

M E M O R A N D U M

Date: September 29, 2015

TO: Town Commission
FROM: Dave Bullock, Town Manager
SUBJECT: Request for Temporary Closure of Bay Isles Road for Veterans' Day Parade Between the Hours of 2:00 – 4:00 PM

The Rotary Club of Longboat Key has organized a community celebration for Veterans' Day which includes a parade along Bay Isles Road. The event features a brief parade, culminating at Temple Beth Israel for a program to recognize and honor U.S. Armed Services Veterans and their families on Longboat Key.

The Rotary Club requests Town Commission consideration for the temporary closure of Bay Isles Road on November 11, 2015, between the hours 2:00 – 4:00 PM to allow for the parade and for safety of the participants during the event. (See attached 8-31-15 letter.) Staff has confirmed that the Post Office, SunTrust Bank and Bank of America will be closed. Other businesses, and the Tennis Center have been advised of the event and have no issues with a temporary road closure from 2:00 – 4:00 PM.

Town Code provisions require Town Commission authorization for temporary road closures. This item was considered at the September 21, 2015 Regular Workshop Meeting and forwarded to the October 5, 2015 Regular Meeting Consent Agenda for formal action.

An application for a Public Forums Permit has been received and processed by Town staff. However, final approval is contingent on Commission approval of temporary closure of Bay Isles Road for the Veterans' Day Parade.

Please let me know if you have any questions concerning this item.

ROTARY CLUB OF LONGBOAT KEY

P.O. Box 8351
Longboat Key, FL 34228
August 31, 2015

Mayor Duncan and Town Commissioners
Town Manager Bullock
501 Bay Isles Rd.
Longboat Key, FL 34228

Re: Veterans & Families Recognition Parade and Program

Dear Mayor Duncan, Town Commissioners and Town Manager:

The Rotary Club of Longboat Key hereby requests the closing of Bay Isles Road for a Veteran's Day Parade November 11, 2015, from 2:30 to 3:30 pm. A completed "Town of Longboat Key Public Forums Permit Application" was delivered to the Public Works Department; a copy of the conditional permit is enclosed.

The parade would begin at 2:30 pm, traverse Bay Isles Road about a quarter-mile to the grounds of Temple Beth Israel, and end there before 3:30 pm. Fire Department Chief Paul Dezzi has agreed to furnish a vehicle for the parade, and we will have many convertibles to transport parade participants who cannot walk the distance. We hope that many of you will participate as well. Following the parade there will be a brief program inside the Temple building to recognize and honor U.S. and Allied Armed Services Veterans and their families on Longboat Key, then refreshments will be served. The Temple generously is donating its facility for this occasion, confirmed by a letter to you from its President sent last month.

Rotary International is a century-old global network of community volunteers, with 1.2 million members in 34,000 clubs around the world. Consistent with its mission of "Spreading Sunshine through Service that Matters," Rotary LBK wants to bring to our entire community a dignified, meaningful and enjoyable commemoration of the national service of many of its citizens.

Thank you for your consideration of this request.

Sincerely,



Jack Rozance for the Rotary Club of Longboat Key
jackrozance@att.net
941-383-5659

Enclosures CONDITIONAL PERMIT APPROVAL AND PERMIT APPLICATION.

Cc: Susan Philips



TOWN OF
Longboat Key
Incorporated November 14, 1955

Public Works Department
600 General Harris Street
Longboat Key FL 34228
(941) 316-1988
FAX (941) 316-1984
www.longboatkey.org

7/24/2015

Jack Rozance
Rotary Club of Longboat Key
3040 Grand Bay Boulevard, Unit 222
Longboat Key FL 34228

Re: Public Forums Permit Application # 2015027 Veterans Day Parade along Bay Isles Road on
November 11, 2015 between 2:30 and 3:30 PM

Dear Mr. Rozance:

Thank you for submitting a Public Forums Permit application to hold the special event referenced above. Your permit application is approved as submitted with this condition: Approval of temporary closure of Bay Isles Road by the Town Commission.

As we have discussed by phone earlier, the road closure element of this event will come before the Town Commission in September for approval. It will be heard and discussed on September 21, 2015 at their 1PM Workshop meeting and forwarded for formal approval to the October 5, 2015, 7PM Regular Meeting. Copies of the materials will be emailed to you if you wish to attend either meeting.

Please advise us if your schedule changes or if there are any additional requests so that we may amend the permit in a timely manner. You may, of course, email or phone me with any questions you may have.

Wishing you a very successful event,
Donna Spencer, Public Works Office Manager

Attachments

cc: Public Forums Permit Distribution List

Please note that beach projects will occur on Longboat Key beaches during 2014/2015 that will include beach access closures.

Filing Date: 5/26/15
Date of Event: 11/11/15
Date of Approval: 7-29-15
Application #: 2015027

TOWN OF LONGBOAT KEY PUBLIC FORUMS PERMIT APPLICATION
Attention: Public Works Department, 600 General Harris Street, Longboat Key, FL 34228
Phone: (941) 316-1988 Fax: (941) 316-1984 Email: dspencer@longboatkey.org

Name: ROTARY CLUB OF LONGBOAT KEY
C/O ROZANCE
Address: 3040 GRAND AVE UNIT # 232 City: LONGBOAT KEY State: FL Zip: 34228
Phone: (941) 322-5659 Fax: (941) 322-5659 Email address: jackrozance@att.net

Number of Attendees: (Public Forum Permits only required for parties of 10 or more) 200

Location of Event: RAY ISLES ROAD

Type of Event:

- | | | | |
|---|--|--|--------------------------------------|
| <input type="checkbox"/> Celebration | <input type="checkbox"/> Race, Rally | <input type="checkbox"/> Fair | <input type="checkbox"/> Bicycle Run |
| <input type="checkbox"/> Wedding | <input checked="" type="checkbox"/> Parade | <input type="checkbox"/> Grand Opening | <input type="checkbox"/> Concert |
| <input type="checkbox"/> Birthday Party | <input type="checkbox"/> Art Festival | <input type="checkbox"/> Tour | <input type="checkbox"/> Block Party |
| <input type="checkbox"/> Other: | | | |

Description of Event: (Include any number and location of booths, tents, trailers, etc.; number of barricades or request for parking assistance; site plan sketch required) Attach additional pages if needed.

Veterans Day Parade: armed service members and family members and honor guard will walk or if needed ride in convertibles from the area between Bank of America and SunTrust Bank to the Temple Beth Israel. No structures needed. Barricades only as needed to close start of parade for 30 minutes. No parking assistance needed.

Date of Event: Nov 11, 2015 Time of Event (include time for preparation and clean-up): Start: 2:30 pm End: 3:50 pm
Park hours - Dawn to Dusk; Beach hours - 5AM - 11PM

The following are being requested in connection with this event. I will coordinate with the appropriate Town Department concerning these regulations, prepay any required fees and reimburse to the Town for any costs incurred in connection with the permitted event. Insurance may be required to meet some conditions and will be provided to the Town prior to issuance of the permit.

Planning, Zoning & Building Department: (313-1966)

- Electrical (Chapter 153, Electric Code)
- Plumbing (Chapter 155, Plumbing Code)
- Temporary Structures requested

Police Department: (316-1977)

- Parking assistance required

Fire Department: Fire Marshal (316-1944)

- Information regarding requests for fireworks, flame retardant materials or structures.

Public Works Department: (316-1988)

- Sanitation plan required

AFFIDAVIT OF COMPLIANCE: I swear/affirm that I will comply with the terms and conditions of this permit. I am aware that beach sand placement projects will take place on Longboat Key beaches in 2014/2015 that will require some beach access closures will little notice and that beach conditions are NOT guaranteed on the date of my event. I will plan my event accordingly.

Date: May 26, 2015 Signature: Jack Rozance, for Rotary Club of Longboat Key

(Departments: List required fees and date paid; if denied, list criteria (Ord. 2011-09) upon which your denial is based. Return to Public Works following your review.)

Department Review	Approved	Denied	Fees
Planning, Zoning & Building Comments:	6/3/15		
Police Department Comments: Approval implies applicant is aware of and will comply with Town Code §130.02, Sound Regulations (copy attached).	7/24/15		
Fire Department Comments:	6/3/15		
Public Works Department Comments: All guests, any temporary structures (i.e. arbor) and chairs shall refrain from intruding into dune vegetation and avoid all marked seashore bird nesting and/or sea turtle nesting sites. (Sea Turtle nesting season – May 1 to October 31. Seashore bird nesting season – February 1 to August 31.) <i>From time to time the Town may be required to perform unscheduled, emergency work on the beach that may require the closure of a beach access. Conditions on the beach are not guaranteed.</i>	6/3/15		
Finance Department (Indemnification) Comments:	7/28/15		

Donna Spencer, Office Manager
Longboat Key Public Works Dept.

May 26th



Dear Donna,

Thank you again for your help last week. I am enclosing our Rotary Club of LK's application for our November 11, 2015 Veterans Day Parade on Bay Isles Road.

In support of our application, Katherine Brooks, President of Temple Beth Israel, has already sent your office a letter of their willingness to host a recognition event after the parade, for veterans, their families and the general public.

Should be an inspiring parade and event. I am away from June 1st through June 13th, and can be reached by e-mail (jackrozance@att.net) or cell phone (941) 343-2042.

I look forward to seeing you on my return.

Sincerely,
Jack Rozance
President-Elect Rotary of LK



TEMPLE BETH ISRAEL

567 BAY ISLES ROAD – LONGBOAT KEY, FLORIDA 34228
(941) 383-3428 FAX (941) 383-9164

EMAIL info@tbi-lbk.org www.tbi-lbk.org

RABBI JONATHAN R. KATZ

RABBIS EMERITI

MICHAEL B. EISENSTAT
SANFORD E. SAPERSTEIN (Z'1)
PHILIP FRANKEL (Z'1)
FOUNDING RABBI
ALBERT SHULMAN (Z'1)

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SHIRLEY FEIN,
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RUTH ENGMAN,
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CORRESPONDING SECRETARY
NESSA LEVINE,
SISTERHOOD PRESIDENT
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ROGER GOLDSTEIN,
ROBERT VIGDER
MEN'S CLUB CO-PRESIDENTS
BENJAMIN KRAUSE,
ENDOWMENT FUND CHAIR

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RUTH DANIEL (Z'1)
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FLORENCE W. KATZ
FRED S. TAICH (Z'1)

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SYDNEY FLANZBAUM (Z'1) 1979-84
SOL LEVITES 1984-85 (Z'1)
SYDNEY POMER (Z'1) 1985-86
MILTON AXELRAD (Z'1) 1986-88
ADOLPH SHAPIRO (Z'1) 1988-90
HON SIMON BERNSTEIN 1990-92 (Z'1)
LILLIAN MALTZER (Z'1) 1992-94
SANFORD MILTER (Z'1) 1994-96
NATHAN SHARON (Z'1) 1996-98
DR. HAROLD YABLIN 1998-00
DR. J. C. ROSENTHAL 2000-02
BRUCE A. SANDS (Z'1) 2002-04
MILTON LUCOW (Z'1) 2004-06
CHARLES ACKERMAN 2006-08
ELAINE WELL 2008-10
EARL GORDON 2010-12
SY KLIONSKY 2012-14

May 4, 2015

Department of Public Works
600 General Harris Street
Longboat Key, FL 34228

Gentlemen:

This is to confirm that Temple Beth Israel, 567 Bay Isles Road, has agreed to allow the Rotary Club of Longboat Key to use our building as the end point of the parade they are planning for Veteran's Day, November 11, 2015.

We have been asked by the Rotary Club to send you this confirmation.

Best,

Katherine Brooks

Kathy Brooks,
President

Copy to
Ms. Susan Phillips
Town Hall
Bay Isles Road
Longboat Key, FL 34228



End of Agenda Item