

***Excerpt from the By-Laws of the ManaSota League of Cities:***

ARTICLE V

OFFICERS

**SECTION 1. Generally.** The Officers of the MSLC Board are the President, Vice-President, and Treasurer. All Officers shall have voting rights at Board meetings.

**SECTION 2. Officers.** Officers shall be elected annually by a majority vote of the MSLC voting Board Members in the month of January of each year. Only elected officials of a member of the municipality shall be eligible to be an Officer. Nominations may be made by any voting Board Member. Each Officer shall hold office until a qualified successor shall have been elected. A majority of votes will prevail. Officers shall hold office for a term of one year or until their successors take office. Officers may be re-elected for successive terms.

- a. **President.** The President shall preside at all meetings of the MSLC and shall have general supervision over all the business and affairs of the MSLC and shall perform all duties incident to the office of President and other such duties as may be prescribed.
- b. **Vice President.** The Vice President shall perform the duties of the President during his/her absence or inability to act and shall perform such other duties as may be assigned by the President or the Board of Directors. In the event that the office of the Presidency shall be vacated, at the next publically noticed meeting a President shall be elected for the unexpired term of the President and until the next election cycle.
- c. **Treasurer.** The Treasurer shall be considered the third ranking officer of the MSLC and shall fulfill the duties and responsibilities of the President in the absence of the President and Vice President. The Treasurer shall handle and

disburse all monies of the MSLC, supervise its financial records, keep an accurate account of all financial transactions and perform all duties incident to this office. The Treasurer is to present a financial report to membership at each regular meeting of the MSLC and the President may request a financial report at any time. The MSLC may direct that an audit of the financial records of the MSLC be performed at any time. In the event that the office of the Treasurer shall be vacated, at the next publically noticed meeting a Treasurer shall be elected for the unexpired term of the Treasurer and until the next election cycle.