



THE PENSION RESOURCE CENTER, LLC

4360 Northlake Boulevard, Suite 206 ❖ Palm Beach Gardens, FL 33410
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March 20, 2015

TO: Active Members
Town of Longboat Key Consolidated Retirement System

FROM: J. Scott Baur, Plan Administrator
Managing Partner, Resource Centers LLC

RE: Change in Plan Administration

The Town of Longboat Key recently engaged the Resource Centers to provide administrative services to members of the Consolidated Retirement System. The Resource Centers will assist the Trustees with the daily operation of the Retirement Plan in accordance with the direction provided by the Board. The Resource Centers also serves as the administrator for many other public pension and benefit plans throughout the Southeast, including similar plans locally.

The Resource Centers has become one of the largest outside administrators of public benefit plans in the region. At the same time, we bring the added focus and commitment to service that only a smaller firm can provide. In addition to your Trustees, you should feel free to contact our office if you have any questions regarding your pension benefits. We will also process all benefit applications and routine paperwork on behalf of the Members. You will soon be able to access information specific to your plan through our website at www.ResourceCenters.com as well, including plan documents, forms, and other information. As we complete the transition process, you will also soon have real time access to true calculations of your pension benefit based on your own service pay and employment history. You should update your records with our address and phone number:

Resource Centers, LLC

Website: www.ResourceCenters.com ❖ Email: LongboatKey@ResourceCenters.com

(Palm Beach Gardens Office)

Administrative Staff: Scott Baur and Tracie Waight

4360 Northlake Boulevard, Suite 206

Palm Beach Gardens, FL 33410

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We believe in treating our clients, our employees, and most importantly, the participants of our plan with compassion, consideration, and respect. Our business is unique in that we possess the ability to help people provide for and secure their futures, and our enduring belief in humanity keeps us from losing sight of this fact. While the transition in plan administration may still take some time to complete, please do not hesitate to contact our office if you have any questions. We are excited about the opportunity to serve your needs, and we look forward to demonstrating to you the commitment to excellence and service that we bring to our clients.

Sincerely,

J. Scott Baur, Administrator
Managing Partner, Resource Centers LLC