

Regular Workshop – September 21, 2015  
Agenda Item 8  
Consent Agenda

Agenda Item: Request for Temporary Closure of Bay Isles Road for November 11, 2015 Rotary Club of Longboat Key Veterans' Day Parade Between 2:00 and 4:00 PM

Presenter: Town Manager

Summary: The Rotary Club of Longboat Key has organized a community celebration for Veterans' Day which includes a parade along Bay Isles Road. The event features the brief parade culminating at Temple Beth Israel with a program to recognize and honor U.S. Armed Services Veterans and their families on Longboat Key.

The Rotary Club requests Town Commission consideration for the temporary closure of Bay Isles Road between the hours of 2:00 – 4:00 PM for this year's event to allow for the parade and for safety of the participants during the event. (See attached 8-21-14 letter.) Staff has confirmed that the Post Office, SunTrust Bank and Bank of America will be closed. Other businesses, and the Tennis Center have been advised of the event and have no issues with a temporary road closure from 2:30 – 3:30 PM.

Attachments: 8-25-15 Memo, Manager to Commission;  
5-26-15 Letter, Rotary Club to Manager;  
Public Forum Permit 2015027;  
5-4-15 Letter, Temple Beth Israel to Rotary.

Recommended

Action: Approval of the Consent Agenda will forward the 2016 Town Commission Meeting Schedule to the October 5, 2015 Regular Meeting for formal action.

## MEMORANDUM

Date: August 25, 2015

**TO:** Town Commission  
**FROM:** Dave Bullock, Town Manager  
**SUBJECT:** Request for Temporary Closure of Bay Isles Road for Veterans' Day Parade Between the Hours of 2:00 – 4:00 PM

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The Rotary Club of Longboat Key has organized a community celebration for Veterans' Day which includes a parade along Bay Isles Road. The event features a brief parade, culminating at Temple Beth Israel for a program to recognize and honor U.S. Armed Services Veterans and their families on Longboat Key.

The Rotary Club requests Town Commission consideration for the temporary closure of Bay Isles Road on November 11, 2015, between the hours 2:00 – 4:00 PM to allow for the parade and for safety of the participants during the event. (See attached 8-31-15 letter.) Staff has confirmed that the Post Office, SunTrust Bank and Bank of America will be closed. Other businesses, and the Tennis Center have been advised of the event and have no issues with a temporary road closure from 2:00 – 4:00 PM.

Town Code provisions require Town Commission authorization for temporary road closures.

An application for a Public Forums Permit has been received and processed by Town staff. However, final approval is contingent on Commission approval of temporary closure of Bay Isles Road for the Veterans' Day Parade.

Please let me know if you have any questions concerning this item.

Donna Spencer, Office Manager  
Longboat Key Public Works Dept.

May 26th



Dear Donna,

Thank you again for your help last week. I am enclosing our Rotary Club of LBK's application for our November 11, 2015 Veterans Day Parade on Bay Isles Road.

In support of our application, Katherine Brooks, President of Temple Beth Israel, has already sent your office a letter of their willingness to host a recognition event after the parade, for veterans, their families and the general public.

Should be an inspiring parade and event.

I am away from June 1st through June 13th, and can be reached by e-mail (jackrozance@att.net) or cell phone (941) 343-2042.

I look forward to seeing you on my return.

Sincerely,  
Jack Rozance  
President-Elect, Rotary of  
LBK



TOWN OF  
**Longboat Key**  
*Incorporated November 14, 1955*

**Public Works Department**  
600 General Harris Street  
Longboat Key FL 34228  
(941) 316-1988  
FAX (941) 316-1984  
[www.longboatkey.org](http://www.longboatkey.org)

7/24/2015

Jack Rozance  
Rotary Club of Longboat Key  
3040 Grand Bay Boulevard, Unit 222  
Longboat Key FL 34228

Re: Public Forums Permit Application # 2015027 Veterans Day Parade along Bay Isles Road on  
November 11, 2015 between 2:30 and 3:30 PM

Dear Mr. Rozance:

Thank you for submitting a Public Forums Permit application to hold the special event referenced above. Your permit application is approved as submitted with this condition: Approval of temporary closure of Bay Isles Road by the Town Commission.

As we have discussed by phone earlier, the road closure element of this event will come before the Town Commission in September for approval. It will be heard and discussed on September 21, 2015 at their 1PM Workshop meeting and forwarded for formal approval to the October 5, 2015, 7PM Regular Meeting. Copies of the materials will be emailed to you if you wish to attend either meeting.

Please advise us if your schedule changes or if there are any additional requests so that we may amend the permit in a timely manner. You may, of course, email or phone me with any questions you may have.

Wishing you a very successful event,  
Donna Spencer, Public Works Office Manager

Attachments

cc: Public Forums Permit Distribution List

Please note that beach projects will occur on Longboat Key beaches during 2014/2015 that will include beach access closures.

Filing Date: 5/26/15  
Date of Event: 11/11/15  
Date of Approval: 7-29-15  
Application #: 2015027

**TOWN OF LONGBOAT KEY PUBLIC FORUMS PERMIT APPLICATION**  
Attention: Public Works Department, 600 General Harris Street, Longboat Key, FL 34228  
Phone: (941) 316-1988 Fax: (941) 316-1984 Email: [dspencer@longboatkey.org](mailto:dspencer@longboatkey.org)

Name: ROTARY CLUB OF LONGBOAT KEY  
Address: C/O ROZANCE  
3040 GRAND BAY BLVD City: LONGBOAT KEY State: FL Zip: 34228  
UNIT # 222  
Phone: (941) 383-5659 Fax: (941) 383-5659 Email address: jackrozance@att.net

Number of Attendees: (Public Forum Permits only required for parties of 10 or more) 200

Location of Event: BAY ISLES ROAD

Type of Event:

- |   |  |  |                                      |
|---|--|--|--------------------------------------|
| <input type="checkbox"/> Celebration    | <input type="checkbox"/> Race, Rally       | <input type="checkbox"/> Fair          | <input type="checkbox"/> Bicycle Run |
| <input type="checkbox"/> Wedding        | <input checked="" type="checkbox"/> Parade | <input type="checkbox"/> Grand Opening | <input type="checkbox"/> Concert     |
| <input type="checkbox"/> Birthday Party | <input type="checkbox"/> Art Festival      | <input type="checkbox"/> Tour          | <input type="checkbox"/> Block Party |
| <input type="checkbox"/> Other: _____   |  |  |                                      |

Description of Event: (Include any number and location of booths, tents, trailers, etc.; number of barricades or request for parking assistance; site plan sketch required) Attach additional pages if needed.

Veterans Day Parade: armed service members, pets and family members and honor guard will walk or if needed ride in convertibles from the area between Bank of America and SunTrust Bank to the Temple Beth Israel. No structures needed. Barricades only as needed to close start of parade for 30 minutes. No parking assistance needed.

Date of Event: Nov 11, 2015 Time of Event (include time for preparation and clean-up): Start: 2:30 pm End: 3:30 pm  
Park hours – Dawn to Dusk; Beach hours – 5AM – 11PM

The following are being requested in connection with this event. I will coordinate with the appropriate Town Department concerning these regulations, prepay any required fees and reimburse to the Town for any costs incurred in connection with the permitted event. Insurance may be required to meet some conditions and will be provided to the Town prior to issuance of the permit.

Planning, Zoning & Building Department: (316-1966)

- Electrical (Chapter 153, Electric Code)
- Plumbing (Chapter 155, Plumbing Code)
- Temporary Structures requested

Police Department: (316-1977)

- Parking assistance required

Fire Department: Fire Marshal (316-1944)

- Information regarding requests for fireworks, flame retardant materials or structures.

Public Works Department: (316-1988)

- Sanitation plan required

**AFFIDAVIT OF COMPLIANCE:** I swear/affirm that I will comply with the terms and conditions of this permit. I am aware that beach sand placement projects will take place on Longboat Key beaches in 2014/2015 that will require some beach access closures with little notice and that beach conditions are NOT guaranteed on the date of my event. I will plan my event accordingly.

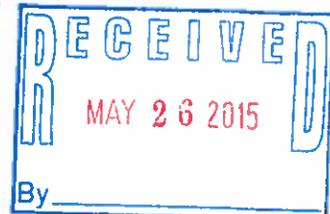
Date: May 26, 2015 Signature: Jack Rozance, for Rotary Club of Longboat Key

(Departments: List required fees and date paid; if denied, list criteria (Ord. 2011-09) upon which your denial is based. Return to Public Works following your review. )

Department Review	Approved	Denied	Fee
<p><b>Planning, Zoning &amp; Building</b> Comments:</p>	6/3/15		
<p><b>Police Department</b> Comments: Approval implies applicant is aware of and will comply with Town Code §130.02, Sound Regulations (copy attached).</p>	7/24/15		
<p><b>Fire Department</b> Comments:</p>	6/3/15		
<p><b>Public Works Department</b> Comments: All guests, any temporary structures (i.e. arbor) and chairs shall refrain from intruding into dune vegetation and avoid all marked seashore bird nesting and/or sea turtle nesting sites. (Sea Turtle nesting season – May 1 to October 31. Seashore bird nesting season – February 1 to August 31.)  <i>From time to time the Town may be required to perform unscheduled, emergency work on the beach that may require the closure of a beach access. Conditions on the beach are not guaranteed.</i></p>	6/3/15		
<p><b>Finance Department (Indemnification)</b> Comments:</p>	7/28/15		

Donna Spencer, Office Manager  
Longboat Key Public Works Dept.

May 26th



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In support of our application, Katherine Brooks, President of Temple Beth Israel, has already sent your office a letter of their willingness to host a recognition event after the parade, for veterans, their families and the general public.

Should be an inspiring parade and event.

I am away from June 1st through June 13th, and can be reached by e-mail (jackrozance@att.net) or cell phone (941) 343-2042.

I look forward to seeing you on my return.

Sincerely,  
Jack Rozance  
President-Elect, Rotary of  
LBK



# TEMPLE BETH ISRAEL

567 BAY ISLES ROAD — LONGBOAT KEY, FLORIDA 34228  
(941) 383-3428 FAX (941) 383-9164

EMAIL [info@tbi-lbk.org](mailto:info@tbi-lbk.org) [www.tbi-lbk.org](http://www.tbi-lbk.org)

RABBI JONATHAN R. KATZ

*RABBIS EMERITI*  
MICHAEL B. EISENSTAT  
SANFORD E. SAFERSTEIN (Z'L)  
PHILIP FRANKEL (Z'L)  
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BENJAMIN KRALUSE,  
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NANCY COHEN  
EVE KOMMEL  
BENJAMIN KRAUSE  
JUDGE MARVIN MORSE  
SUZANNE SCHUSTER  
MARILYN SHUMAN  
TED SIMON  
DR. IRA SINGER  
JUDY VIGDER  
DR. HERBERT WALTZER  
SHEILA ZINDER  
SY KLIONSKY,  
IMMEDIATE PAST PRESIDENT

*HONORARY LIFE BOARD MEMBERS:*  
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RUTH DANIEL (Z'L)  
SYDNEY FLANZBAUM (Z'L)  
FLORENCE W. KATZ  
FRED S. TAICH (Z'L)

*PAST PRESIDENTS:*  
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SOL LEVITES 1984-85 (Z'L)  
SYDNEY POMER (Z'L) 1985-86  
MILTON AXELRAD (Z'L) 1986-88  
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CHARLES ACKERMAN 2006-08  
ELAINE WEILL 2008-10  
EARL GORDON 2010-12  
SY KLIONSKY 2012-14

May 4, 2015

Department of Public Works  
600 General Harris Street  
Longboat Key, FL 34228

Gentlemen:

This is to confirm that Temple Beth Israel, 567 Bay Isles Road, has agreed to allow the Rotary Club of Longboat Key to use our building as the end point of the parade they are planning for Veteran's Day, November 11, 2015.

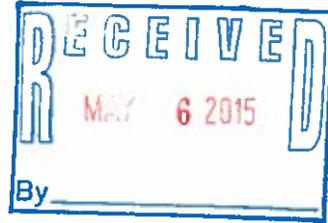
We have been asked by the Rotary Club to send you this confirmation.

Best,

*Katherine Brooks*

Kathy Brooks,  
President

Copy to  
Ms. Susan Phillips  
Town Hall  
Bay Isles Road  
Longboat Key, FL 34228





# TEMPLE BETH ISRAEL

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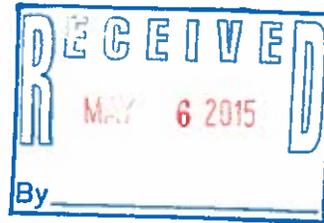
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*Katherine Brooks*

Kathy Brooks,  
President

Copy to  
Ms. Susan Phillips  
Town Hall  
Bay Isles Road  
Longboat Key, FL 34228





**End of Agenda Item**