

Town of Longboat Key Police Officers' Retirement System
Pension Fund #01k
in187

Town of Longboat Key Police Officers' Retirement System
Attn: Sharon Johnson
501 Bay Isles Road
Longboat Key, FL 34228

Congress Asset Management Company * 2 Seaport Lane * Boston, MA 02210

Statement of Management Fees
4th Quarter 2014

Portfolio Valuation as of 12-31-14	\$	1,608,421.57
1,608,422 @ 0.5000% per annum ✓ SJK	\$	2,010.53
Quarterly Management Fee	\$	2,010.53

TOTAL DUE AND PAYABLE	\$	2,010.53 ✓ SJK
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SJK

Salem Trust, 3040064195
OLD Salem Trust, 80106419



HGK Asset Management, Inc.

Newport Tower / 525 Washington Boulevard / Jersey City, New Jersey 07310
(201) 659-3700 / (800) 456-7850 / Fax: (201) 659-4566 / www.hgk.com

January 5, 2015

The Town of Longboat Key Police
501 Bay Isles Road
Longboat Key, FL 34228-3142

Attention: Thomas Kelley

RE: Longboat Key Police Retirement Fd

INVESTMENT ADVISORY FEE

Period ending: December 31, 2014

Market Value: \$1,673,855.00

.0038 on the managed assets ✓ SHT	6,360.65
Annual Fee	6,360.65
Fee for the period	1,590.16

Please remit to:

Payment due within 30 days:

MAIL: HGK Asset Management, Inc.
Accounting Department
525 Washington Blvd. - Suite 2000
Jersey City, NJ 07310

\$1,590.16 ✓ SHT

WIRE: Bank: TD Bank, NA
ABA: 031201360
FBO: HGK Asset Management, Inc.
FBO a/c #: 3453084888

AR

5280



January 7, 2015

Town of Longboat Key Police Officers' Retirement System
Attn: Finance Director
501 Bay Isles Road
Longboat Key, FL 34228

RE: Longboat Key Police Retirement System
Acct No: 3040064257

Madison Investment Advisors
STATEMENT OF MANAGEMENT FEES

For The Period Fourth Quarter 2014	
Portfolio Valuation with Accrued Interest as of 12-31-14	2,081,955.09
2,081,955 @ 0.3000% per annum ✓ SNT	<u>1,561.47</u>
Quarterly Management Fee	1,561.47

TOTAL DUE AND PAYABLE

1,561.47 ✓ SNT

AR

longhof

January 1, 2015

The Town of Longboat Key Police Officers Retirement Plan
longboat
501 Bay Isles Road
Longboat Key, FL 34228

Oak Ridge Acct. No. longboat
External Acct. No. 3040064220

Oak Ridge Investments, LLC
STATEMENT OF MANAGEMENT FEES

For The Period 4th Quarter 2014
Portfolio Valuation as of 12-31-14

357,689.28

357,689 @ 0.7000% per annum ✓ SNT

625.96

Quarterly Management Fee

625.96

TOTAL DUE AND PAYABLE

625.96 ✓ SNT

* Fees Will Be Deducted From Your Account Unless Otherwise Arranged *

AR

Christiansen & Dehner, P. A.

63 Sarasota Center Boulevard
Suite 107
Sarasota, FL 34240-

941-377-2200
Phone

941-377-4848
Fax

December 31, 2014

Longboat Key Consolidated Retirement System
Attn: Ms. Sharon Johnson
501 Bay Isles Road
Longboat Key, FL 34228

Invoice Number

In Reference To: Consolidated Employees' Pension Plan	1499	25837
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Professional Services

	Hours	Amount
12/10/2014 Review and respond to e-mail from S. Smith.	0.20	75.80
12/18/2014 Preparation and attendance at Board Meeting. <i>✓ SAT</i>	3.80	1,440.20
For professional services rendered	4.00	\$1,516.00
Previous balance		\$3,335.20
Accounts receivable transactions <i>ARC</i>		
1/6/2015 Payment - thank you. Check No. 33091		(\$1,111.74)
1/6/2015 Payment - thank you - Salem Trust. Check No. 14514		(\$1,111.73)
1/6/2015 Payment - thank you - Salem Trust. Check No. 14512		(\$1,111.73)
Total payments and adjustments		(\$3,335.20)
Balance due		\$1,516.00

** Please note that the "Balance Due" figure at the end of this bill reflects both "Total New Charges - Current Period" and any previous balances due. In most cases, if the previous balance(s) have already been approved for payment but not yet received in our office, you should be paying only the "Total New Charges - for services and/or expenses". Thank you.

Please indicate account number(s) with payment.
(Please Deduct any payments not reflected in Balance due)

MAULDIN & JENKINS

1301 Sixth Avenue West, Suite 600 • Bradenton, Florida 34205-7440 • Telephone (941) 747-4483 • Fax (941) 747-6035

Town of Longboat Key, Florida
501 Bay Isles Road
Longboat Key, FL 34228

Invoice No. 565706
01/15/2015
Client No. 07010000.000

PLEASE DETACH HERE AND RETURN UPPER PORTION
WITH YOUR REMITTANCE

PAYMENT IS DUE UPON
RECEIPT OF INVOICE

AMOUNT ENCLOSED \$ _____

PROFESSIONAL SERVICES RENDERED AS FOLLOWS:

Progress billing number 3 regarding the annual financial and compliance audit of the Town of Longboat Key, Florida as of and for the year ended September 30, 2014. \$15,000.00

Progress billing number 1 regarding the annual financial and compliance audit of the Town of Longboat Key separately issued pension trust funds (3) for the year ended September 30, 2014. (\$2,500 for each of the 3 plans)

\$ 7,500.00

2500 Gen'L
2500 Police
2500 Fire

Total Progress Bill

\$ 22,500.00

Prior Balance

0.00

Total Amount Due

\$ 22,500.00

AR

WE APPRECIATE YOUR BUSINESS!

MAULDIN & JENKINS

1301 Sixth Avenue West, Suite 600 • Bradenton, Florida 34205-7440 • Telephone (941) 747-4483 • Fax (941) 747-6035

Town of Longboat Key, Florida
501 Bay Isles Road
Longboat Key, FL 34228

Invoice No. 565706
01/15/2015
Client No. 07010000.000

PLEASE DETACH HERE AND RETURN UPPER PORTION
WITH YOUR REMITTANCE

PAYMENT IS DUE UPON
RECEIPT OF INVOICE

AMOUNT ENCLOSED \$ _____

PROFESSIONAL SERVICES RENDERED AS FOLLOWS:

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\$ 7,500.00

2500 Gen'l
2500 Police
2500 Fire

Total Progress Bill

Prior Balance	\$ 22,500.00
	<u>0.00</u>
Total Amount Due	\$ <u>22,500.00</u>

WE APPRECIATE YOUR BUSINESS!

Christiansen & Dehner, P. A.

63 Sarasota Center Boulevard
Suite 107
Sarasota, FL 34240-

941-377-2200
Phone

941-377-4848
Fax

November 30, 2014

Longboat Key Employees' Pension Plan
Attn: Ms. Sharon Johnson
501 Bay Isles Road
Longboat Key, FL 34228

Invoice Number

In Reference To: Consolidated Employees' Pension Plan	1499	25690
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Professional Services

	Hours	Amount
11/4/2014 Review fiduciary liability policy and telephone conference with S. Henley	1.40	530.60
11/7/2014 Preparation and attendance at Board Meeting. <i>SKS</i>	3.70	1,402.30
For professional services rendered	5.10	<u>\$1,932.90</u>
Previous balance		\$1,402.30
Balance due		<u><u>\$3,335.20</u></u>

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33% to Each Fund

<i>644.30</i>	<i>Genh</i>	<i>paid</i> <i>2</i>
<i>644.30</i>	<i>Police</i>	
<i>644.30</i>	<i>Fire</i>	
<u><i>1932.90</i></u>		

Please indicate account number(s) with payment.
(Please Deduct any payments not reflected in Balance due)

Date Printed: 12/16/2014 1:52:33 PM

FPPTA INVOICE



Invoice #	<u>16548</u>	Date	<u>12/16/2014</u>
By	<u></u>	Status	<u>New</u>
Total	<u>\$30.00</u>	Date Paid	<u></u>

Longboat Key GE Pension Fund
CPPT Re-Cert: 2014 (Sandra Henley)

Detail:	Item	Description	Amount
	CEU	CPPT Re-Cert: 2014 (Sandra Henley) <i>1/2015</i>	\$30.00

paid

Please make checks payable to:

Florida Public Pension Trustees Association (FPPTA)

Our mailing address is:

FPPTA
2946 Wellington Circle East, Suite A
Tallahassee, FL 32309
Phone: 800-842-4064

Please note that all credit card payments must be made online at FPPTA.Org

Date Printed: 12/16/2014 1:51:09 PM

FPPTA INVOICE



Invoice #	<u>13826</u>	Date	<u>3/17/2014</u>
By	<u>Sandra Henley</u>	Status	<u>New</u>
Total	<u>\$30.00</u>	Date Paid	<u></u>

No Org Name

CPPT Re-Cert: 2013 (Sandra Henley)

Detail:	Item	Description	Amount
	CEU	CPPT Re-Cert: 2013 (Sandra Henley) <i>SH</i>	\$30.00 <i>505</i>

paid

Please make checks payable to:

Florida Public Pension Trustees Association (FPPTA)

Our mailing address is:

FPPTA
2946 Wellington Circle East, Suite A
Tallahassee, FL 32309
Phone: 800-542-4064

Please note that all credit card payments must be made online at FPPTA.Org



FOSTER & FOSTER
ACTUARIES AND CONSULTANTS

Invoice

Date	Invoice #
1/26/2015	6855

Phone: (239) 433-5500
Fax: (239) 481-0634
data@foster-foster.com
www.foster-foster.com

Bill To
Town of Longboat Key General Employees' Pension Plan 501 Bay Isles Road Longboat Key, FL 34228

Terms	Due Date
Net 30	2/25/2015

Description	Amount
Preparation of GASB 67 Statement as of 09/30/13.	✓ 1,250.00
Preparation of DROP account balance schedules: SCHIELD	✓ 60.00
October 1, 2014 Actuarial Valuation and Report.	✓ 9,314.00
Preparation of GASB 67 Statement for FYE 09/30/14.	✓ 1,250.00
Preparation of GASB 68 Statement for FYE 09/30/14.	✓ 2,000.00
<i>✓ Rates As Agreed to / SUS 1/26/14</i>	

Balance Due \$13,874.00

Thank you for your business!
Please make all checks payable to:
Foster & Foster, Inc.
13420 Parker Commons Blvd, Suite 104
Fort Myers, FL 33912



Invoice

Date	Invoice #
1/26/2015	6854

Phone: (239) 433-5500
Fax: (239) 481-0634
data@foster-foster.com
www.foster-foster.com

Bill To
Town of Longboat Key Police Officers' Pension Plan 501 Bay Isles Road Longboat Key, FL 34228

Terms	Due Date
Net 30	2/25/2015

Description	Amount
Preparation of GASB 67 Statement as of FYE 09/30/13.	✓ 1,250.00
Joint Annuitant Change: SHARKEY	✓ 200.00
October 1, 2014 Actuarial Valuation and Report.	✓ 6,702.00
Preparation of GASB 67 Statement for FYE 09/30/14.	✓ 1,250.00
Preparation of GASB 68 Statement for FYE 09/30/14.	✓ 2,000.00
<i>✓ Rates as agreed to / SLS 1/26/15</i>	

Balance Due \$11,402.00

Thank you for your business!

Please make all checks payable to:
 Foster & Foster, Inc.
 13420 Parker Commons Blvd, Suite 104
 Fort Myers, FL 33912



FOSTER & FOSTER
ACTUARIES AND CONSULTANTS

Invoice

Date	Invoice #
1/23/2015	6850

Phone: (239) 433-5500
Fax: (239) 481-0634
data@foster-foster.com
www.foster-foster.com

Bill To
Town of Longboat Key Firefighters' Pension Plan 501 Bay Isles Road Longboat Key, FL 34228

Terms	Due Date
Net 30	2/22/2015

Description	Amount
-Preparation of DROP account balance schedules: COLLANDRA, JACOBS, MARTIN, STOUDT, TANNER, ALTMAN, BATCHELOR	420.00
Preparation of GASB 67 Statement as of <u>09/30/13</u> . <i>/SNT</i>	1,250.00 ✓
E-mail correspondence dated January 13, 2015 regarding signed Ordinances.	150.00 ✓
October 1, 2014 Actuarial Valuation and Report.	6,767.00 ✓
Preparation of GASB 67 Statement for FYE <u>09/30/14</u> . ✓ <i>SNT</i>	1,250.00 ✓
Preparation of GASB 68 Statement for FYE <u>09/30/14</u> . ✓ <i>SNT</i>	2,000.00 ✓
<i>All Amts As Agreed in Proposal. See 5. '126</i>	

Balance Due \$11,837.00

Thank you for your business!

Please make all checks payable to:
Foster & Foster, Inc.
13420 Parker Commons Blvd, Suite 104
Fort Myers, FL 33912