



PRELIMINARY BUDGET UPDATE FISCAL YEAR 2015-16

JUNE 15, 2015



PRELIMINARY BUDGET SCHEDULE FISCAL YEAR 2015-16 (FY 16)

- Budget Workshops
 - ~~May 18, 2015 – 9am~~
 - **June 15, 2015 – 9am**
 - June 29, 2015 – 9am
- Budget Meetings
 - July 6, 2015 Regular Meeting - Set Maximum Millage
 - September 21, 2015 Regular Meeting – 1st Reading
 - September 28, 2015 Special Meeting – 2nd Reading and Adoption



GENERAL FUND OVERVIEW
FISCAL YEAR 2014-15 (FY 15)

- **Projected Revenue Increase \$52,967**
- **Projected Expenditure Decrease \$121,832**



Town Commission Contingency

FY15 Commission Approved Budget	\$212,000
*Resolution 2014-31 Underground Utility Study	-30,000
*Resolution 2015-02 Underground Utility Study	-100,000
Resolution 2015-09 Police Overtime	-25,000
Resolution 2015-12 Finance Personnel Costs	-19,944
Projected Ending Balance	* \$37,056

* Proposed Resolution 2015-15, if approved, will use the remaining contingency balance for Underground pre-referendum expenses. This, and the other Underground related expenses are eligible to be reimbursed to the General Fund if the referendum(s) pass.



FY 16 General Fund Preliminary Budget Update
Fund Balance Discussion – FY 14 and 15 END BALANCES

		*No. of Days	Target
FY14 Unassigned Ending General Fund Balance	\$ 2,398,106	56	60
Non-Spendable (Fuel Inventory)	\$ 10,412		
Assigned to Pension	\$ 1,610,075		
FY14 Total Fund Balance (Budgetary)	\$ 4,018,593	94	90
Projected FY15 Revenues	\$ 15,546,758		
Projected FY15 Expenditures	\$ (14,936,884)		
Projected FY15 Ending Fund Balance	\$ 4,628,467	108	90

* FY16 Operating Cost Per Day = \$42,827



GUIDELINES FOR FY 2015-2016 BUDGET

- No increase in millage.
- Maintain publicly visible service levels.
- Maintain minimum 90 operating days of fund balance.
- Seek more efficient methods to accomplish the mission.
- Identify any potential reductions or efficiencies.
- Maintain support for 5 year capital improvement plan for scheduled vehicle replacement and infrastructure improvements.



FY 16 General Fund Budget Update

Preliminary Budget Assumes Mill Rate remains at 2.1763 with an increase in property values of 4.8%

	Original Budget 2014-15	Preliminary Budget 2015-16	Change	
<u>Revenues</u>				
Ad Valorem	\$ 10,409,124	\$ 10,908,074	\$ 498,950	
Non-Ad Valorem	\$ 5,084,667	\$ 5,021,367	\$ (63,300)	
Total Revenues	\$ 15,493,791	\$ 15,929,441	\$ 435,650	
<u>Expenditures</u>				
Personnel	\$ 11,899,424	\$ 12,615,938	\$ 716,514	
Operating	\$ 2,937,662	\$ 3,015,781	\$ 78,119	
Capital Outlay	\$ 220,000	\$ 723,789	\$ 503,789	
Total Expenditures	\$ 15,058,716	\$ 16,355,508	\$ 1,296,792	
Budgeted Increase or (Decrease) to Fund Balance	\$ 435,075	\$ (426,067)		



FY 16 General Fund Budget Update

FY 16 Personnel Expenditure Increases/Decreases Compared to FY 15

Personnel	Increase/(Decrease)
Pension Contribution	\$ 142,826
FRS Increase	\$ 50,949
* Fire DROP retiree payouts and New Hire Overlap	\$ 200,526
Health Insurance 10 % Increase (new est.on 6/19)	\$ 136,000
Contractual and merit based wage increases	\$ 214,800
Wage Decreases through attrition	\$ (28,587)
Increases to Personnel Expenditures	\$ 716,514

* One time expenditure – not recurring.



FY 16 General Fund Budget Update

FY 16 Operating Expenditure Increases/Decreases Compared to FY 15

Operating	Increase/(Decrease)
Town Commission Contingency (includes Referendum #2 expenses)	\$ 38,000
Legal for Collective Bargaining - Police	\$ 13,000
Bunker Gear for New Employees	\$ 23,200
Information Technology Repair/Maint Equipment	\$ (20,000)
Planning & Zoning Professional Services	\$ (15,000)
Other Increases Under 10k per line	\$ 38,919
Increases to Operating Expenditures	\$ 78,119



FY 16 General Fund Preliminary Budget Update - CAPITAL

• Fire - Records Management System (incl. Patient Care Reporting)	\$100,000
• Dispatch equipment – Fire and Police	\$153,789
• Fire – North Fire Station improvements	\$15,000
• Fire – South Fire Station Retrofit or rebuild design plans allowance	\$100,000
• Town Automatic External Defibrillators (5)	\$25,000
• Police – In car cameras	\$42,000
• Police – 24' Marine Patrol Boat	<u>\$92,000</u>
Subtotal Public Safety	\$527,789
• General Services – Town-wide software *	\$150,000
• I.T. – Hardware and software upgrades	<u>\$46,000</u>
Total Capital Outlay	\$723,789

Capital increased **\$503,789** over the FY 15 Budget



FY 16 General Fund Preliminary Budget Update
Fund Balance Discussion – FY 15 and 16 END BALANCES

		*No. of Days	Target
FY15 Unassigned Ending General Fund Balance	\$ 3,007,980	70	60
Non-Spendable (Fuel Inventory)	\$ 10,412		
Assigned to Pension	<u>\$ 1,610,075</u>		
FY15 Total Fund Balance (Budgetary)	\$ 4,628,467	108	90
Projected FY16 Revenues	\$ 15,929,441		
Projected FY16 Expenditures	<u>\$ (16,355,508)</u>		
Projected FY16 Ending Fund Balance	\$ 4,202,400	98	90

* FY16 Operating Cost Per Day = \$42,827



FY 16 General Fund Preliminary Budget Update
Use of Fund Balance

Use Fund Balance leaves us with 98 Operating Days

		*No. of Days	Target
FY15 Unassigned Ending General Fund Balance	\$ 3,007,980	70	60
Non-Spendable (Fuel Inventory)	\$ 10,412		
Assigned to Pension	<u>\$ 1,610,075</u>		
FY15 Total Fund Balance (Budgetary)	\$ 4,628,467	108	90
Projected FY16 Revenues	\$ 15,929,441		
Projected FY16 Expenditures	<u>\$ (16,355,508)</u>		
Projected FY16 Ending Fund Balance	\$ 4,202,400	98	90

* FY16 Operating Cost Per Day = \$42,827



FY 16 General Fund Preliminary Budget Update
Policy Issue

Can we use \$426,067 from Fund Balance to balance the FY 16 budget leaving 98 days of reserve available for emergencies?



**2016 PRELIMINARY BUDGET UPDATE
FIVE YEAR CAPITAL UPDATE
DISCUSSION POINTS**

- Bayfront Park Development
- Beach Project Infrastructure Surtax Allocation



Parks and
Recreation
Capital Fund

**2016 PRELIMINARY BUDGET UPDATE
PARKS CAPITAL PROJECTS FUND**

Bayfront Park Improvements:

*Estimated Town Contribution	\$1,110,000
Estimated Sarasota County Contribution	<u>\$2,000,000</u>
Estimated Total Project	\$3,110,000

* Town contribution is a combination of Infrastructure Surtax and Other Grants.



**2016 PRELIMINARY BUDGET UPDATE
INFRASTRUCTURE SURTAX FUND**

**EXHIBIT F
TOWN OF LONGBOAT KEY PROJECTS LIST - PHASE III
INFRASTRUCTURE SURTAX FY 2010 - FY 2024**

Updated: 06/05/15

CATEGORIES	PROJECT TITLE	SURTAX FUNDING BUDGET	CUMULATIVE EXPENDITURES	SURTAX REMAINING	PROPOSED FY 16 EXPENDITURES	SURTAX REMAINING
COMPREHENSIVE BEACH MANAGEMENT	Longboat Key Beach Nourishment Project and Erosion Control Structures	\$ 1,730,569	\$ (300,000)	\$ 1,430,569	\$ -	\$ 1,430,569
PARKS and RECREATION IMPROVEMENTS	Parks & Recreation Improvements	2,922,000	(34,040)	2,887,960	(955,000)	1,932,960
CANAL DREDGING	Dredging maintenance	900,000	-	900,000	(200,000)	700,000
PUBLIC SAFETY	Fire and Police Vehicles and Equipment	1,588,168	(1,444,856)	143,312	(80,001)	63,311
IMPROVEMENTS TO PUBLIC FACILITIES	Facilities Maintenance	922,000	(485,365)	436,635	(185,000)	251,635
Town of Longboat Key Infrastructure Surtax Project Grand Total		\$ 8,062,737	\$ (2,264,261)	\$ 5,798,476	\$ (1,420,001)	\$ 4,378,475

**\$1,284,315
Fund Balance**

**\$429,109
Fund Balance**



2016 PRELIMINARY BUDGET UPDATE INFRASTRUCTURE SURTAX FUND ALLOCATION

Beach Funding Sources

FY16 Estimate

- State Grants \$1,832,109
- Tourist Development Tax from both Counties \$635,000
- Bond Issue supported by Town Beach District Tax \$16,180,000
- Federal Reimbursements (FEMA) (to be determined at time of final design) \$0

Total Sources for FY 16 \$18,647,109

Public Safety Funding Sources

FY 16

- Ad Valorem Taxes
 - Operating Costs \$9,895,829
 - Capital \$527,789

Total Public Safety for FY 16 \$10,423,618



2016 PRELIMINARY BUDGET UPDATE PUBLIC SAFETY ANTICIPATED **MAJOR** CAPITAL EXPENDITURES FY 2017 TO FY 2020

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>Four year total</u>
Fire / Rescue					
Fire Truck Replacement	\$ -00	\$ 850,000	\$ -00	\$ -00	\$ 850,000
Bunker Gear Replacement	\$ 31,000	\$ 56,000	\$ 48,000	\$ -00	\$ 135,000
Ambulance Replacement	\$ 275,000	\$ -00	\$ 275,000	\$ -00	\$ 550,000
Total Fire / Rescue	\$ 306,000	\$ 906,000	\$ 323,000	\$ -00	\$ 1,535,000
Police					
Police Patrol Cars	\$ 75,000	\$ 94,000	\$ 40,000	\$ 94,000	\$ 303,000
Records Management	\$ 150,000	\$ -00	\$ -00	\$ -00	\$ 150,000
Marine Patrol Pick-up 4x4	\$ -00	\$ 40,000	\$ -00	\$ -00	\$ 40,000
Outboard Motors (Intrepid)	\$ 33,000	\$ -00	\$ -00	\$ 36,000	\$ 69,000
Marine Patrol Boat - 30'	\$ 240,000	\$ -00	\$ -00	\$ -00	\$ 240,000
Total Police	\$ 498,000	\$ 134,000	\$ 40,000	\$ 130,000	\$ 802,000
Grand Total Public Safety	\$ 804,000	\$ 1,040,000	\$ 363,000	\$ 130,000	\$ 2,337,000



**2016 PRELIMINARY BUDGET UPDATE
INFRASTRUCTURE SURTAX FUND – PROPOSED ALLOCATION CHANGE**

**TOWN OF LONGBOAT KEY PROJECTS LIST - PHASE III
INFRASTRUCTURE SURTAX FY 2010 - FY 2024**

CATEGORIES	PROJECT TITLE	FY 15 SURTAX REMAINING	PROPOSED FY 16 EXPENDI- TURES	SURTAX REMAINING	Proposed Allocation Change	New Allocation
COMPREHENSIVE BEACH MANAGEMENT	Longboat Key Beach Nourishment Project and Erosion Control Structures	\$ 1,430,569	\$ -	\$1,430,569	\$(1,430,569)	\$ -
PUBLIC SAFETY	Fire and Police Vehicles and Equipment	143,312	(80,001)	63,311	1,430,569	1,557,191
Town of Longboat Key Infrastructure Surtax Project Grand Total		\$ 1,573,881	\$ (80,001)	\$1,493,880	\$ -	\$1,557,191



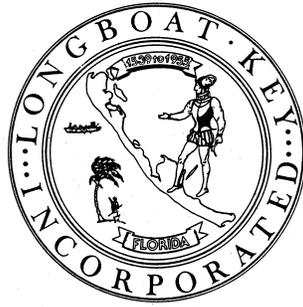
**PRELIMINARY BUDGET UPDATE FY 16
POLICY ISSUE**

Can we move \$1,430,569 of Infrastructure Surtax from Beach Management to Public Safety for future capital purchases?



PRELIMINARY BUDGET SCHEDULE FISCAL YEAR 2015-16 (FY 16)

- Budget Workshops
 - ~~May 18, 2015 – 9am~~
 - **June 15, 2015 – 9am**
 - June 29, 2015 – 9am
- Budget Meetings
 - July 6, 2015 Regular Meeting - Set Maximum Millage
 - September 21, 2015 Regular Meeting – 1st Reading
 - September 28, 2015 Special Meeting – 2nd Reading and Adoption



End of Agenda Item