



# THE PENSION RESOURCE CENTER, LLC

4360 Northlake Boulevard, Suite 206 ❖ Palm Beach Gardens, FL 33410  
Phone (561) 624-3277 ❖ Fax (561) 624-3278 ❖ [WWW.RESOURCECENTERS.COM](http://WWW.RESOURCECENTERS.COM)

March 20, 2015

TO: Retired Members  
Town of Longboat Key Consolidated Retirement System

FROM: J. Scott Baur, Plan Administrator  
Managing Partner, Resource Centers LLC

RE: Change in Plan Administration

---

The Town of Longboat Key recently selected the Resource Centers as the new administrator for the Consolidated Retirement System. The Resource Centers will oversee the daily operation of the Retirement Plan in accordance with the direction provided by the Board. The Resource Centers also serves as the administrator for many other public pension and benefit plans throughout Florida, including similar plans locally.

The Resource Centers has become one of the largest outside administrators of public benefit plans in Florida. At the same time, we bring the added focus and commitment to service that only a smaller firm can provide. In addition to your Trustees, you should feel free to contact our office if you have any questions regarding your pension benefits. We will also act as the records custodian for the pension plan, so we will process all benefit applications and routine paperwork on behalf of the Participants. You will soon be able to access information specific to your plan through our website at [www.ResourceCenters.com](http://www.ResourceCenters.com) as well, including plan documents, forms, and other information. You should update your records with our local address and phone number:

Resource Centers, LLC

Website: [www.ResourceCenters.com](http://www.ResourceCenters.com) ❖ Email: [LongboatKey@ResourceCenters.com](mailto:LongboatKey@ResourceCenters.com)

(Palm Beach Gardens Office)

Administrative Staff: Scott Baur and Tracie Waight

4360 Northlake Boulevard, Suite 206

Palm Beach Gardens, FL 33410

(561) 624-3277 ❖ (800) 206-0116 ❖ Fax: (561) 624-3278

The transition in plan administration will not affect the payment of your monthly pension benefit in any way; Salem Trust and First State will continue to make the benefit payments to retired members. You should contact Salem Trust directly at (877) 382-5268 with any questions or changes regarding the normal processing of your pension check.

We believe in treating our clients, our employees, and most importantly, the participants of our plans with compassion, consideration, and respect. Our business is unique in that we possess the ability to help people provide for and secure their futures, and our enduring belief in humanity keeps us from losing sight of this fact. While the transition in plan administration may still take some time to complete, please do not hesitate to contact our office if you have any questions. We are excited about the opportunity to serve your needs, and we look forward to demonstrating to you the commitment to excellence and service that we bring to our clients.

Sincerely,

A handwritten signature in blue ink, appearing to read "J. Scott Baur". The signature is stylized and cursive, with the first name "J. Scott" and last name "Baur" clearly visible.

J. Scott Baur, Administrator  
Managing Partner, Resource Centers LLC