

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR MEETING
FEBRUARY 2, 2015 - 7:00 P.M.**

Present: Mayor Jim Brown, Vice Mayor Jack Duncan, Commrs. Terry Gans, Lynn Larson, Irwin Pastor, Phill Younger, Pat Zunz

Also: Town Manager Dave Bullock, Town Attorney Maggie Mooney-Portale,
Present: Town Clerk Trish Granger

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Brown called the February 2, 2015, Regular Meeting to order at 7:00 p.m., in the Town Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida, and Commr. Zunz led the Pledge of Allegiance.

PUBLIC TO BE HEARD - See item later this meeting.

1. Opportunity for Public to Address Town Commission

APPROVAL OF MINUTES

2. January 5, 2015 Regular Meeting; January 16, 2015 Joint Meeting School Board Convocation; and January 20, 2015 Regular Workshop Meeting Minutes
There was consensus to approve the Minutes, as submitted.

COMMITTEE REPORTS AND COMMUNICATIONS

3. Manatee County Special Liaison Report

A. Organizations

Commr. Zunz noted attendance at a meeting sponsored by the Patterson Foundation and the Community Foundation reviewing the items discussed relating to the Grade Level Reading initiative.

B. Organizations

Commr. Zunz noted attendance at the Manatee County Economic Development Corporation meeting and reviewed the issues discussed.

4. Sarasota County Special Liaison Report - No items were presented.

5. Manasota League of Cities Report

A. Organizations

Vice Mayor Duncan commented on the legislative session, noted legislative meetings relating to residential rentals, and advised that legislation pertaining to medical marijuana had been filed.

6. Other Reports - No items were presented.

Minutes in draft form and are not official until approved by the Town Commission.

1. Opportunity for Public to Address Town Commission - Continued

A. Planning, Zoning, and Building

Mr. Samir Ragheb, Bayside Drive, commented on events that occurred at a recent Planning and Zoning (P&Z) Board meeting.

Mayor Brown commented on his investigation of the issues raised. (See Commission Comments, Item B, later this meeting.)

ORDINANCES - FIRST READING AND PUBLIC HEARING

7. Ordinance 2015-02, Amending Town Comprehensive Plan Future Land Use Element (FLUE), Policy 1.1.5 and 1.1.6 (Nonconforming Properties)

At their December 16, 2014, Regular Meeting the Planning and Zoning (P&Z) Board recommended approval of Ordinance 2015-02, with minor modifications. The Ordinance amends the Town's Comprehensive Plan FLUE to address redevelopment issues with nonconforming properties. Ordinance 2015-02, as amended by the P&Z Board, was placed on the January 20, 2015, Regular Workshop Meeting for Town Commission consideration, then forwarded to the February 2, 2015, Regular Meeting for first reading and public hearing. Recommended Action: Pending first reading, public hearing, and discussion, authorize staff to forward Ordinance 2015-02 to the Florida Department of Economic Opportunity prior to holding second reading, and public hearing.

Town Clerk Trish Granger placed Ordinance 2015-02 on record for first reading and public hearing by title only.

Commr. Zunz moved to pass Ordinance 2015-02 on first reading and public hearing and to authorize staff to forward to the Florida Department of Economic Opportunity for review and comment. The motion was seconded by Commr. Younger.

Mayor Brown opened the public hearing.

Following comments by Town Manager Dave Bullock, University of Florida Resilient Communities Initiative Consultant Jerry Murphy gave a PowerPoint presentation on Ordinance 2015-02. Discussions were held with Mr. Murphy on the following topics/issues:

- discussions held at the P&Z Board to review properties currently designated as non-conforming
- processes to be utilized for conforming existing non-conforming properties
- anticipated approach on coordinating all the amendments/modifications anticipated in the Comprehensive Plan Policies, Land Development Code, Charter, and Town Code.

Mr. Larry Grossman, St. Judes Drive N., commented on Ordinance 2015-02.

As no others wished to speak, Mayor Brown closed the public hearing.

7. Ordinance 2015-02, Amending Town Comprehensive Plan Future Land Use Element (FLUE), Policy 1.1.5 and 1.1.6 (Nonconforming Properties) - Continued

Following comments, the motion carried by a 7-0 roll call vote, as follows: Zunz, aye; Younger, aye; Larson, aye; Duncan, aye; Brown, aye; Gans, aye; Pastor, aye.

Mr. Murphy advised that Staff has developed a timeline and reviewed the timeline. Mr. Murphy advised that Ordinances amending the Comprehensive Plan have to be forwarded to the State for review with the exception of the Capital Improvement Element (CIE) of the Comprehensive Plan. Discussion ensued on the State review process.

13. Appointment to Fill Vacancy on the Code Enforcement Board (CEB)

Due to the resignation of Mr. James McGuire, a vacancy exists on the Code Enforcement Board (CEB). Mr. McGuire indicated in his resignation letter that he was relocating and would no longer be a Longboat Key resident. Advertisements were placed in the Longboat Observer and Longboat Key News seeking interested citizens to serve on the CEB and Mr. Melvyn Sherrow submitted an application expressing his interest to serve. This item is placed on the February 2, 2015, Regular Meeting for Commission consideration. Recommended Action: Pending discussion, provide direction to Manager.

Vice Mayor Duncan requested to advance consideration of Agenda Item 13.

There was consensus to advance Agenda Item 13 prior to Agenda Item 8.

Mayor Brown noted the Commissioners had an opportunity to speak with Mr. Sherrow individually prior to the meeting. Following comments, discussions were held with Mr. Sherrow on the following topics/issues:

- absence during five months of the year
- meeting schedule during months of July and August
- option to attend during summer months
- intent to workshop attendance requirements.

Following comments by Commr. Younger, Town Attorney Maggie-Mooney Portale noted statutory requirements for the number of members on the CEB based on the population of the municipality, filling vacancies, the CEB meeting schedule, and timeliness of issues presented to the CEB.

Mayor Brown directed Staff to readvertise the vacancy and notify applicants of attendance requirements.

8. Ordinance 2015-06, Amending the Fiscal Year (FY) 2014-2015 Road & Bridge Special Revenue Fund to Use Fund Balance for Expenses Related to Roundabout Feasibility Study at Longboat Club Road and Gulf of Mexico Drive and at Broadway and Gulf of Mexico Drive

At the December 10, 2014, Regular Workshop Meeting the Town Commission directed staff to perform a feasibility study to install a roundabout at Broadway and Gulf of Mexico Drive. Pursuant to Florida Statutes §206.605, this type of expense is an eligible use of

8. Ordinance 2015-06, Amending the Fiscal Year (FY) 2014-2015 Road & Bridge Special Revenue Fund to Use Fund Balance for Expenses Related to Roundabout Feasibility Study at Longboat Club Road and Gulf of Mexico Drive and at Broadway and Gulf of Mexico Drive - Continued

gas taxes deposited into the Town's Road & Bridge Fund. Ordinance 2015-06 is required to create a line item for this expense in the Special Revenue Fund and was forwarded from the January 20, 2015, Regular Workshop Meeting for first reading and public hearing. Recommended Action: Pending first reading, public hearing, and discussion, forward Ordinance 2015-06 to the March 2, 2015, Regular Meeting for second reading, public hearing, and discussion.

Town Clerk Trish Granger placed Ordinance 2015-06 on record for first reading and public hearing by title only.

Commr. Larson moved to pass Ordinance 2015-06 on first reading and public hearing and to forward to the March 2, 2015, Regular Meeting for second reading and public hearing. The motion was seconded by Commr. Zunz.

Mayor Brown opened the public hearing.

Town Manager Dave Bullock provided an overview of Ordinance 2015-06.

Commr. Larson moved to amend Ordinance 2015-06 to incorporate the addition of a third lane in the Country Club Shores ingress/egress areas at Gulf of Mexico Drive and additional areas throughout the Town that were determined to be needed.

Discussions were held on the following topics/issues:

- option to consider third lane issues at a future meeting
- length of turn lane required
- statistics on traffic accidents/incidents in the area
- funding options for the additional lane if the roadway met Florida Department of Transportation (FDOT) criteria (road design including stormwater, pedestrian crossing, sidewalks, etc.).

The motion to amend Ordinance 2015-06 died for lack of a second.

Commr. Larson requested that Staff provide updates on discussions with FDOT.

As no one wished to speak, Mayor Brown closed the public hearing.

Following comments, the motion to pass Ordinance 2015-06 on first reading and public hearing carried by a 7-0 roll call vote, as follows: Larson, aye; Zunz, aye; Pastor, aye; Gans, aye; Younger, aye; Brown, aye; Duncan, aye.

ORDINANCES - SECOND READING AND PUBLIC HEARING

9. Ordinance 2015-04, Amending Chapter 34, Employment Policies and Chapter 35, General Policy

Ordinance 2015-04 is necessary for clarification of leave payout provisions; deleting references to Chapters 175 and 185 Florida Statutes; and indemnification language modifications for the Consolidated Retirement System Board of Trustees. Ordinance 2015-04 was placed on the January 5, 2015, Regular Meeting for first reading and forwarded to the February 2, 2015, Regular Meeting for second reading and public hearing. Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2015-04.

Town Clerk Trish Granger placed Ordinance 2015-04 on record for second reading and public hearing by title only.

Commr. Pastor moved to adopt Ordinance 2015-04 on second reading and public hearing. The motion was seconded by Commr. Gans.

Mayor Brown opened the public hearing.

Town Manager Dave Bullock provided an overview of Ordinance 2015-04.

As no one wished to speak, Mayor Brown closed the public hearing.

The motion carried by a 7-0 roll call vote, as follows: Pastor, aye; Gans, aye; Younger, aye; Duncan, aye; Brown, aye; Zunz, aye; Larson, aye.

10. Ordinance 2015-05, Amending Chapter 74, Parking Schedule I, Prohibited Parking; and Schedule II, Restricted Parking

At the December 3, 2013, Regular Meeting the Town Commission adopted Ordinance 2013-31, which provided for restricted parking along Bay Isles Road during the month of March. At the December 10, 2014, Regular Workshop Meeting the Town Commission directed staff to develop Ordinance 2015-05, which amends Chapter 74, Parking Schedules I and II, to restrict parking from entrances to Town Hall along Bay Isles Road only during voting days. The Town Commission held first reading at the January 5, 2015, Regular Meeting and forwarded Ordinance 2015-05 to the February 2, 2015, Regular Meeting for second reading and public hearing. Recommended Action: Pending second reading, public hearing, and discussion adopt Ordinance 2015-05.

Town Clerk Trish Granger placed Ordinance 2015-05 on record for second reading and public hearing by title only.

Commr. Larson moved to adopt Ordinance 2015-05 on second reading and public hearing. The motion was seconded by Commr. Zunz.

Mayor Brown opened the public hearing.

Following comments by Town Manager Dave Bullock, Commr. Younger inquired as to modifying Section G of the Ordinance relating to overnight parking. Town Attorney Maggie Mooney-Portale advised that the Commission had the authority to clarify the section.

10. Ordinance 2015-05, Amending Chapter 74, Parking Schedule I, Prohibited Parking; and Schedule II, Restricted Parking - Continued

Subsequent to comments relating to overnight parking restricting hours and posting signage, Commr. Younger moved to amend Ordinance 2015-04 by deleting the words “a vehicle overnight” from Section G. Commr. Larson seconded the motion.

As no one wished to speak, Mayor Brown closed the public hearing.

The motion to amend Ordinance 2015-05 carried by a 7-0 roll call vote, as follows: Younger, aye; Larson, aye; Duncan, aye; Brown, aye; Gans, aye; Zunz, aye; Pastor, aye.

The main motion to adopt Ordinance 2015-05, as amended, carried by a 7-0 roll call vote, as follows: Larson, aye; Zunz, aye; Pastor, aye; Younger, aye; Gans, aye; Duncan, aye; Brown, aye.

RESOLUTIONS

11. Resolution 2015-01, Budget Transfer in the Amount of \$66,315 Within the Utility Capital Fund for a New Utility Manager Position

Resolution 2015-01 amends the Fiscal Year 2014-2015 Budget by reducing the Budget line item for Sliplining Gravity Sewer Lines in the amount of \$66,315.00 and reallocating it toward salary and benefit lines for a new position in the Utility Division of the Public Works Department. This item was considered at the January 20, 2015, Regular Workshop Meeting and forwarded to the February 2, 2015, Regular Meeting for formal action. Recommended Action: Pending discussion, pass Resolution 2015-01.

Town Clerk Trish Granger placed Resolution 2015-01 on record by title only.

Commr. Pastor moved to adopt Resolution 2015-01. The motion was seconded by Commr. Gans.

Discussions were held with Town Manager Bullock on the following topics/issues:

- utility versus project manager
- consultant versus full-time employee with benefits
- percentage of time required for engineering services
- determination of full cost of position and payment out of Capital Improvement Funds
- credentials/job qualifications for the position
- anticipated time spent on the subaqueous line
- anticipated advertisement of a temporary position versus long-term employment
- request to ask for presentation by Mr. Lenny Landau on the slip-lining project.

Town Manager Bullock requested withdrawal of the item.

Following comments, the motion carried by a 4-3 roll call vote, as follows: Pastor, aye; Gans, aye; Zunz, aye; Younger, no; Larson, no; Duncan, no; Brown, aye.

RECESS: 8:37 p.m. - 8:47 p.m.

NEW BUSINESS

12. Consolidated Retirement System Board Update

At their September 8, 2014, Regular Meeting the Town Commission adopted Ordinance 2014-26 which established a Consolidated Retirement System Board of Trustees charged with the task of consolidating the three existing pension plans into one fund by October 1, 2015. The Commission will be provided an update on that process as well as a recommendation for a Pension Administrator to assist with pension administrative tasks. Recommended Action: Pending discussion, provide direction to Manager.

Town Manager Dave Bullock provided an update on the Consolidated Retirement System Board of Trustees (CRSBT) and the activities to date, noted the recommendation to hire a Pension Administrator, and requested Commission authorization for the Town Manager to sign contracts between the CRSBT and various vendors as necessary to enable contracted services to proceed without delay.

Following comments, Commr. Zunz moved to approve the contract with The Resource Center, Inc., for pension administrative services and to authorize the Town Manager to execute all CRSBT contracts to expedite delivery of services. The motion was seconded by Commr. Gans.

Discussions were held on the following topics/issues:

- determination of who acts as the "Town"
- designation of Town Manager to sign contracts
- authority of Pension Board to approve budget/consideration of budget by Town Commission
- review of existing Ordinance provisions to provide clarification
- Section 34.102(G)(9) - management/operation of investments; oversight of fund management by the CRSBT.

The motion carried by a 7-0 roll call vote, as follows: Zunz, aye; Gans, aye; Larson, aye; Younger, aye; Pastor, aye; Duncan, aye; Brown, aye.

TOWN COMMISSION COMMENTS

A. Police Department

Commr. Gans commented on Town Code provisions restricting the sale of alcohol during certain hours on Sundays.

Following comments, there was consensus to schedule the issue for discussion on a future workshop.

B. Planning, Zoning, and Building Department

Commr. Zunz noted attendance and commented on the conduct of the Planning & Zoning Board members during the meeting referenced earlier this date.

Individual comments followed on the issues raised by Mr. Samir Ragheb.

TOWN ATTORNEY COMMENTS

A. Elections

Town Attorney Maggie Mooney-Portale noted that the Town had received confirmation that the Manatee County Mail Ballot Plan had been approved by the State of Florida and confirmed that both Supervisor of Elections offices had advised that they would provide return mail postage on the ballots, however, alternate drop-off locations would not be permitted.

TOWN MANAGER COMMENTS

A. Public Works

Town Manager Dave Bullock provided information on upcoming agenda items for the Regular Workshop meetings scheduled on February 17, 2015, and March 23, 2015.

B. Public Works/Police Department

Town Manager Dave Bullock provided information on a "Google" web based traffic map/application option for residents and visitors to utilize to determine the length of time/traffic delays that may impact the arrival/departure from the Town.

C. Fire Department

Town Manager Dave Bullock commented on a recent newspaper editorial noting the number of resignations in the Fire Department over the past several years.

PRESS TO BE HEARD - No items were presented.

ADJOURNMENT

Mayor Brown adjourned the February 2, 2015, Regular Meeting at 9:16 p.m.

Trish Granger, Town Clerk

James L. Brown, Mayor

Minutes Approved: _____

Minutes in draft form and are not official until approved by the Town Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
JOINT MEETING WITH
MANATEE BOARD OF COUNTY COMMISSION
FEBRUARY 17, 2015 - 9:30 A.M.**

Longboat Key:

Present: Mayor Jim Brown, Vice Mayor Jack Duncan, Commrs. Terry Gans, Lynn Larson, Irwin Pastor, Phill Younger, Pat Zunz

Also Town Manager Dave Bullock, Assistant Town Manager Anne Ross, Town Clerk

Present: Trish Granger

Manatee County:

Present: Chairman Betsy Benac, First Vice Chairman Vanessa Baugh, Commrs. Lawrence Bustle, John Chappie (Second Vice Chairman), Robin DiSabatino, Charles B. Smith (Third Vice Chairman), Carol Whitmore

Also County Administrator Ed Hunzeker, County Attorney Mitchell Palmer, Clerk of

Present: Circuit Court Recording Secretary

CALL TO ORDER

Manatee County Chair Betsy Benac called the meeting to order at 9:00 a.m. in the Manatee County Administrative Center, 1112 Manatee Avenue West, Manatee Room, Fourth Floor, Bradenton, Florida. Following the Pledge of Allegiance, Chair Benac asked those present to introduce themselves.

1. Joint Permit Application No. SAJ-2014-00606(SP-MEP)-Longboat Pass Maintenance Dredging

Following comments by Manatee County Administrator Ed Hunzeker and Town Manager Dave Bullock, Manatee County Parks and Natural Resources Department Director Charles Hunsicker provided an update on the Longboat Pass Maintenance Dredging project and requested consideration to authorize correspondence to the United States Army Corps of Engineers relating to the project. Discussions were held on the following topics/issues:

- original alignment and review/study of alternate alignment
- legal challenge
- delays encountered on original project parameters
- maintenance of shoal and importance to the protection of homes on Longboat Key
- process/steps in proceeding with the project
- management of the project once it is approved (Town versus County versus Army Corps of Engineers)
- correspondence filed in opposition to the project/impact to project.

Manatee County Commr. Chappie moved to authorize the Chairman to execute correspondence to the US Army Corps of Engineers (USACE) regarding Joint Permit Application No. SAJ-2014-00606(SP-MEP); Longboat Pass Maintenance Dredging. The motion, seconded by Commr. Baugh, carried unanimously.

1. Joint Permit Application No. SAJ-2014-00606(SP-MEP)-Longboat Pass Maintenance Dredging- Continued

Commr. Larson moved to authorize the Mayor to execute correspondence to the US Army Corps of Engineers (USACE) regarding Joint Permit Application No. SAJ-2014-00606(SP-MEP); Longboat Pass Maintenance Dredging. The motion, seconded by Commr. Pastor, carried unanimously.

Manatee County Chair Benac inquired, and no public comment was offered.

2. Beach and Longboat Pass Update

Town Manager Dave Bullock provided an update on Longboat's Beach Maintenance Program/Projects. Discussions were held on the following topics/issues:

- anticipated route of truck hauling project
- number of trucks and location/duration of project
- intent to keep other island communities updated in the process
- Longboat Pass bridge maintenance/current and on-going.

3. Wastewater Subaqueous Line Across Sarasota Bay

Town Manager Dave Bullock provided an update on Wastewater Subaqueous Forcemain Replacement Project. Discussion ensued on the following topics/issues:

- timeframe projected to complete replacement
- potential storage time if line needed to be shut down/contingency plans
- discussions held with private property owners landside (east) of Sarasota Bay
- discussion of project at the Sarasota Bay Estuary Program meetings
- permitting requirements/construction easements
- legal considerations/impact to Manatee County Utility system
- manner of disposal of wastewater from other Manatee County island communities.

Upon inquiry, Manatee County Utilities Wastewater Manager Jeff Goodwin noted the existing pipeline for removal of wastewater from other island communities. Discussions continued on the following topics/issues:

- anticipated contractor and home base of company
- type of pipe to be used
- anticipated location for pipe layout
- legal responsibility for project
- other municipal wastewater facilities within Manatee County
- process for boring/pulling pipe
- Manatee County's wastewater facilities reserves for emergency replacements
- anticipated bonding for Manatee County line replacement programs
- material to be used and life expectancy of piping
- Longboat Key utility type (wholesale)/rate setting process
- joint partnership opportunities with Manatee County.

(See item later this meeting.)

4. Major Planning Efforts on Longboat Key

Town Manager Dave Bullock provided an overview of the upcoming major planning efforts/projects on Longboat Key.

3. Wastewater Subaqueous Line Across Sarasota Bay - Continued

Upon inquiry, Town Manager Dave Bullock commented on the lack of wastewater facilities available in the Sarasota County portions of Longboat Key.

4. Major Planning Efforts on Longboat Key - Continued

Manatee County Parks and Natural Resources Department Director Charles Hunsicker commented on the Sea Level Rise Planning Focus for the Tampa Bay Region, including Manatee and Sarasota Counties, and noted the efforts of the National Estuary Program.

Manatee County Chair Benac commented on referendum processes for density and Longboat Key's ability to continue to maintain current Charter provisions.

Individual comments followed on the proposed roundabout on Longboat Key.

RECESS: 11:00 a.m. - 11:05 a.m.

5. Status Report - P25 Radio / Next Generation 9-1-1 Overview

Manatee County Information Technology Department Director Paul Alexander provided an update on the P25 Radio/Next Generation 9-1-1 upgrade. Discussions were held on the following topics/issues:

- impact on Holmes Beach dispatch office/process for transferring calls
- anticipated costs to municipalities for services to be provided
- possibility of merging County 9-1-1 services/centers
- impact to Longboat Key dispatch services
- Town Commission consideration of the dispatch services.

Mr. Alexander distributed a map depicting before and after coverage anticipated with the new system. Individual comments followed.

6. Citizen Comments - No items were presented.

7. Commissioner Comments

- Mayor Brown thanked the Manatee County Commission for joint efforts and support of Longboat Key's initiatives. Individual comments followed.
- Commr. Zunz commented on the Grade Level Reading Initiative.
- Manatee County Commr. DiSabatino noted an upcoming event for Voluntary VPK School Choice.

ADJOURNMENT

Manatee County Chair Benac adjourned the February 17, 2015, Joint Meeting at 11:34 a.m.

Trish Granger, Town Clerk
Minutes Approved: _____

James L. Brown, Mayor

Minutes in draft form and are not official until approved by the Town Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR WORKSHOP
FEBRUARY 17, 2015 - 1:00 P.M.**

Present: Mayor Jim Brown, Vice Mayor Jack Duncan, Commrs. Terry Gans, Lynn Larson, Irwin Pastor, Phill Younger, Pat Zunz

Also: Town Manager Dave Bullock, Town Attorney Maggie Mooney-Portale,
Present: Town Clerk Trish Granger

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Brown called the February 17, 2015, Regular Workshop to order at 1:12 p.m., in the Town Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida, and Commr. Gans led the Pledge of Allegiance.

PUBLIC TO BE HEARD

1. Opportunity for Public to Address Town Commission

A. Public Works/Planning, Zoning, and Building Department

Ms. Madelyn Spoll, Harbourside Drive, commented on the status of the development of Bayfront Park.

Following comments by Mayor Brown, Town Manager Dave Bullock advised that the Commission will consider Concept Plan options at the March Workshop and discussed the timeframe for construction of the project.

COMMITTEE REPORTS AND COMMUNICATIONS

2. Manatee County Special Liaison Report - No items were presented.

3. Sarasota County Special Liaison Report - No items were presented.

4. ManaSota League of Cities Report - No items were presented.

5. Other Reports - No items were presented.

DISCUSSION ITEMS

6. Utilities Undergrounding Update

Town staff will present updated cost information, and funding options for utility undergrounding. The Town's undergrounding consultants will be present at the February 17, 2015 Regular Workshop Meeting to answer Town Commission questions. Recommended Action: Pending discussion, provide direction to Manager.

Following comments by Town Manager Dave Bullock, Assistant Town Manager Anne Ross and Mr. Danny Brannon, P.E. of Brannon and Gillespie, LLC, gave a PowerPoint presentation on utilities undergrounding. Discussions were held with Town Manager Bullock, Assistant Town Manager Ross, Mr. Brannon, Attorney Duane Draper, Bond Counsel of Bryant, Miller, and Olive law firm, and Town Attorney Maggie Mooney-Portale, on the following topics/issues:

6. Utilities Undergrounding Update - Continued

- inclusion of contingency and the effect on the project costs
- cost experience of other communities/borrowing process
- comparison of estimated costs for Gulf of Mexico Drive (GMD) versus cost for undergrounding in neighborhoods
- feeder lines on GMD versus neighborhood lines
- placement of utilities in right-of-way versus obtaining easements
- Florida Department of Transportation (FDOT) lighting standards/requirements/compliance
- ad valorem versus non ad valorem assessment
- GMD property owners pay only ad valorem costs with no additional non ad valorem assessment
- GMD assessment based on property value and millage established versus non ad valorem based on proportionate share in an individual benefit calculation
- additional option for a referendum for GMD as non ad valorem
- time line for project (approximately 3 years for GMD only/3-6 years for Town Wide)
- district options for ad valorem versus non ad valorem taxing
- Commission discretion to postpone neighborhood and proceed with GMD undergrounding only
- time frame for Commission consideration and presenting information to Supervisor of Elections offices for ballot placement.

The following individuals commented on the proposed undergrounding of utilities with discussions held throughout speaker presentations:

Mr. Larry Grossman, St. Judes Drive North
Mr. Tom Freiwald, Spanish Drive North
Mr. John Summers, Emerald Harbor Drive
Mr. Adam Davis, representing the Realtors' Association of Manatee and Sarasota Counties
Mr. Andrew Aitken, Emerald Harbor Drive
Mr. Jim Whitman, Norton Street
Mr. Morris Kertzer, Juan Anasco Drive
Mr. Richard Wood, Gulf of Mexico Drive
Mr. Steve Reid, Longboat Key News

RECESS: 3:03 p.m. – 3:15 p.m.

Discussions were held on the following topics/issues:

- estimated coverage of Wi-Fi service with inclusion of fiber optic line installations for GMD and/or neighborhoods
- revenue available in leasing fiber optic lines
- anticipated additional benefit to neighborhoods with installation of fiber optic lines
- current installation of Verizon FIOS services
- costs to establish and maintain parcel database for taxing purposes
- millage established yearly to meet debt service of bonding

6. Utilities Undergrounding Update - Continued

- additional option of two referenda vote with both questions being non ad valorem
- ad valorem versus non ad valorem options
- subjectivity on applying criteria in determining benefit to property owners
- review of assessment of ad valorem versus non ad valorem for GMD.

There was consensus to authorize the study for a base comparison of ad valorem versus non ad valorem taxes/assessment.

Discussion ensued on the consideration of applying a credit for properties that already have underground services, benefits/disadvantages for ad valorem versus non ad valorem assessment, and analysis required for bonding.

Subsequent to discussion, there was majority consensus to provide analysis of all properties within the Town.

Attorney Draper requested clarification on the independence of the referenda questions and suggested a separation of time on the issues of GMD and neighborhood undergrounding.

Town Manager Bullock advised that a budget amendment would be presented at the next Regular meeting and discussion ensued on the timeframe for consideration.

7. Discussion Regarding Pet Licensing

At the January 20, 2015 Regular Workshop Meeting the Town Commission expressed interest in discussing Town Code Chapter 91, which provides for pet licensing. Town staff will present background information, the Town's current practices, and information regarding State and County requirements for pet vaccinations, and licensing. Recommended Action: Pending discussion, provide direction to Manager.

Town Manager Dave Bullock commented on the information provided by Code Enforcement Office Chris Elbon relating to pet licensing.

There was consensus to remove pet licensing requirements for Longboat Key.

TOWN COMMISSION COMMENTS - No items were presented.

TOWN ATTORNEY COMMENTS - No items were presented.

TOWN MANAGER COMMENTS

A. Town Commission/Public Works

Town Manager Dave Bullock commented on the following items:

- upgrades to the Town Commission iPads
- correspondence sent on behalf of the Town to the U.S. Army Corps of Engineers on the Longboat Key Pass and New Pass dredging projects
- Town's adopted Mission and Vision Statements.

PRESS TO BE HEARD - No items were presented.

ADJOURNMENT

Mayor Brown adjourned the February 17, 2015, Regular Workshop at 4:20 p.m.

Trish Granger, Town Clerk

James L. Brown, Mayor

Minutes Approved: _____

Minutes in draft form and are not official until approved by the Town Commission.



End of Agenda Item