

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR MEETING
JANUARY 5, 2015 - 7:00 P.M.**

Present: Mayor Jim Brown, Vice Mayor Jack Duncan, Commrs. Terry Gans, Lynn Larson, Irwin Pastor, Phill Younger, Pat Zunz

Also: Town Manager Dave Bullock, Town Attorney Maggie Mooney-Portale,
Present: Town Clerk Trish Granger

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Brown called the January 5, 2015, Regular Meeting to order at 7:00 p.m., in the Town Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida, and Commr. Younger led the Pledge of Allegiance.

PUBLIC TO BE HEARD

1. Opportunity for Public to Address Town Commission

A. Governmental Agencies

Manatee County Commissioner John Chappie offered new year's wishes, identified that he was Longboat Key's district representative on the Manatee Board of County Commission, and encouraged the Town Commission to contact him on matters relating to Longboat Key and/or regional issues.

APPROVAL OF MINUTES

2. December 1, 2014, Regular Meeting; December 10, 2014, Special Meeting; and December 10, 2014, Regular Workshop Meeting Minutes

There was consensus to approve the Meeting minutes as submitted.

COMMITTEE REPORTS AND COMMUNICATIONS

3. Manatee County Special Liaison Report - No items were presented.

4. Sarasota County Special Liaison Report - No items were presented.

5. ManaSota League of Cities Report - No items were presented.

6. Other Reports

A. Organizations

Commr. Younger noted attendance at the December 2014 Metropolitan Planning Organization (MPO) meeting and reviewed the issues discussed, advising that the funding for the sidewalk project on the North end of Longboat Key had been advanced on the project schedule.

Minutes in draft form and are not official until approved by the Town Commission.

ORDINANCES - FIRST READING

7. Ordinance 2015-04, Amending Chapter 34, Employment Policies and Chapter 35, General Policy

Ordinance 2015-04 is necessary for clarification of leave payout provisions; deleting references to Chapters 175 and 185 Florida Statutes; and indemnification language modifications for the Consolidated Retirement System Board of Trustees. Ordinance 2015-04 was placed on the December 10, 2014, Regular Workshop Meeting for Commission consideration and forwarded to the January 5, 2015, Regular Meeting for first reading. Recommended Action: Pending first reading and discussion, forward Ordinance 2015-04 to the February 2, 2015, Regular Meeting for second reading, public hearing, and discussion.

Town Clerk Trish Granger placed Ordinance 2015-04 on record for first reading by title only.

Commr. Larson moved to pass Ordinance 2015-04 on first reading and to forward to the February 2, 2015, Regular Meeting for second reading and public hearing. The motion was seconded by Commr. Pastor.

Town Manager Dave Bullock gave an overview of the amendments outlined in Ordinance 2015-04. Discussions were held on the following topics/issues:

- clarification on the calculation of the final annual compensation
- types of leave and eligibility for inclusion in final annual compensation
- rate of pay utilized to determine final annual compensation.

The motion carried by a 7-0 roll call vote, as follows: Larson, aye; Pastor, aye; Zunz, aye; Gans, aye; Brown, aye; Duncan, aye; Younger, aye.

8. Ordinance 2015-05, Amending Chapter 74, Parking Schedule I, Prohibited Parking; and Schedule II, Restricted Parking

At the December 3, 2013, Regular Meeting the Town Commission adopted Ordinance 2013-31, which provided for restricted parking along Bay Isles Road during the month of March. At the December 10, 2014, Regular Workshop Meeting the Town Commission directed staff to develop Ordinance 2015-05, which amends Chapter 74, Parking Schedules I and II, to restrict parking from entrances to Town Hall along Bay Isles Road only during voting days. Recommended Action: Pending first reading and discussion, forward Ordinance 2015-05 to the February 2, 2015, Regular Meeting for second reading, public hearing, and discussion.

Town Clerk Trish Granger placed Ordinance 2015-05 on record for first reading by title only.

Commr. Zunz moved to pass Ordinance 2015-05 on first reading and to forward to the February 2, 2015, Regular Meeting for second reading and public hearing. The motion was seconded by Commr. Gans.

8. Ordinance 2015-05, Amending Chapter 74, Parking Schedule I, Prohibited Parking; and Schedule II, Restricted Parking - Continued

Town Manager Dave Bullock provided an overview of the proposed amendments to Chapter 74 of the Town Code and advised that the current pavement markings were 55 feet to the west and 35 feet to the east of the entrance to Town Hall.

The motion carried by a 7-0 roll call vote, as follows: Zunz, aye; Gans, aye; Younger, aye; Larson, aye; Pastor, aye; Duncan, aye; Brown, aye.

ORDINANCES - SECOND READING AND PUBLIC HEARING

9. Ordinance 2014-30, Amending Chapters 70 and 72, Parking (Enforcement)

A review of the Town Code related to towing and parking revealed a need to update Chapters 70 and 72 for compliance with Florida Statutes and consistency with current Town practices. The Town Attorney and Police Chief have developed Ordinance 2014-30, which provides for parking enforcement, citations, towing, and consistency with other provisions of the Town Code. Ordinance 2014-30 was presented at the November 12, 2014, Regular Workshop Meeting and forwarded to the December 1, 2014, Regular Meeting for first reading. Ordinance 2014-30 was forwarded to the January 5, 2015, Regular Meeting for second reading, public hearing, and discussion. Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2014-30.

Town Clerk Trish Granger placed Ordinance 2014-30 on record for second reading and public hearing by title only.

Commr. Zunz moved to adopt Ordinance 2014-30 on second reading and public hearing. The motion was seconded by Commr. Younger.

Mayor Brown opened the public hearing.

Town Manager Dave Bullock provided an overview of Ordinance 2014-30 outlining the amendments to the Town Code and penalty provisions. Acting Police Chief Frank Rubino discussed the option to report non-payment of parking tickets to State agencies to restrict renewals of vehicle registration and/or driver's license of individual delinquent in remitting payment.

As no one wished to speak, the public hearing was closed.

The motion carried by a 7-0 roll call vote, as follows: Zunz, aye; Younger, aye; Duncan, aye; Brown, aye; Pastor, aye; Gans, aye; Larson, aye.

10. Ordinance 2015-01, Providing for Referendum on Nonresidential Use in MUC-2 Zoning District

At the November 12, 2014, Regular Workshop Meeting Attorney John Patterson, representing NAECO LLC, an affiliate of Ocean Properties, requested Commission consideration of placing a referendum on a special election in accordance with Section 160.04 of the Town Code and Article II, Section 22(b) and Article VII, Section 1(a) of the Town Charter. The Town Commission directed staff to prepare and place Ordinance

10. Ordinance 2015-01, Providing for Referendum on Nonresidential Use in MUC-2 Zoning District - Continued

2015-01 on the December 10, 2014, Special Meeting for first reading and public hearing. Ordinance 2015-01 was forwarded to the January 5, 2015, Regular Meeting for second reading, public hearing, and discussion. Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2015-01.

Town Clerk Trish Granger placed Ordinance 2015-01 on record for second reading and public hearing by title only.

Commr. Pastor moved to adopt Ordinance 2015-01 on second reading and public hearing. The motion was seconded by Commr. Zunz.

Mayor Brown opened the public hearing.

Planning, Zoning, and Building Department Director Alaina Ray gave a PowerPoint presentation on Ordinance 2015-01 and noted, for the record, the applicants' commitment to reimburse all expenses associated with the Special Election.

Mr. Mark Esbeck, representing the Inn on the Beach Association, commented on the proposal.

As no others wished to speak, Mayor Brown closed the public hearing.

Town Attorney Maggie Mooney-Portale noted the Commission's previous discussions relating to a mail ballot for the Special Election and reviewed requested modifications to the Ordinance to indicate an all mail ballot. Discussions were held on the following topics:

- agreement of Supervisors' of Elections offices to proceed with a mail ballot election process
- required approval of the Secretary of State
- request for inclusion of language in the Ordinance to indicate a mail ballot would be held
- consequence of delay in the election process if not approved by the State
- establishing a precedent for future mail ballot elections
- notification to Supervisor of Elections' offices.

The motion carried by a 7-0 roll call vote, as follows: Pastor, aye; Zunz, aye; Younger, aye; Larson, aye; Duncan, aye; Brown, aye; Gans, aye.

NEW BUSINESS

11. Appointment to Fill Vacancy on the Metropolitan Planning Organization Citizen Advisory Committee (MPOCAC)

Mr. Charlie Czech currently serves as the Town's citizen representative on the MPOCAC with his term expiring in January 2015. The volunteer opportunity was advertised in the Longboat Observer and Longboat Key News with only Mr. Czech submitting an application as of the closing date of December 29. This item is placed on the January 5, 2015 Regular Meeting for Commission consideration. Recommended Action: Pending discussion, appoint member to fill vacancy on MPOCAC.

11. Appointment to Fill Vacancy on the MPOCAC - Continued

Following comments by Mayor Brown, Commr. Gans moved to reappoint Mr. Charlie Czech to serve as the Town's citizen representative on the MPOCAC. The motion, seconded by Commr. Larson, carried by a 7-0 roll call vote, as follows: Gans, aye; Larson, aye; Younger, aye; Duncan, aye; Brown, aye; Zunz, aye; Pastor, aye.

Individual comments followed on Mr. Czech's service as the Town's representative on the MPOCAC.

TOWN COMMISSION COMMENTS

A. Town Manager

Commr. Younger offered birthday greetings to Ms. Donna Bullock (spouse of Town Manager Dave Bullock).

B. Town Code (Animal Licensing Fees)

Mayor Brown noted that the annual pet license renewal had started and suggested that residents be notified of the licensing requirements through an advertisement in the local papers.

Subsequent to discussion, there was consensus to workshop the issue of maintaining the licensing program on a future agenda.

TOWN ATTORNEY COMMENTS - No items were presented.

TOWN MANAGER COMMENTS

A. Governmental Agencies

Town Manager Dave Bullock noted the Joint Meeting scheduled with the Manatee Board of County Commissioners on February 17, 2015, at 9 a.m. to be held at the Manatee County Administration Office.

B. State Agencies

Town Manager Dave Bullock noted that the Florida Department of Transportation (FDOT) Preliminary Work Plan reflected a PD&E Study to replace Longboat Pass Bridge in Fiscal Year 2019-2020 and requested consideration to authorize Commr. Younger to raise the issue at a future Metropolitan Planning Organization (MPO) meeting to advance the study.

Commr. Younger suggested that dialogue be opened with other members of the MPO by the Town Manager and staff members from Longboat Key and Manatee County Government.

Upon inquiry, Town Manager Bullock noted the process for items being placed on the FDOT Work Plan.

C. Public Works

Town Manager Dave Bullock noted utility system testing on Jungle Queen during the week of January 12, 2015, and on Broadway the following week (January 19, 2015), and advised of the process for notification of residents/visitors.

PRESS TO BE HEARD - No items were presented.

ADJOURNMENT

Mayor Brown adjourned the January 5, 2015, Regular Meeting at 8:02 p.m.

Trish Granger, Town Clerk

James L. Brown, Mayor

Minutes Approved: _____

Minutes in draft form and are not official until approved by the Town Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
CONVOCAATION OF GOVERNMENTS JOINT MEETING
JANUARY 16, 2015
SUNCOAST TECHNICAL COLLEGE CONFERENCE CENTER
4748 BENEVA ROAD, SARASOTA, FLORIDA**

Town of Longboat Key

Present: Mayor Jim Brown, Vice Mayor Jack Duncan, Commr. Lynn Larson, and Commr. Irwin Pastor

Absent: Commrs. Terry Gans, Phillip Younger, and Patricia Zunz

Also Present: Town Manager Dave Bullock, Assistant Town Manager Anne Ross, Town Clerk Trish Granger

Note: The Town Commission participated in the Sarasota County School Board Convocation of Governments meeting with members of the following governmental entities: Sarasota County School Board, Sarasota County Commission, Cities of North Port, Sarasota, and Venice.

I. Welcome / Introductions

II. Convocation Goals and Agenda

Following introductions, Sarasota County School Board Chair Frank Kovach provided opening remarks and an overview of the meeting schedule.

III.A. Update on Suncoast Technical College (STC) and Joint-Use Public Library Project

Sarasota County Schools Deputy Superintendent Scott Lempe and Sarasota County Libraries and Historical Resources Director Sarabeth Kalajian provided an update on a combined school media center/public library concept in North Port. Discussions were held with Mr. Lempe, Ms. Kalajian, and Sarasota County Schools of Career Technical Education Director Dr. Todd Bowden on the following topics/issues:

- inclusion of adequate meeting space in the facility
- process for inclusion of a conference center during the design phase/project planning
- inclusion of a health clinic in Phase II of the project
- determination of a conference center versus meeting room
- probable delays if additional facilities are added at the current time
- historical resources educational component at the facility.

III.B. Update on Sarasota County Manufacturing Community Wide Plan

Sarasota County Career Edge Executive Director Mireya Eavey provided an overview of a Career Edge and the manufacturing community-wide plan. Discussions were held on targeted dates for the goals stated.

III.C. Career Edge: School to Work Initiative

Sarasota County Career Edge Executive Director Mireya Eavey provided an overview of the school programs held at STC, highlighting the Career Edge Program and the School-To-Work Initiative, and summarizing the activities.

Minutes in draft form and are not official until approved by the Town Commission.

IV.A. Other Business

North Port City Manager Jonathan Lewis commented on joint use opportunities noting North Port's intent for continued collaboration.

IV.B. Other Business

Venice Assistant City Manager Len Bramble commented on and discussions were held on the following items:

- Public Safety/School Resource Officers (SRO) at schools - funding constraints
- collaboration for school internship programs
- comprehensive planning
- inclusion of students on the City's advisory committees
- lack of programs for students in public administration (government) career opportunities
- lack of adequate street lighting in school areas
- signage on the Performing Arts Center in Venice.

V. Open to the Public - No items were presented.

IV.C. Other Business - Continued

Sarasota County Schools Suncoast Technical College (STC) Executive Director Dr. Todd Bowden commented on the Community Picnic scheduled for January 24, 2015, to be held at STC and invited attendance of those present in the meeting.

IV.D. Other Business - Continued

Sarasota Board of County Commission Chair Carolyn Mason commented on the collaboration of entities and the collaboration accomplishments over the past year.

VI. Adjournment

Sarasota School Board Chair Kovach adjourned the January 16, 2015, Convocation Meeting at 10:35 a.m.

Trish Granger, Town Clerk

James L. Brown, Mayor

Minutes Approved: _____

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR WORKSHOP
JANUARY 20, 2015 - 1:00 P.M.**

Present: Mayor Jim Brown, Vice Mayor Jack Duncan, Commrs. Terry Gans, Lynn Larson, Irwin Pastor, Phill Younger, Pat Zunz

Also: Town Manager Dave Bullock, Town Attorney Maggie Mooney-Portale,
Present: Town Clerk Trish Granger

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Brown called the January 20, 2015, Regular Workshop to order at 1:00 p.m., in the Town Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida, and Commr. Pastor led the Pledge of Allegiance.

PUBLIC TO BE HEARD

1. Opportunity for Public to Address Town Commission - No items were presented.

COMMITTEE REPORTS AND COMMUNICATIONS

2. Manatee County Special Liaison Report

A. Organizations

Commr. Zunz noted attendance at the Manatee Campaign for Grade Level Reading Steering Committee meeting and reviewed the items discussed.

3. Sarasota County Special Liaison Report - No items were presented.

4. ManaSota League of Cities Report

A. Organizations/Legislation

Vice Mayor Duncan noted meetings with all local legislators and commented on legislation filed, advised that he would be traveling to Tallahassee on behalf of the ManaSota League of Cities and discussing the legislation relating to vacation rentals, and commented on additional legislation filed relating to insurance premium tax monies.

5. Other Reports - No items were presented.

DISCUSSION ITEMS

6. Proposed Ordinance 2015-02, Amending Town Comprehensive Plan Future Land Use Element (FLUE), Policy 1.1.5 and 1.1.6 (Nonconforming Properties)

At their December 16, 2014 Regular Meeting the P&Z Board recommended approval of Ordinance 2015-02, with minor modifications. The proposed Ordinance amends the Town's Comprehensive Plan FLUE to address redevelopment issues with nonconforming properties. Proposed Ordinance 2015-02, as amended by the P&Z Board, is placed on the January 20, 2015 Regular Workshop Meeting for Town Commission consideration. Recommended Action: Pending discussion, forward proposed Ordinance 2015-02 to the February 2, 2015 Regular Meeting for first reading and public hearing.

Minutes in draft form and are not official until approved by the Town Commission.

6. Proposed Ordinance 2015-02, Amending Town Comprehensive Plan Future Land Use Element (FLUE), Policy 1.1.5 and 1.1.6 (Nonconforming Properties) - Continued

Following comments by Town Manager Dave Bullock, Planning, Zoning, and Building (PZB) Department Director Alaina Ray and University of Florida Resilient Communities Initiative Consultant Jerry Murphy gave a PowerPoint presentation on proposed Ordinance 2015-02. Discussions were held with PZB Director Ray, Mr. Murphy, and Town Manager Bullock on the following topics/issues:

- number of residential/condominium units that have redevelopment issues (nonconforming)
- existing density granted to the Longboat Key Club
- required amendments to the Comprehensive Plan in coordination with required amendments to the Land Development Code (LDC)
- timeframe for revisions (one to two years)
- process for review and connection of amendments through a "crosswalk" process (comparison and impact of amendments on existing Codes)
- options to accelerate process of review and amendments/extensive reviews required
- status report on review of nonconforming properties (timeframe for consideration)
- focus of Commission and updates to be provided during the process
- support of PZB Director Ray and Mr. Murphy's efforts.

The following individuals commented on proposed Ordinance 2015-02:

Mr. Larry Grossman, St. Judes Drive North
Mr. Gene Jaleski, Cedar Street
Mr. Jules Rauch, Norton Street

Subsequent to comments, there was consensus to forward Ordinance 2015-02 to the February 2, 2015, Regular Meeting, for first reading and public hearing.

7. Proposed Resolution 2015-01, Budget Transfer in the Amount of \$66,315 Within the Utility Capital Fund for a New Utility Manager Position

Proposed Resolution 2015-01 amends the FY 2014-2015 Budget by reducing the Budget line item for Sliplining Gravity Sewer Lines in the amount of \$66,315 and reallocating it toward salary and benefit lines for a new position in the Utility Division of the Public Works Department. Recommended Action: Pending discussion, forward proposed Resolution 2015-01 to the February 2, 2015 Regular Meeting for formal action.

Town Manager Dave Bullock commented on the reallocation of funds to provide for a new Utility Manager position outlined in proposed Resolution 2015-01. Discussions were held with Town Manager Bullock, Assistant Town Manager Anne Ross, and Public Works Director Juan Florensa on the following topics/issues:

- utilization of sliplining account to fund new position
- option to hire consultant/outsource versus permanent staffing
- effect of utilizing sliplining funds/impact on progress of sliplining program

7. Proposed Resolution 2015-01, Budget Transfer in the Amount of \$66,315 Within the Utility Capital Fund for a New Utility Manager Position - Continued

- review on the effectiveness of the sliplining program
- cost and anticipated length of the position
- source of funds to be utilized for payroll costs and associated benefits
- percentage of system that is currently sliplined (approximately 25% of targeted lines)
- request for status report/update on lines completed
- funds expended annually on the sliplining project in previous budget years
- estimated total annual cost for full-time position
- lack of effective results to reduce infiltration and inflow into the system
- option to have presentation to Commission by Mr. Lenny Landau (resident) on his previous study of the issue
- anticipated job oversight/project management/assignments and qualification of individual to be hired at the salary to be offered
- aging infrastructure and review of sliplining program
- intent to outsource the entire undergrounding project if it is approved in the future.

Subsequent to comments, there was consensus to forward Resolution 2015-01 to the February 2, 2015, Regular Meeting formal action.

8. Proposed Ordinance 2015-06, Amending the Fiscal Year (FY) 2014-2015 Road & Bridge Special Revenue Fund to Use Fund Balance for Expenses Related to Roundabout Feasibility Study at Longboat Club Road and Gulf of Mexico Drive and at Broadway and Gulf of Mexico Drive

At the December 10, 2014 Regular Workshop Meeting the Town Commission directed staff to perform a feasibility study to install a roundabout at Broadway and Gulf of Mexico Drive. Pursuant to Florida Statutes §206.605, this type of expense is an eligible use of gas taxes deposited into the town's Road & Bridge Fund. An Ordinance is required to create a line item for this expense in the Special Revenue Fund. Recommended Action: Pending discussion, forward proposed Ordinance 2015-06 to the February 2, 2015 Regular Meeting for first reading and public hearing.

Town Manager Dave Bullock commented on proposed Ordinance 2015-06. Discussions were held on the following topics/issues:

- participation/collaboration with the Florida Department of Transportation (FDOT) and lack of funding available from FDOT
- requirements to do study prior as advised by FDOT representatives
- utilization of a FDOT qualified/approved designer
- consideration to include additional third lane (turn lanes) in certain areas of the Town
- safety concerns when exiting South on Gulf of Mexico Drive (GMD) from the Country Club Shores development without turn lane
- drainage issues on adding an additional turn lane on Gulf of Mexico Drive.

Mr. Gene Jaleski, Cedar Street, commented on proposed Ordinance 2015-06.

8. Proposed Ordinance 2015-06, Amending the Fiscal Year (FY) 2014-2015 Road & Bridge Special Revenue Fund to Use Fund Balance for Expenses Related to Roundabout Feasibility Study - Continued

Subsequent to comments, there was consensus to forward Ordinance 2015-06 to the February 2, 2015, Regular Meeting, for first reading and public hearing.

RECESS: 2:36 p.m. - 2:46 p.m.

9. Recommendation for Appointment of Longboat Key Police Officer Ray Bergeron to Sarasota County Bicycle/Pedestrian/Trail Advisory Committee

The Sarasota County Bicycle/Pedestrian/Trail Advisory Committee (BPTAC) has a vacancy for a representative from the Town of Longboat Key to be appointed by the Sarasota County Board of County Commissioners. Officer Ray Bergeron has indicated his interest and willingness to serve the 3-year term on this Sarasota County Board of County Commissioners Advisory Committee. Recommended Action: Pending discussion, forward a recommendation for Officer Ray Bergeron to be appointed to the BPTAC by the Sarasota Board of County Commissioners.

Town Manager Dave Bullock provided an overview of the recommendation to appoint Police Officer Ray Bergeron to the Sarasota County BPTAC.

Subsequent to comments, there was consensus to authorize correspondence to the Sarasota Board of County Commissioners supporting the appointment of Police Officer Bergeron as the Town's representative on the BPTAC.

10. Consideration of Proposed Correspondence to Sarasota County Board of County Commissioners

The Town Commission will consider authorizing submittal of a letter to the Sarasota County Board of County Commissioners requesting a discussion of creating a Municipal Services Taxing Unit to create a more equitable way to pay for municipal services component of the Sheriff's law enforcement budget. This item is placed on the January 20, 2015 Regular Workshop Meeting for Commission consideration. Recommended Action: Pending discussion, provide direction to Manager.

Town Manager Dave Bullock provided an overview of the proposed correspondence to review options to create a Municipal Services Taxing Unit for Sheriff's services, noted that the Cities of Venice and North Port did not approve the concept, and recommended that consideration of the issue be postponed.

Subsequent to individual comments, there was consensus to postpone consideration of the issue.

TOWN COMMISSION COMMENTS

A. Town Commission

Commr. Younger inquired and Town Manager Dave Bullock confirmed that Staff will be placing discussion of the pet licensing tag requirements on a future agenda.

TOWN COMMISSION COMMENTS- Continued

A. Town Commission - Continued

Town Manager Bullock advised that the issue can be placed on a Regular Meeting agenda in lieu of placing on a Workshop agenda.

There was consensus to place the issue on the March Regular Meeting agenda.

B. Public Works

Vice Mayor Duncan requested additional Staff review of the Country Club Shores lanes issue.

C. Town Commission

Mayor Brown noted review of Town Codes and a recent article in the paper regarding noise complaints and suggested that other areas of the Town Code be reviewed for discrepancies. Discussion ensued with Town Manager Dave Bullock on the Code review process.

TOWN ATTORNEY COMMENTS

A. Elections

Town Attorney Maggie Mooney-Portale noted that the Sarasota County Supervisor of Elections (SOE) has advised that the State of Florida Elections Division approved the mail ballot plan and noted the status of the Manatee County SOE plan.

Upon inquiry, Town Clerk Trish Granger advised that staff will verify the ability to accept mail ballots at various locations and to request that ballots are sent with return postage on the ballot envelope provided.

TOWN MANAGER COMMENTS - No items were presented.

PRESS TO BE HEARD - No items were presented.

ADJOURNMENT

Mayor Brown adjourned the January 20, 2015, Regular Workshop at 3:14 p.m.

Trish Granger, Town Clerk

James L. Brown, Mayor

Minutes Approved: _____

Minutes in draft form and are not official until approved by the Town Commission.



End of Agenda Item