

M E M O R A N D U M

Date: August 28, 2014

TO: Town Commission
FROM: Trish Granger, Town Clerk
SUBJECT: Appointment to Town Boards and Committees

The Town previously administered retirement systems for its three employee groups separately. Ordinance 2014-26 created one retirement plan, one nine member board of Trustees, and one consolidated retirement fund, for all three plans, effective October 1, 2014. The nine member board will consist of five trustees appointed by the Town Commission, one elected member each from the Firefighters', General Employees', and Police Officers' retirement systems, and the Town Manager or his designee. Additionally, the Town Commission will appoint the Chair and Vice Chair of the consolidated Board of Trustees.

The Town Clerk's office advertised in the local papers and contacted all of the previously Commission appointed trustees by postal mail and e-mail to advise them of the upcoming appointments and to determine their interest in serving on the consolidated board. Additionally, the eligible vested members of the Firefighters', General Employees, and Police Officers' Retirement Systems were mailed nomination forms and subsequently ballot forms to elect their representatives to serve on the consolidated board.

Mr. Tom Sousa was the only individual who accepted the nomination as the Firefighters' representative, and as such, was considered elected by acclaim. Following the canvassing of the ballots cast, Ms. Sandi Henley received the highest number of votes from the vested members of the General Employees' eligible voters and Mr. Judd Jenson received the highest number of votes from the vested members of the Police Officers' eligible voters, resulting in their appointments to serve on the consolidated board.

The following individuals submitted applications for consideration for the five resident trustee seats:

- Mr. Robert (Steve) Branham (served on the General Employees' Board of Trustees)
- Mr. Frank Cona (served on the Police Officers' Board of Trustees)
- Mr. William R. Forcht
- Mr. Lou Levy (served on the General Employees' Board of Trustees)
- Mr. Armando Linde (served on the Firefighters Board of Trustees)
- Ms. Nancy Woodley (served on the Police Officers' Board of Trustees)

The Town Commission will appoint five resident trustees and select the Chair and Vice Chair from the eight trustees, inclusive of the employee elected trustees, at the September 8, 2014, Regular Meeting.

The applications and canvassing results are included for quick reference. If you have any questions, please contact me.

**Town of Longboat Key
Retirement System Board of Trustees**

**Resident Applications Are On
File in the Office of the Town Clerk**

Town of Longboat Key

Retirement System Board of Trustees

Appointment of Firefighters' Representative Trustee

Election Canvassing Results

for General Employee and Police Officer

Representative Trustees



TOWN OF
LONGBOAT KEY

Town Hall
501 Bay Isles Road
Longboat Key, FL 34228
(941) 316-1999
FAX (941) 316-1656

Incorporated November 14, 1955

August 15, 2014

To: Current members or vested former members of the **Firefighters' Retirement System**

On October 1, 2014, the existing Firefighters', General Employees' and Police Officers' Retirement Systems will consolidate into one plan and one Board of Trustees.

On July 24, 2014 we mailed you a trustee nomination form which explained the Ordinance and the composition of the new Board. Your nominations for employee representative (Trustee) were due by August 11, 2014.

Only one of your members has been nominated for trustee. By acclaim, your employee representative (Trustee) is **Tom Sousa** and no ballot process is required at this time.

If you have any questions, please feel free to contact me at my e-mail address or phone number below, or contact Sharon Johnson at (941) 316-1999, ext. 254, or e-mail sjohnson@longboatkey.org.

Thank you for your participation,

Susan L. Smith
Finance Director
Town of Longboat Key, FL
(941) 316-1999, ext. 230
ssmith@longboatkey.org



TOWN OF LONGBOAT KEY

Incorporated November 14, 1955

Town Hall
501 Bay Isles Road
Longboat Key, FL 34228
(941) 316-1999
FAX (941) 316-1656
www.longboatkey.org

August 28, 2014

To: Current or vested former members of the **General Employees' Retirement System**

On August 28, 2014, the Town Clerk and Human Resources Officer canvassed the ballots returned for General Employees' employee representative on the Consolidated Retirement System Board of Trustees.

Ms. Sandi Henley received the highest number of votes and will serve as your representative for a term effective October 1, 2014 through September 30, 2017.

The Canvassing report is enclosed for your review.

If you have any questions, please feel free to contact me at my e-mail address or phone number below, or contact Sharon Johnson at (941) 316-1999, ext. 254, or e-mail sjohnson@longboatkey.org.

Thank you for your participation,

Trish Granger
Town Clerk
Town of Longboat Key, FL
(941) 316-1999, ext. 226
tgranger@longboatkey.org

**CANVASSING TOTAL FOR AUGUST 28, 2014
ELECTION OF CONSOLIDATED RETIREMENT SYSTEM
GENERAL EMPLOYEE REPRESENTATIVE TRUSTEE
TERM: 3 YEARS (OCTOBER 1, 2014 - SEPTEMBER 30, 2017)**

RANDY FOWLER

SANDI HENLEY

STEVE SCHIELD

<input checked="" type="checkbox"/>	(5)				
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	(10)
<input type="checkbox"/>	(15)				
<input type="checkbox"/>	(20)				
<input type="checkbox"/>	(25)				
<input type="checkbox"/>	(30)				
<input type="checkbox"/>	(35)				
<input type="checkbox"/>	(40)				
<input type="checkbox"/>	(45)				
<input type="checkbox"/>	(50)				
<input type="checkbox"/>	(55)				
<input type="checkbox"/>	(60)				
<input type="checkbox"/>	(65)				
<input type="checkbox"/>	(70)				
<input type="checkbox"/>	(75)				
<input type="checkbox"/>	(80)				

<input checked="" type="checkbox"/>	(5)				
<input checked="" type="checkbox"/>	(10)				
<input checked="" type="checkbox"/>	(15)				
<input checked="" type="checkbox"/>	(20)				
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(25)
<input type="checkbox"/>	(30)				
<input type="checkbox"/>	(35)				
<input type="checkbox"/>	(40)				
<input type="checkbox"/>	(45)				
<input type="checkbox"/>	(50)				
<input type="checkbox"/>	(55)				
<input type="checkbox"/>	(60)				
<input type="checkbox"/>	(65)				
<input type="checkbox"/>	(70)				
<input type="checkbox"/>	(75)				
<input type="checkbox"/>	(80)				

<input checked="" type="checkbox"/>	(5)				
<input checked="" type="checkbox"/>	(10)				
<input checked="" type="checkbox"/>	(15)				
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(20)
<input type="checkbox"/>	(25)				
<input type="checkbox"/>	(30)				
<input type="checkbox"/>	(35)				
<input type="checkbox"/>	(40)				
<input type="checkbox"/>	(45)				
<input type="checkbox"/>	(50)				
<input type="checkbox"/>	(55)				
<input type="checkbox"/>	(60)				
<input type="checkbox"/>	(65)				
<input type="checkbox"/>	(70)				
<input type="checkbox"/>	(75)				
<input type="checkbox"/>	(80)				

TOTAL ELIGIBLE VOTERS: 80

TOTAL BALLOTS RETURNED: 48

Ballots Voted for Fowler: 9

Ballots Over-voted/Deemed Incomplete 0

Ballots Voted for Henley: 22

Ballots Voted for Schield: 17

We hereby affirm that the returns reflected above are true and correct in accordance with ballots submitted and canvassed.

Canvassed by: Trish Granger
Trish Granger, Town Clerk

Lisa Silvertooth
Lisa Silvertooth, HR Manager



TOWN OF LONGBOAT KEY

Incorporated November 14, 1955

Town Hall
501 Bay Isles Road
Longboat Key, FL 34228
(941) 316-1999
FAX (941) 316-1656
www.longboatkey.org

August 28, 2014

To: Current or vested former members of the **Police Officers' Retirement System**

On August 28, 2014, the Town Clerk and Human Resources Officer canvassed the ballots returned for Police Officers' employee representative on the Consolidated Retirement System Board of Trustees.

Mr. Judd Jensen received the highest number of votes and will serve as your representative for a term effective October 1, 2014 through September 30, 2015.

The Canvassing report is enclosed for your review.

If you have any questions, please feel free to contact me at my e-mail address or phone number below, or contact Sharon Johnson at (941) 316-1999, ext. 254, or e-mail sjohnson@longboatkey.org.

Thank you for your participation,

Trish Granger
Town Clerk
Town of Longboat Key, FL
(941) 316-1999, ext. 226
tgranger@longboatkey.org

**CANVASSING TOTAL FOR AUGUST 28, 2014
ELECTION OF CONSOLIDATED RETIREMENT SYSTEM
POLICE OFFICERS' REPRESENTATIVE TRUSTEE
TERM: 1 YEAR (OCTOBER 1, 2014 - SEPTEMBER 30, 2015)**

JUDD JENSEN

RANDY THOMPSON

<input checked="" type="checkbox"/>	(5)				
<input checked="" type="checkbox"/>	(10)				
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(15)
<input type="checkbox"/>	(20)				
<input type="checkbox"/>	(25)				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		(29)
Total Votes: <u>12</u>					

<input checked="" type="checkbox"/>	(5)				
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	(10)
<input type="checkbox"/>	(15)				
<input type="checkbox"/>	(20)				
<input type="checkbox"/>	(25)				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		(29)
Total Votes: <u>9</u>					

TOTAL ELIGIBLE VOTERS: 29

TOTAL BALLOTS RETURNED: 21

Ballots Voted for Jensen: 12

Ballots Voted for Thompson: 9

Ballots Over-voted or Deemed Incomplete: 0

We hereby affirm that the returns reflected above are true and correct in accordance with ballots submitted and canvassed.

Canvassed by: Trish Granger
Trish Granger, Town Clerk

Lisa Silvertooth
Lisa Silvertooth, HR Manager



End of Agenda Item