

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR MEETING
JUNE 1, 2015 - 7:00 P.M.**

Present: Mayor Jack Duncan, Vice Mayor Terry Gans, Commrs. Jack Daly, Lynn Larson, Irwin Pastor, Phill Younger, Pat Zunz

Also: Town Manager Dave Bullock, Town Attorney Maggie Mooney-Portale,
Present: Town Clerk Trish Granger

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Duncan called the June 1, 2015, Regular Meeting to order at 7:00 p.m., in the Town Hall Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida. Commr. Younger led the Pledge of Allegiance.

PUBLIC TO BE HEARD

1. Opportunity for Public to Address Town Commission

A. Public Works

Mr. Bob Goodman, Sands Point Road, commented on the recent referendum (May 12, 2015) passed by the electorate and noted concerns relating to traffic safely.

APPROVAL OF MINUTES

2. May 4, 2015, Special Workshop Meeting; May 4, 2015, Regular Meeting; May 18, 2015, Special Workshop Meeting (Budget); May 18, 2015, Special Workshop Meeting (Meet & Greet); May 18, 2015, Special Meeting; May 18, 2015, Regular Workshop Meeting; May 19, 2015, Joint Workshop Meeting (Town Commission & Planning & Zoning Board) Minutes

There was consensus to approve the Minutes as submitted.

COMMITTEE REPORTS AND COMMUNICATIONS

3. Manatee County Special Liaison Report

A. Organizations

Commr. Zunz noted attendance at the Manatee County Economic Development Corporation meeting and reviewed the issues discussed.

4. Sarasota County Special Liaison Report - No items were presented.

5. ManaSota League of Cities Report - No items were presented.

6. Other Reports - No items were presented.

7. Proclamation - Flood and Hurricane Awareness Month

Mayor Duncan read and presented the Flood and Hurricane Awareness Month Proclamation to Fire Chief Paul Dezzi and Police Chief Pete Cumming.

Minutes in draft form and are not official until approved by the Town Commission.

COMMITTEE REPORTS AND COMMUNICATIONS - Continued

7. Proclamation - Flood and Hurricane Awareness Month - Continued

Fire Chief Dezzi noted the upcoming Disaster Preparedness Seminar on June 8, 2015, to be held at Town Hall, 501 Bay Isles Road, Longboat Key, Florida.

Commr. Younger noted and congratulated the Fire Department on the results of an unscheduled State inspection.

CONSENT AGENDA

8. Authorization for Temporary Closure of Bay Isles Road for July 4, 2015 Freedom Festival

The Longboat Key Chamber of Commerce has requested Commission consideration for temporary closure of Bay Isles Road on July 4th between the hours of 8:30 and 11:30 AM to hold the annual Freedom Festival parade and festivities scheduled to begin at 9:00 AM. This item was forwarded from the May 18, 2015, Regular Workshop Meeting Consent Agenda for formal action. Recommended Action: Approval of the Consent Agenda will authorize the temporary closing of Bay Isles Road on July 4, 2015, from 8:30 - 11:30 AM for Freedom Festival parade and activities.

9. Authorization for One Year Contract Extension with PFM Asset Management, LLC

PFM Asset Management LLC has been contracted as the Town's Financial Advisor since 2007 with the contract expiring on June 30, 2015. As there are still significant projects in progress, the Town Manager recommends a contract extension for a period of one year. This item was presented for consideration at the May 18, 2015, Regular Workshop Meeting and forwarded to the June 1, 2015, Regular Meeting Consent Agenda for formal action. Recommended Action: Approval of the Consent Agenda will approve the Contract Extension with PFM Asset Management LLC.

There was consensus to approve the Consent Agenda items as submitted in accordance with the Staff reports and recommendations.

ORDINANCES - FIRST READING

10. Ordinance 2015-14, Amending Chapter 91, Animals, and Chapter 33.18, Boards and Commissions, Violations Procedure

At the February 17, 2015, Regular Workshop Meeting the Town Commission directed staff to develop Ordinance 2015-14, to remove Town Code provisions requiring pet licenses. At the April 6, 2015, Regular Meeting the Town Attorney advised that some outdated language and inconsistencies regarding regulations and fines would also be addressed in Ordinance 2015-14. This item is placed on the June 1, 2015, Regular Meeting for first reading and discussion. Recommended Action: Pending first reading and discussion, forward Ordinance 2015-14 to the July 6, 2015, Regular Meeting for second reading and public hearing.

Town Clerk Trish Granger placed Ordinance 2015-14 on record for first reading by title only.

Vice Mayor Gans moved to pass Ordinance 2015-14 on first reading and to forward to the July 6, 2015, Regular Meeting for second reading and public hearing. The motion was seconded by Commr. Larson.

10. Ordinance 2015-14, Amending Chapter 91, Animals, and Chapter 33.18, Boards and Commissions, Violations Procedure - Continued

Town Manager Dave Bullock provided an overview of the amendments to Chapters 91 and 33 of the Town Code. Upon inquiry, Town Attorney Maggie Mooney-Portale discussed the proposed amendments to the leash requirements and/or control of the animals

Subsequent to comments, the motion carried by a 6-1 roll call vote, as follows: Gans, aye; Larson, aye; Daly, aye; Zunz, no; Pastor, aye; Duncan, aye; Younger, aye.

11. Ordinance 2015-18, Amending Chapter 38, Purchasing

The Town Attorney has drafted Ordinance 2015-18 which provides for a Purchasing Manager, and other changes recommended by the Town Attorney and Town Manager. This item was forwarded from the May 18, 2015, Regular Workshop Meeting for first reading. Recommended Action: Pending first reading and discussion, forward Ordinance 2015-18 to the July 6, 2015, Regular Meeting for second reading and public hearing.

Town Clerk placed Ordinance 2015-18 on record for first reading by title only.

Commr. Zunz moved to pass Ordinance 2015-18 on first reading and to forward to the July 6, 2015, Regular Meeting for second reading and public hearing. The motion was seconded by Commr. Younger.

Town Manager Dave Bullock provided an overview of Ordinance 2015-18.

Following comments, the motion carried by a 7-0 roll call vote, as follows: Zunz, aye; Younger, aye; Gans, aye; Duncan, aye; Pastor, aye; Daly, aye; Larson, aye.

ORDINANCES - SECOND READING AND PUBLIC HEARING

12. Ordinance 2015-15, Amending the FY 2014-2015 Budget in the Amount of \$100,000 to Provide for Canal Survey and Feasibility Study

The Town Commission directed staff to evaluate canal conditions, depths, the need for dredging, and to also identify funding options to include a hybrid approach of special districts, and/or the use of ad valorem funds. To fully develop these evaluations and options staff needs to procure professional services for this study. Ordinance 2015-15 provides for funding in the amount of \$100,000 and was forwarded from the May 4, 2015, Regular Meeting following first reading and public hearing. Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2015-15.

Town Clerk Trish Granger placed Ordinance 2015-15 on record for second reading and public hearing by title only.

Commr. Zunz moved to adopt Ordinance 2015-15. The motion was seconded by Commr. Pastor.

Mayor Duncan opened the public hearing.

Town Manager Dave Bullock provided an overview of Ordinance 2015-15.

12. Ordinance 2015-15, Amending the FY 2014-2015 Budget in the Amount of \$100,000 to Provide for Canal Survey and Feasibility Study - Continued

As no one wished to speak, Mayor Duncan closed the public hearing.

The motion carried by a 7-0 roll call vote, as follows: Zunz, aye; Pastor, aye; Larson, aye; Younger, aye; Duncan, aye; Gans, aye; Daly, aye.

13. Ordinance 2015-17, Amending the Town Code for Compliance With State Law Relating to Mangrove Regulation

Florida Statutes sets forth a comprehensive regulatory program regarding alteration and trimming of mangroves within the State of Florida. This regulatory program is administered by the Florida Department of Environmental Protection (FDEP). At the April 20, 2015, Regular Workshop Meeting the Town Attorney recommended the Commission consider amending provisions of the Town Code to remove provisions that conflict with State Statutes. The sections that will be amended are contained in Chapters 98, 104, and 151. First reading was held at the May 4, 2015, Regular Meeting and Ordinance 2015-17 was forwarded to the June 1, 2015, Regular Meeting for second reading and public hearing. Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2015-17.

Town Clerk Trish Granger placed Ordinance 2015-17 on record for second reading and public hearing by title only.

Commr. Pastor moved to adopt Ordinance 2015-17 on second reading and public hearing. The motion was seconded by Vice Mayor Gans.

Mayor Duncan opened the public hearing.

Town Manager Dave Bullock provided an overview of Ordinance 2015-17.

As no one wished to speak, Mayor Duncan closed the public hearing.

The motion carried by a 7-0 roll call vote, as follows: Pastor, aye; Gans, aye; Daly, aye; Duncan, aye; Zunz, aye; Younger, aye; Larson, aye.

RESOLUTIONS

14. Resolution 2015-12, Budget Transfer in the Amount of \$19,944 from Contingency to Finance Department for Purchasing Manager and Part-Time Position

The Finance Department's Finance Specialist resigned effective May 15, 2015, which provides an opportunity to reorganize positions within the Department. The Town Manager is requesting a supplemental appropriation for wages and related employee benefits for a Purchasing Manager position, and to fund a permanent, part-time position to perform other non-purchasing functions. Resolution 2015-12 provides for a budget transfer in the amount of \$19,944 to fund these positions within the FY 2014-2015 budget. Recommended Action: Pending discussion, pass Resolution 2015-12.

Town Clerk Trish Granger placed Resolution 2015-12 on record by title only.

14. Resolution 2015-12, Budget Transfer in the Amount of \$19,944 from Contingency to Finance Department for Purchasing Manager and Part-Time Position - Continued
Commr. Younger moved to pass Resolution 2015-12. The motion was seconded by Commr. Zunz.

Town Manager Dave Bullock provided an overview of Resolution 2015-12.

Subsequent to comments, the motion carried by a 7-0 roll call vote, as follows: Younger, aye; Zunz, aye; Larson, aye; Daly, aye; Duncan, aye; Pastor, aye; Gans, aye.

15. Resolution 2015-13, Inlet Management Plan Funding Resolution, Joint Project with Manatee County (Longboat Pass Dredging)

The Town submitted an original application for State grant funding related to the future maintenance dredging of Longboat Pass in 2013. A funding request will be submitted this year and a funding resolution must accompany the joint application. Resolution 2015-13 provides for the Town to be jointly eligible along with Manatee County for State funding assistance. This item was forwarded from the May 18, 2015, Regular Workshop Meeting for formal action. Recommended Action: Pending discussion, pass Resolution 2015-13.

Town Clerk placed Resolution 2015-13 on record by title only.

Commr. Zunz moved to pass Resolution 2015-13. The motion was seconded by Commr. Younger.

Town Manager Dave Bullock provided an overview on the process to apply for State assistance on the Town's Beach Management Program, the joint application with Manatee County, and Resolution 2015-13.

The motion carried by a 7-0 roll call vote, as follows: Zunz, aye; Younger, aye; Gans, aye; Pastor, aye; Daly, aye; Larson, aye; Duncan, aye.

16. Resolution 2015-14, Annual Beach Funding Resolution

The State of Florida Beach Management Funding Assistance Program (formerly the Beach Erosion Control Program) has been a recurring source of funding for the Town's beach erosion/nourishment projects. Each year the Town Commission passes a beach funding resolution in order to remain eligible for State grants. Resolution 2015-14 must accompany applications for beach project funding submitted to the Florida Department of Environmental Protection. This item was forwarded from the May 18, 2015, Regular Workshop Meeting for formal action. Recommended Action: Pending discussion, pass Resolution 2015-14.

Town Clerk placed Resolution 2015-14 on record by title only.

Commr. Larson moved to pass Resolution 2015-14. The motion was seconded by Commr. Zunz.

Town Manager Dave Bullock provided an overview on the process to apply for State assistance on the Town's Beach Management Program and Resolution 2015-14.

16. Resolution 2015-14, Annual Beach Funding Resolution - Continued

The motion carried by a 7-0 roll call vote, as follows: Larson, aye; Zunz, aye; Duncan, aye; Daly, aye; Gans, aye; Younger, aye; Pastor, aye.

17. Resolution 2015-15, Longboat Pass Maintenance Dredging and Beneficial Sediment Use Project

Resolution 2015-15 is a request to the State of Florida to fund improvements the Town may undertake on its own that are strictly related to the Inlet Management Plan Study. The funding under this category has a potential reimbursement of 50-75%. A separate application and funding resolution is required for this funding request. This item was forwarded from the May 18, 2015, Regular Workshop Meeting for formal action. Recommended Action: Pending discussion, pass Resolution 2015-15.

Town Clerk placed Resolution 2015-15 on record by title only.

Commr. Zunz moved to pass Resolution 2015-15. The motion was seconded by Commr. Larson.

Town Manager Dave Bullock provided an overview of Resolution 2015-15.

The motion carried by a 7-0 roll call vote, as follows: Zunz, aye; Larson, aye; Pastor, aye; Younger, aye; Daly, aye; Gans, aye; Duncan, aye.

NEW BUSINESS

18. Consideration of Code Enforcement Board Administrative Order Relative to Case Number 15-01

At their May 11, 2015, Regular Meeting the Code Enforcement Board heard Case Number 15-01 and executed an Administrative Order requesting the Town Commission to take formal action on this Case. Code Enforcement Officer Elbon and the Town Attorney have provided a report and background information regarding this item for Commission consideration at the May 18, 2015, Regular Workshop Meeting. The item was forwarded to the June 1, 2015, Regular Meeting for further action. Recommended Action: Pending discussion, provide direction.

Town Manager Dave Bullock gave an overview of the request by the Code Enforcement Board to be considered and the options available to the Commission. Discussions were held on the following topics/issues:

- aesthetic condition of seawall
- provision of the Town Code property cited under (Property Standards Code)
- options to obtain additional repair costs
- structural versus aesthetic condition.

Town Attorney Maggie Mooney-Portale advised that the property owners were in attendance and could respond to inquiries from the Commission. Discussion continued on the following topics/issues:

- option to hear from Town Staff prior to decision

18. Consideration of Code Enforcement Board Administrative Order Relative to Case Number 15-01 - Continued

- status of property taxes and/or water bills (paid/unpaid)
- professional evaluation on condition of seawall.

The following individuals commented on the issue:

Ms. Beverly Shapiro, Gulf of Mexico Drive
Mr. Jack Brill, Bowsprit Lane
Mr. George Spoll, Harbourside Drive
Mr. Joel Mangel, Harbourside Drive
Ms. Debra Trimmer, St. Judes Drive (property owner)

Ms. Trimmer responded to inquiries regarding family situations, financial constraints, and restrictions faced by the family.

Mr. Jerry Whitehead, Gunwale Lane, commented on the issue. Upon inquiry, Mr. Whitehead commented on attendance at the Code Enforcement Board meeting.

Vice Mayor Gans moved to direct Staff to further review and report back on the structural condition of the seawall. The motion was seconded by Commr. Pastor. Following comments, the motion carried by a 5-2 roll call vote, as follows: Gans, aye; Pastor, aye; Daly, no; Larson, aye; Younger, no; Zunz, aye; Duncan, aye.

Subsequent to comments by Town Manager Bullock, Mayor Duncan inquired as to the option to include an analysis of the sea walls during the canal dredging survey. Discussion ensued on the following topics/issues:

- review of all seawalls
- options available if seawall is determined to be safety issue
- existing Code provisions for dangerous structures
- due process requirements
- option to include review of seawalls during the canal study.

RECESS: 8:35 p.m. - 8:45 p.m.

19. Fiber Optic Backbone – Telecommunications Opportunities

At the February 17, 2015, Regular Workshop Meeting, while discussing the Utility Undergrounding project, staff was directed to provide an overview of opportunities should a fiber optic backbone be installed in conjunction with the undergrounding project. Several telecommunications experts were consulted during the investigative process to fully develop the report for Commission consideration. John Campbell, DAS Advisers, will provide a brief presentation at the June 1, 2015, Regular Meeting. Recommended Action: Pending discussion, provide direction to Manager.

Following comments by Town Manager Dave Bullock, Mr. John Campbell, with DAS Advisors, gave a PowerPoint presentation entitled "Fiber Optic Backbone Opportunities." Discussions were held on the following topics/issues:

19. Fiber Optic Backbone – Telecommunications Opportunities - Continued

- competition with private vendors
- option for Town to provide fiber optic service
- existing Verizon fiber optic system on Gulf of Mexico Drive
- opportunity to install fiber optic for future use at lower cost during undergrounding project
- Verizon fiber optic versus proposed capacity of Town owned system
- types of public sector services available through a fiber optic system
- Distributed Antenna System (DAS) and “Tele-Health” benefits
- process to identify other direct benefits to the community.

Mr. George Spoll, Harbourside Drive, commented on fiber optic service.

Town Manager Bullock commented on interest of third party providers and Mr. Campbell noted options for the installation of fiber optic. Discussions were held on the number of required antennas to provide fiber optic service/improved cellular service throughout the Town.

Upon inquiry, Town Manager Bullock commented on the governmental services that would benefit from fiber optic service and the need for additional review to determine the full benefit to the public.

20. Utilities Undergrounding Update with Non Ad Valorem Assessment Report

At the February 17, 2015, Regular Workshop Meeting the Town Commission was provided an updated cost analysis and funding options report associated with undergrounding utilities. Staff was directed to proceed with conducting a parcel-by-parcel non ad valorem assessment study to provide additional funding options for consideration. This item is placed on the June 1, 2015, Regular Meeting for Commission consideration and policy direction. Recommended Action: Pending discussion, provide direction to Manager.

Town Manager Dave Bullock noted distribution of a revised Staff report and noted attendance of the consultants assisting the Town. Assistant Town Manager Anne Ross gave a PowerPoint presentation on the Undergrounding Project and introduced Ms. Tara Hollis, Certified Public Accountant with Willdan Financial Services. Ms. Hollis reviewed the assessment methodology development process. Discussions were held with Assistant Town Manager Ross, Ms. Hollis, and Mr. Danny Brannon, with Brannon and Gillespie, LLC, on the opinion included relating to earlier restoration of services with an underground system in place following a storm event.

RECESS: 9:49 p.m. – 10:00 p.m.

Discussions continued on the following topics/issues:

- measurement of benefit by an Equivalent Benefit Unit (EBU) process based on property size
- available detailed breakdown by property
- election schedule and project options for mail ballot versus on-site
- public hearing schedule if required.

20. Utilities Undergrounding Update with Non Ad Valorem Assessment Report- Continued
Commr. Younger moved to proceed with Options 5A and 5B for undergrounding referendums, with a 30-year term. The motion was seconded by Vice Mayor Gans.

Subsequent to discussion, Town Attorney Maggie Mooney-Portale identified the process for establishing a project district and options to have an overlay district for the entire Town versus an overlay district for overhead parcel owners.

Following comments, the motion carried by a 6-0 roll call vote, with Commr. Zunz not present, as follows: Younger, aye; Gans, aye; Duncan, aye; Pastor, aye; Daly, aye; Larson, aye.

Following comments by Town Attorney Mooney-Portale, Town Manager Bullock advised that Staff would draft and present the enacting Ordinance for first reading on June 15, 2015, utilizing Options 5A and 5B with a 30-year term.

RECESS: 10:45 p.m. - 10:47 p.m.

21. Other Business

Mayor Duncan noted that Commr. Zunz left the meeting due to illness.

20. Utilities Undergrounding Update with Non Ad Valorem Assessment Report - Continued

Following inquiring, Town Manager Bullock advised that Staff would prepare the referendum Ordinance for utility undergrounding of Gulf of Mexico Drive with a November 3, 2015, election date to be held on-site (Longboat Key precincts) and discussed the contingency percentage included in the funding discussed.

Attorney Duane Draper with Bryant Miller Olive, P.A. commented on the project cost, borrowing options, and funding inclusive of advertising costs. Discussions were held on the following topics/issues:

- November referendum date for Option 5A - Gulf of Mexico Drive Undergrounding Project only
- process to proceed with Option 5B - Neighborhood Undergrounding Project if the November referendum passes
- limitation on wording for ballot language
- time frame for establishment of a District for the Neighborhood Undergrounding Project
- parameters of the November referendum question (30-year debt including 20% contingency)
- utilization of non-ad valorem assessments/pledging of ad valorem assessments with non-ad valorem revenue.

Subsequent to comments, Commr. Larson moved to direct Staff to forward the appropriate Ordinance with parameters discussed to the June 1, 2015, Regular Meeting for first reading, providing for a referendum election on November 3, 2015, for the undergrounding of utilities on Gulf of Mexico Drive. The motion, seconded

by Commr. Younger, carried by a 6-0 roll call vote, as follows: Larson, aye; Younger, aye; Gans, aye; Duncan, aye; Pastor, aye; Daly, aye.

Discussion ensued on the time frame for consideration and an all mail versus on-site vote.

TOWN COMMISSION COMMENTS

A. Utility Undergrounding

Commr. Pastor commended Staff's presentation on the Utilities Undergrounding Project. Individual comments followed.

TOWN ATTORNEY COMMENTS - No items were presented.

TOWN MANAGER COMMENTS

A. Government Agencies

Town Manager Dave Bullock noted that the Sarasota Board of County Commissioners would be considering the Town's Bayfront Park Recreation Center funding request at their meeting scheduled for June 3, 2015, advising that the meeting would be held at 1660 Ringling Boulevard, Sarasota, Florida, and encouraged Town Commissioner's attendance.

PRESS TO BE HEARD - No items were presented.

ADJOURNMENT

Mayor Duncan adjourned the June 1, 2015, Regular Meeting at 11:01 p.m.

Trish Granger, Town Clerk

Jack G. Duncan, Mayor

Minutes Approved: _____

Minutes in draft form and are not official until approved by the Town Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
SPECIAL WORKSHOP MEETING
JUNE 15, 2015 - 9:00 A.M.**

Present: Mayor Jack Duncan, Vice Mayor Terry Gans, Commrs. Jack Daly, Lynn Larson, Irwin Pastor, Phill Younger, Pat Zunz

Also: Town Manager Dave Bullock, Town Attorney Maggie Mooney-Portale,
Present: Town Clerk Trish Granger

CALL TO ORDER

Mayor Duncan called the June 15, 2015, Special Workshop Meeting to order at 9:04 a.m., in the Town Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida.

Mayor Duncan noted the Civility Policy, read the Pledge of Public Conduct, and advised that Commr. Younger would be arriving later this morning.

1. Opportunity for Public to Address Town Commission - No items were presented.

2. Discussion of Fiscal Year 2015-2016 Budget

The Town Manager will provide an update on the current year Budget and a review of the Fiscal Year (FY) 2015-2016 Budget currently under development. Recommended Action: Pending discussion, provide direction to Manager.

Town Manager Dave Bullock and Finance Director Sue Smith gave a PowerPoint presentation and overview of the FY 2014-2015 Budget and discussed the FY 2015-2016 Budget under development. Discussions were held on the following topics/issues:

- Rate of Return (R&R) being utilized for the Pension funds
- current R&R being realized
- notification from the State of Florida on any required modifications to the R&R
- Deferred Retirement Option Plan (DROP) payouts/new hire overlap
- merit based wage increases
 - Historical wage increases since FY 2008
- percent budgeted for proposed wage increases (General and Police employees) in FY 2015-2016
- comparison of wage increases provided by other governmental agencies to Longboat's
- proposed merit increase based on performance for General employees
- Commission Contingency balance
- use of Fund Balance to balance the FY 2015-2016 budget
- Town's Investment Policy for General Fund
- consideration of placing the \$1,610,075 assigned to Pension to transfer to Pension Fund for higher R&R
- 90-day targeted Fund Balance/ability to borrow from other funds in the event of an emergency
- required loan agreement(s) to borrow from other funds
- risk versus Town's financial rating and impact of unfunded liabilities.

2. Discussion of Fiscal Year 2015-2016 Budget - Continued

Mayor Duncan inquired and following individual comments, there was majority consensus to:

- **retain 90 days of reserve available for emergencies**
- **not incorporate a millage increase in the FY 2015-2016 Budget**
- **authorize the use of \$426,067 from Fund Balance to balance the FY 2015-2016 Budget**
- **review the option to reallocate \$347,000 from the General Fund (assigned to Pension) to the Pension Fund.**

Discussions were held with Town Manager Bullock and Ms. Marissa Wortman, Senior Management Consultant with Public Financial Management (PFM), on the following topics/issues:

- impact of transferring funds to the Pension fund
- review of Town's financial rating for action taken to reduce Fund Balance
- option to modify written policy
- Rating Agency review's of governmental agency policies
- option to reduce Budget by \$426,067
- total percentage of personnel costs/dedicated Staff member to pursue grants.

Town Manager Bullock summarized Commission consensus and proceeded with the PowerPoint presentation on the FY 2015-2016 Preliminary Budget update. Discussions were held on the following topics/issues:

- Infrastructure Surtax (IST) funds
- reallocation of \$1,430,569 of IST funding from Beach Management to Public Safety for future capital expenses
- West Coast Inland Navigation District (WCIND) funding
- options to hire a grant writer.

There was consensus for the Town Manager to review options in securing a grant writer for the Town.

Following comments, there was consensus to retain \$1,430,569 of IST funding in the Beach Management Fund.

Mr. Gene Jaleski, Cedar Street, commented on the FY 2015-2016 Budget.

(Note: Commr. Younger arrived at 9:36 a.m.)

Subsequent to comments, there was consensus to continue the Budget discussions at a June 29, 2015, Special Workshop Meeting.

3. Proposed Ordinance 2015-21, Providing for Bond Referendum on November 3, 2015
Proposed Ordinance 2015-21 provides for a bond referendum not to exceed \$25,250,000 for undergrounding electrical, communications, and other utilities, and installation of street lighting relating to Gulf of Mexico Drive to be held on November 3, 2015. This item is placed on the June 15, 2015 Special Workshop Meeting for Commission consideration.

3. Proposed Ordinance 2015-21, Providing for Bond Referendum on November 3, 2015 - Continued

Recommended Action: Pending discussion, forward Ordinance 2015-21 to the June 15, 2015 Special Meeting for first reading.

Following comments by Mayor Duncan, Commr. Zunz offered comments on Option 5 selected by the Town Commission at the June 1, 2015, Regular Meeting.

Town Manager Dave Bullock provided an overview of Commission action on June 1, 2015, and Town Manager Bullock and Assistant Town Manager Anne Ross gave a PowerPoint presentation on Ordinance 2015-21. Discussions were held with Town Manager Bullock, Assistant Town Manager Ross, Mr. Danny Brannon with Brannon and Gillespie, LLC, and Attorney Duane Draper with the Bryant Miller Olive law firm on the following topics/issues:

- street lighting enhancement on Gulf of Mexico Drive (GMD)
- light shielding on light fixtures
- high level of flexibility included in the street lighting proposed contingency
- residents anticipated lighting improvements on Gulf of Mexico Drive
- revised Referendum question to incorporate fiber optics.

Upon inquiry, Town Clerk Trish Granger confirmed that the referendum question, if approved by the Town Commission, would be the sole issue on a November 3, 2015, ballot to be considered by Longboat Key electors, noted that there would be early voting at Town Hall, advised that absentee ballots would be available, and confirmed that both polling precincts (Sarasota and Manatee) would be open for electors on November 3, 2015.

Following comments by Town Manager Bullock, Attorney Draper reviewed the process for tracking costs relating to the referendum question. Assistant Town Manager Ross continued the PowerPoint presentation providing an overview of the schedule for a second referendum for neighborhood undergrounding if the Gulf of Mexico referendum is passed by the electors.

Mr. Larry Grossman, St. Judes Drive North, commented on Ordinance 2015-21.

Following comments by Town Attorney Maggie Mooney-Portale, Attorney Draper and Mr. Brannon responded to questions posed by Mr. Grossman.

The following individuals commented on Ordinance 2015-21. Discussions were held throughout speaker presentations:

- Mr. Larry Grossman, St. Judes Drive North
- Mr. Gene Jaleski, Cedar Street
- Mr. David Brenner, Gulf of Mexico Drive

Town Manager Bullock distributed the revised copy of Ordinance 2015-21, and following comments by Town Attorney Mooney-Portale, Mr. Brannon confirmed that the fiber optic portion would be considered a communication function.

3. Proposed Ordinance 2015-21, Providing for Bond Referendum on November 3, 2015 - Continued

There was majority consensus to amend Ordinance 2015-21, as follows (additions show as underlined text/deletions shown as ~~strikethrough~~ text):

Shall Town of Longboat Key be authorized to issue revenue bonds/notes, in one or more series, not exceeding \$25,500,000.00 bearing interest not exceeding maximum legal rates, maturing not beyond 30 years from issuance, to finance undergrounding electrical, communications, fiber optics and other utilities and installation of street lighting relating to Gulf of Mexico Drive, payable solely from special assessments imposed against real property throughout the Town and ~~other legally~~ available non-ad valorem revenues if necessary?

There was majority consensus to forward Ordinance 2015-21 to the June 15, 2015, Special Meeting for first reading.

4. Proposed Resolution 2015-15, Budget Transfer in the Amount of \$87,000 from General Services: Commission Contingency and General Services: Professional Services Accounts to General Services: Professional Services-Underground Utilities Project

Proposed Resolution 2015-15 amends the General Fund Budget to move unencumbered funds within the General Services Department for the continued consulting and legal costs associated with preparing for referendum on the Utilities Undergrounding on Longboat Key. Should an undergrounding referendum pass and a project pursued, these planning expenditures will be reimbursed through the project bonding process. Recommended Action: Pending discussion, forward Resolution 2015-15 to the June 15, 2015, Special Meeting for formal action.

Town Manager Dave Bullock provided an overview of Resolution 2015-15.

Mr. Gene Jaleski, Cedar Street, commented on Resolution 2015-15.

There was majority consensus to forward Resolution 2015-15 to the June 15, 2015, Special Meeting for formal action.

5. Proposed Resolution 2015-18, Providing for the Longboat Key Town Commission's Participation in a Special Joint Meeting with the Cities of Sarasota, North Port, and Venice

The City of Sarasota invited the Town Commission to participate in a Special Joint Meeting on July 1, 2015, with other Sarasota County cities. Florida Statutes, Section 166.0213, allows the governing body of a municipality to hold joint meetings to receive, discuss, and act upon matters of mutual interest with the governing body of another municipality at such time and place as shall be prescribed by ordinance or resolution. Proposed Resolution 2015-18 provides for such participation at the July 1, 2015, Special Joint Meeting. Recommended Action: Pending discussion, forward Resolution 2015-18 to the June 15, 2015, Special Meeting for formal action.

Town Manager Dave Bullock provided an overview of the proposed agenda for the Special Joint Meeting between the municipalities located within Sarasota County.

5. Proposed Resolution 2015-18, Providing for the Longboat Key Town Commission's Participation in a Special Joint Meeting with the Cities of Sarasota, North Port, and Venice
- Continued

There was consensus to forward Resolution 2015-18 to the June 15, 2015, Special Meeting for formal action.

ADJOURNMENT

Mayor Duncan noted the June 15, 2015, schedule of meetings and adjourned the Special Workshop Meeting at 11:35 a.m.

Trish Granger, Town Clerk

Jack G. Duncan, Mayor

Minutes Approved: _____

Minutes in draft form and are not official until approved by the Town Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
SPECIAL MEETING
JUNE 15, 2015 - 11:00 A.M.**

Present: Mayor Jack Duncan, Vice Mayor Terry Gans, Commrs. Jack Daly, Lynn Larson, Irwin Pastor, Phill Younger, Pat Zunz

Also: Town Manager Dave Bullock, Town Attorney Maggie Mooney-Portale,
Present: Town Clerk Trish Granger

CALL TO ORDER

Mayor Duncan called the June 30, 2015, Special Meeting to order at 11:51 a.m., in the Town Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida.

PUBLIC TO BE HEARD

1. Opportunity for Public to Address Town Commission - No items were presented.

ORDINANCES - FIRST READING

2. Ordinance 2015-21, Providing for Bond Referendum on November 3, 2015

Ordinance 2015-21 provides for a bond referendum regarding the issuance of bonds and/or notes by the Town in an amount not to exceed \$25,250,000 for undergrounding electrical, communications, and other utilities, and installation of street lighting, relating to Gulf of Mexico Drive to be held in conjunction with other General Municipal Elections on November 3, 2015. This item was placed on the June 15, 2015, Special Workshop Meeting for Commission consideration and forwarded to the June 15, 2015, Special Meeting for first reading. Recommended Action: Pending first reading and discussion, forward Ordinance 2015-21 to the June 29, 2015, Special Meeting for second reading and public hearing.

Town Clerk Trish Granger placed Ordinance 2015-21 on record for first reading by title only.

Commr. Larson moved to pass Ordinance 2015-21 on first reading and to forward to the June 29, 2015, Special Meeting for second reading and public hearing. The motion was seconded by Commr. Younger.

Town Manager Dave Bullock provided an overview of the amendments to Ordinance 2015-21 considered and approved by consensus at the June 15, 2015, Special Workshop Meeting. Assistant Town Manager Anne Ross gave a PowerPoint presentation on Ordinance 2015-21. Discussions were held with Town Manager Bullock, Assistant Town Manager Ross, and Mr. Danny Brannon with Brannon and Gillespie, LLC, on the following topics/issues:

- language modifications to the referendum question (inclusion of reference to fiber optics)
- action requested on Ordinance 2015-21
- timeline for consideration of a second referendum.

Minutes in draft form and are not official until approved by the Town Commission.

2. Ordinance 2015-21, Providing for Bond Referendum on November 3, 2015 - Continued
Assistant Town Manager Ross advised that the discussions and comments raised at the June 15, 2015, Special Workshop Meeting were included in the first reading of the Ordinance by reference. Attorney Duane Draper, Miller Bryant Olive, P.A., commented on the revised language.

The following individuals commented on Ordinance 2015-21:

Mr. John Summers, Emerald Harbor Drive
Mr. Larry Grossman, St. Judes Drive North

Town Manager Bullock advised that the public outreach on the referendum would provide information on both the Gulf of Mexico Drive (GMD) and the Neighborhood Undergrounding Projects with a focus on GMD.

Commr. Zunz moved to postpone formal action on the Ordinance this date. The motion died for lack of a second.

The motion to pass Ordinance 2015-21 carried by a 6-1 roll call vote, as follows: Larson, aye; Younger, aye; Gans, aye; Duncan, aye; Pastor, aye; Zunz, no; Daly, aye.

RESOLUTIONS

3. Resolution 2015-15, Budget Transfer in the Amount of \$87,000 from General Services: Commission Contingency and General Services: Professional Services Accounts to General Services: Professional Services-Underground Utilities Project

Resolution 2015-15 amends the General Fund Budget to move unencumbered funds within the General Services Department for the continued consulting and legal costs associated with preparing for referendum on Utilities Undergrounding on Longboat Key. Should an undergrounding referendum pass and a project pursued, these planning expenditures will be reimbursed through the project bonding process. This item was forwarded from the June 15, 2015, Special Workshop Meeting for formal action. Recommended Action: Pending discussion, pass Resolution 2015-15.

Town Clerk Trish Granger placed Resolution 2015-15 on record by title only.

Commr. Pastor moved to pass Resolution 2015-15. The motion was seconded by Commr. Younger.

Town Manager Dave Bullock provided an overview on Resolution 2015-15.

Following comments, the motion carried by a 6-1 roll call vote, as follows: Pastor, aye; Younger, aye; Zunz, no; Daly, aye; Larson, aye; Gans, aye; Duncan, aye.

4. Resolution 2015-18, Providing for the Longboat Key Town Commission's Participation in a Special Joint Meeting with the Cities of Sarasota, North Port, and Venice

The City of Sarasota invited the Town Commission to participate in a Special Joint Meeting on July 1, 2015, with other Sarasota County cities. Florida Statutes, Section 166.0213, allows the governing body of a municipality to hold joint meetings to receive, discuss, and

4. Resolution 2015-18, Providing for the Longboat Key Town Commission's Participation in a Special Joint Meeting with the Cities of Sarasota, North Port, and Venice
- Continued

act upon matters of mutual interest with the governing body of another municipality at such time and place as shall be prescribed by ordinance or resolution. Resolution 2015-18 provides for such participation at the July 1, 2015, Special Joint Meeting. This item was forwarded from the June 15, 2015, Special Workshop Meeting for formal action. Recommended Action: Pending discussion, pass Resolution 2015-18.

Town Clerk Trish Granger placed Resolution 2015-18 on record by title only.

Commr. Pastor moved to pass Resolution 2015-18. The motion was seconded by Commr. Younger.

Town Manager Dave Bullock provided an overview of the proposed agenda items for the Joint Meeting. Upon inquiry, Town Manager Bullock advised that Sarasota County elected officials were not requested to attend, and Town Attorney Maggie Mooney-Portale advised that if the Resolution was adopted, it would be a formal meeting of the Commission and a quorum would be required.

Following comments by Mayor Duncan, Town Attorney Mooney-Portale inquired as to legal representation at the meeting. Town Manager Bullock advised that the majority of the issues were for informational purposes. Discussion ensued on the procedure for consideration of issues at the Joint Meeting.

The motion carried by a 6-1 roll call vote, as follows: Pastor, aye; Younger, no; Daly, aye; Gans, aye; Larson, aye; Duncan, aye; Zunz, aye.

ADJOURNMENT

Mayor Duncan advised that the Regular Workshop will start at 1:30 p.m. following a lunch recess. Commr. Zunz moved to adjourn the Special Meeting. The motion, seconded by Commr. Pastor, carried unanimously. Mayor Duncan adjourned the June 15, 2015, Special Meeting at 12:31 p.m.

Trish Granger, Town Clerk

Jack G. Duncan, Mayor

Minutes Approved: _____

Minutes in draft form and are not official until approved by the Town Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR WORKSHOP MEETING
JUNE 15, 2015 - 1:30 P.M.**

Present: Mayor Jack Duncan, Vice Mayor Terry Gans, Commrs. Jack Daly, Lynn Larson, Irwin Pastor, Phill Younger, Pat Zunz

Also: Town Manager Dave Bullock, Town Attorney Maggie Mooney-Portale,
Present: Town Clerk Trish Granger

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Duncan called the June 15, 2015, Regular Workshop Meeting to order at 1:32 p.m. in the Town Commission Chamber, 501 Bay Isles Road, Longboat Key, FL. Vice Mayor Gans led the Pledge of Allegiance.

Mayor Duncan noted the Town's Civility Policy, read the Pledge of Conduct, and further discussed civility during meetings, reading a previous Proclamation, and requested consideration to place annually on an agenda.

Following individual comments, there was consensus to place a Civility Proclamation on an agenda annually in April, utilizing the language read (and submitted) by Mayor Duncan this date.

Individual comments followed relating to corrections to the draft Proclamation.

PUBLIC TO BE HEARD

1. Opportunity for Public to Address Town Commission - No items were presented.

COMMITTEE REPORTS AND COMMUNICATIONS

2. Manatee County Special Liaison Report - No items were presented.

3. Sarasota County Special Liaison Report - No items were presented.

4. ManaSota League of Cities Report

A. Organizations

Mayor Duncan noted that the ManaSota League of Cities has adopted new by-laws, reviewed the amendments, and advised of the new officers and Commr. Larson's official representation for Longboat Key on the Board.

5. Other Reports - No items were presented.

CONSENT ITEMS

6. Authorization for Mayor to Execute Sovereignty Submerged Lands Easement #41743 for Beach Nourishment and Maintenance Dredging at Longboat Pass

Authorization for the execution of Florida Department of Environmental Protection Easement #41743, Permit Authorization #0298107-004-JC, is a requirement for the permit

Minutes in draft form and are not official until approved by the Town Commission.

CONSENT ITEMS- Continued

6. Authorization for Mayor to Execute Sovereignty Submerged Lands Easement #41743 for Beach Nourishment and Maintenance Dredging at Longboat Pass- Continued

application process for the Joint Manatee County and Town of Longboat Key, Longboat Pass Maintenance Dredging and Sand Placement Project. Recommended Action: Approval of the Consent Agenda will forward this item to the July 6, 2015, Regular Meeting for formal action.

7. Proposed Resolution 2015-17, Pass-Through Rate Increase for Solid Waste Tipping Fees

The Town was notified by Manatee County that Tipping Fees may increase \$4.00/ton increasing the rate from \$36.00/ton to \$40.00/ton on October 1, 2015. In accordance with our Franchise Agreement, Ordinance 2014-21, the Town will pay a blended rate of \$45.00/ton due to the 25% premium we pay for the Sarasota County portion of Longboat Key. Proposed Resolution 2015-17, to be effective October 1, 2015, provides for the pass-through rate increase and is presented for Commission consideration. Recommended Action: Approval of the Consent Agenda will forward Resolution 2015-17 to the September 9, 2015, Regular Meeting for formal action.

There was consensus to approve Consent Agenda Items 6 and 7 in accordance with Staff reports and recommendations’.

DISCUSSION ITEMS

8. Discussion Regarding Town Code Chapter 130.02, Sound Regulations

At the March 23, 2015, Regular Workshop Meeting the Town Commission directed staff to prepare a report regarding regulation of sound. The Police Chief and Deputy Chief have prepared a PowerPoint presentation for the June 15, 2015, Regular Workshop Meeting providing an overview of the Town Code provisions regulating sound, responses to complaints, options to modify the current Town Code, and staff recommendation. Recommended Action: Pending discussion, provide direction to Manager.

Following comments by Town Manager Dave Bullock, Deputy Police Chief Frank Rubino gave a PowerPoint presentation on Town Code provisions relating to the regulation of sound. Discussions were held on the following topics/issues:

- legal defensibility/use of decibel measurement devices
- existing Code/current process
- utilization of current procedures in addition to utilizing decibel meters/posting signage in identified high noise areas
- requirements to have specific limits in the Code
- challenges to citations (sounds emitting from boats) in local courts
- number of citations issued
- increased usage in the areas of concern
- options to purchase decibel meters/posting area
- timeline for ordinance adoption and training required to certify officers in use of equipment.

Subsequent to individual comments, there was majority consensus to purchase decibel meters to be used in enforcement.

8. Discussion Regarding Town Code Chapter 130.02, Sound Regulations- Continued

Discussions were held on the following topics/issues:

- the Town's lack of authority to post signage in the waterway without jurisdictional approval
- purchase/use of decibel meters
- process for Code amendments/time frame.

There was majority consensus to further review the issues of enforcement and provide additional information at a future meeting.

Commr. Daly requested that information be provided on estimated costs for additional police patrols on weekends, without objection.

Discussion ensued on the following topics/issues:

- costs associated with the purchase of decibel meters and additional patrols
- development of ordinances using decibel measurements as a basis for enforcement
- placement of signage in waterways.

9. Proposed Resolution 2015-19, Budget Transfer in the Amount of \$160,000 from Utility Contingency for Utility Manhole

A manhole collapse located near Lift Station E, 3700 Gulf of Mexico Drive, required full replacement on an emergency basis and included bypass pumping and piping from the next upstream manhole. The Wetwell and Manhole Repair line item was insufficient to cover the costs. Proposed Resolution 2015-19 (previously numbered 2015-16) provides for a budget transfer in the amount of \$160,000.00 to cover the costs associated with this emergency work. The Utility Contingency line was established for unforeseen construction issues such as this emergency manhole repair. Recommended Action: Pending discussion, forward Resolution 2015-19 to the July 6, 2015, Regular Meeting for formal action.

Town Manager Dave Bullock commented on the manhole replacement.

There was consensus to forward Resolution 2015-19 to the July 6, 2015, Regular Meeting for formal action.

10. Request for Authorization to Execute a Memorandum of Understanding (MOU) Between the Town and State College of Florida for Continuity of Operations (COOP) and Continuity of Government (COG)

Representatives from State College of Florida and Town staff have coordinated to develop a Memorandum of Understanding (MOU) for Commission consideration at the June 15, 2015 Regular Workshop Meeting. The MOU provides assurance that Longboat Key Town staff can continue to provide government services and perform essential functions following a hurricane or other disaster. The agreement provides the Town a temporary location for emergency management, disaster response, relief, and recovery efforts. The MOU provides for: classroom/office space for employees to continue municipal operations; facilities to hold Town Commission public meetings and/or press conferences; access to Wi-Fi; and other anticipated needs of the Town if operations are not feasible on the island. Recommended Action: Pending discussion, provide direction to Manager.

10. Request for Authorization to Execute a MOU Between the Town and State College of Florida for COOP and COG- Continued

Town Manager Bullock thanked Manatee County, State College of Florida, and Town Staff for their initiative to provide an alternate work location for Longboat Key Staff if Longboat Key suffered a devastating storm and needed an alternative operating location.

There was consensus to forward the agreement to the June 29, 2015, Special Meeting for formal action.

TOWN COMMISSION COMMENTS - No items were presented.

TOWN ATTORNEY COMMENTS

A. Litigation

Town Attorney Maggie Mooney-Portale advised that the court had issued a ruling in the Advanced Properties litigation appeal and reviewed the action taken.

B. Legislation

Town Attorney Maggie Mooney-Portale advised that House Bill 383, relating to private property rights, was signed by Governor Scott and would become effective on October 1, 2015.

TOWN MANAGER COMMENTS

A. Public Works

Town Manager Dave Bullock advised of the completion of work on the North end groin system noting that there would be a ribbon cutting ceremony on June 30, 2015, at 10 a.m. and requested Commission participation.

B. Town Commission/Planning and Zoning (P&Z) Board

Town Manager Dave Bullock advised that a Joint Workshop with the Planning and Zoning (P&Z) Board had been scheduled for September 21, 2015, in the Town Commission Chamber, with the time to be determined.

C. Legislation

Town Manager Dave Bullock advised of the Legislative Schedule for 2016 noting that the legislative priorities would be presented at the Commission's September Regular Meeting.

B. Town Commission/Planning and Zoning (P&Z) Board - Continued

Upon inquiry, Town Manager Bullock advised that the next P&Z Board meeting was scheduled for June 16, 2015.

D. Town Commission

Mayor Duncan noted receipt of an e-mail regarding the banning of disposable plastic bags.

Subsequent to individual comments, there was majority consensus to schedule the issue for discussion on a future Workshop agenda.

PRESS TO BE HEARD - No items were presented.

ADJOURNMENT

Mayor Duncan adjourned the June 15, 2015, Regular Workshop Meeting at 2:46 p.m.

Trish Granger, Town Clerk

Jack G. Duncan, Mayor

Minutes Approved: _____

Minutes in draft form and are not official until approved by the Town Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
SPECIAL WORKSHOP
JUNE 29, 2015 - 9:00 A.M.**

Present: Mayor Jack Duncan, Vice Mayor Terry Gans, Commrs. Lynn Larson, Irwin Pastor, Phill Younger, Pat Zunz

Also: Town Manager Dave Bullock, Town Attorney Maggie Mooney-Portale,
Present: Town Clerk Trish Granger

Note: Commr. Jack Daly participated in the Special Workshop via telephone.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Duncan called the June 29, 2015, Special Workshop to order at 9:02 a.m. in the Town Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida, noted the Pledge of Public Conduct to be observed during the meeting, and advised that Commr. Jack Daly would be participating via telephone.

1. Opportunity for Public to Address Town Commission - No items were presented.

2. Discussion of FY 2015-2016 Capital Funds, Enterprise Funds, Beach Fund, Special Revenue Fund, and Debt Service Funds

The Town Manager and Finance Director will provide and discuss a summary of the Capital Funds, Enterprise Funds, Beach Fund, Special Revenue Fund, and Debt Service Funds as well as a recommended budget for each fund. Recommended Action: Pending discussion, provide direction to Manager.

Town Manager Dave Bullock advised that Finance Director Sue Smith would not be in attendance, noted that Finance Department Budget Analyst and Risk Specialist Sandi Henley would be assisting with the presentation and advising that Ms. Henley was celebrating 20 years of service with the Town, and gave a PowerPoint presentation on the proposed FY 2015-2016 budget. Discussions were held on the following topics/issues:

- distribution of fund descriptions
- Tree Replacement Fund
- Tourist Development Tax (TDT) collection amount
- percentage of TDT funds distributed to other Sarasota County municipalities
- approval process for other municipalities to request additional funding for beach projects
- consideration of utility rate adjustment initiated by the Town in addition to Manatee County's pass-through rate increases
- Utility Capital Fund - explanation of use of the Jetter Trailer
- recommendation by the Sarasota Bay Estuary Program for reimbursement of project costs through the BP settlement awarded (Deep Water Horizon litigation)
- staffing and certifications of Building Division staff/increased demand for commercial inspections required additional funding for professional services
- number of units under construction at the "Aria," "Infinity," and "Zota" projects
- Infrastructure Surtax (IST) Fund balance

2. Discussion of FY 2015-2016 Capital Funds, Enterprise Funds, Beach Fund, Special Revenue Fund, and Debt Service Funds - Continued

- Parks and Recreation Improvements and balance of funds for the Bayfront Park Recreation Center
- funding for beach maintenance
- Tennis Fund balances and indirect costs
- number of courts that will be refurbished (6 courts including fencing)/length of time new courts retain value of refurbishment
- estimated cost to build a new court
- time frame to begin improvements to Bayfront Park Recreation Center
- utilization of Beach Fund debt service collection to buy-down bond debt
- carry-forward of funds on the North End Structures until all invoices are received and paid
- funding anticipated by State award
- Beach Capital Project estimate relating to sand search
- impact of retaining current beach millage rate in lieu of reducing millage
- application of any reimbursement of costs from the Federal Emergency Management Agency (FEMA).

Following comments by Town Manager Bullock on the Budget hearing schedule, discussions were held on options to seek funding for defibrillators and radios.

There was consensus to forward the Preliminary Budget to set the maximum millage rate to the July 6, 2015, Regular Meeting.

Following comments by Commr. Larson on the funding set aside for pension benefit deficits and revenue being earned, Consolidated Retirement System Board of Trustees Chair Steve Branham commented on the rate of return being achieved by the pension fund investments. Discussion ensued on the following topics/issues:

- retention of funds if transferred into the pension fund
- reduction in the number of operating days in event of disaster/utilization of funds for pension offset
- scheduling discussion for a future workshop.

Subsequent to discussion, there was consensus to schedule discussion of transferring funds set aside to offset the pension deficit on a future agenda.

ADJOURNMENT

Mayor Duncan noted the June 29, 2015, Special Meeting was scheduled for 11:00 a.m. and adjourned the June 29, 2015, Special Workshop at 10:32 a.m.

Trish Granger, Town Clerk

Jack G. Duncan, Mayor

Minutes Approved: _____



End of Agenda Item