

M E M O R A N D U M

Date: November 14, 2014

TO: Town Commission

FROM: Dave Bullock, Town Manager

SUBJECT: Resolution 2014-31, Budget Transfer in the Amount of \$30,000 from Commission Contingency to General Services: Professional Services-Underground Utilities Study

The Town Commission originally authorized the Town to hire a consultant to perform a feasibility analysis and cost study for underground utilities along Gulf of Mexico Drive at a price not to exceed \$50,000.00 (Resolution 2014-23). An RFP for engineering services to estimate costs of undergrounding all utilities was issued on August 13, 2014. Brannon & Gillespie, LLC was awarded the contract.

At the November 12, 2014 Regular Workshop Meeting the Town Commission directed staff to further evaluate options and costs to underground utilities on Longboat Key. The Town Manager advised that additional funds for consulting services would be necessary and has forwarded Resolution 2014-31, to provide funds for those services.

The Town has \$7,459 remaining, but requires an additional \$30,000 to further evaluate the options.

A budget transfer in the amount of \$30,000 from account 001.3000.519.9901, General Services: Commission Contingency, to account 001.3000.519.3116, General Services: Other Professional Services-Underground Utilities is provided for in Resolution 2014-31.

RESOLUTION 2014-31

A RESOLUTION OF THE TOWN OF LONGBOAT KEY, FLORIDA, AMENDING THE FISCAL YEAR 2014-2015 BUDGET BY TRANSFERRING UNALLOCATED, BUDGETED FUNDS FROM “GENERAL SERVICES: COMMISSION CONTINGENCY” TO “GENERAL SERVICES: OTHER PROFESSIONAL SERVICES-UNDERGROUND UTILITIES” ACCOUNT FOR PURPOSES OF CERTAIN CONSULTING SERVICES ASSOCIATED WITH UNDERGROUND UTILITIES; PROVIDING FOR AN AMOUNT OF THE TRANSFER; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Longboat Key has budgeted, in the Commission Contingency Account in General Services, unallocated funds to be used at the Town Commission’s discretion to provide for unexpected costs and projects in the Town of Longboat Key; and

WHEREAS, the Town Commission desires the Town to hire a consultant to perform a feasibility analysis and cost study for underground utilities along Gulf of Mexico Drive; and

WHEREAS, the Town Commission has previously appropriated \$50,000.00 toward this project in Resolution 2014-23; and

WHEREAS, it has been determined that further analysis is required for determining the cost of neighborhood undergrounding and developing options for allocating those costs requiring an additional appropriation of \$30,000.00; and

WHEREAS, there are available and unallocated funds in the Fiscal Year (FY) 2014-2015 budget in the Commission Contingency account; and

WHEREAS, a budget transfer of available funds must occur in the FY 2014-2015 budget; and

WHEREAS, the Town of Longboat Key, Town Charter, Article V, Section 9(d) provides for such action.

NOW, THEREFORE, be it resolved by the Town Commission of the Town of Longboat Key, Florida, that:

SECTION 1. The above Whereas clauses are true and correct and are hereby ratified and confirmed.

SECTION 2. The Town Commission hereby transfers, in the Fiscal Year 2014-2015 Budget, Thirty Thousand and No/100 Dollars (\$30,000.00) from account 001.3000.519.9901, General Services: Commission Contingency, to account 001.3000.519.3116, General Services: Other Professional Services-Underground Utilities.

SECTION 3. This Resolution shall become effective immediately upon adoption.

Passed by the Town Commission of the Town of Longboat Key on the _____ day of _____, 2014.

James L. Brown, Mayor

ATTEST:

Trish Granger, Town Clerk



End of Agenda Item