorem increase tax increase.

Discussions continued on the utilization of ad valorem increases versus the assessment of Public Service Taxes.

Following comments, there was majority consensus to consider a millage rate of 2.1817 in lieu of assessing Public Service Taxes or PILOT fees. (Note: Commr. Larson was not in room.)

Discussion ensued on the following topics/issues:

- option to factor in a higher millage to cover summer storm season
- ability to establish additional revenue sources (PILOT/Public Service Tax) at any time during a year
- appropriate assessment of value for properties under construction
- additional column for valuations on Staff's report.

Mr. David Brenner, Gulf of Mexico Drive, commented on the pension liability and challenge to Departments to be creative with revenue/savings options.

ADJOURNMENT

Mayor Brown noted the Town Commission Regular Workshop was scheduled for 1:00 p.m. this date and adjourned the June 16, 2014, Special Workshop Meeting at 12:01 p.m.

Trish Granger, Town Clerk

James L. Brown, Mayor

Minutes Approved: _____

Minutes in draft form and are not official until approved by the Town Commission.



End of Agenda Item