

## M E M O R A N D U M

Date: March 29, 2016

**TO:** Town Commission

**FROM:** Dave Bullock, Town Manager

**SUBJECT:** Change of Time for May 16, 2016 Regular Workshop Meeting and  
Change of Date for May 16, 2016 Special Workshop (Budget) to  
May 18, 2016 at 9:00 AM

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Due to an opportunity to attend the Manatee County Attorney's Office Local Government Law Seminar on May 16, 2016, from 8:30 AM – 12:30 PM, the Town Commission directed staff to adjust the time of the May 16, 2016, Regular Workshop Meeting to 2:00 PM and determine an alternate date for the May 16, 2016 Special Workshop Meeting (Budget).

The May 16, 2016 Special Workshop (Budget) will be rescheduled to Wednesday, May 18, 2016 at 9:00 AM.

This item was considered at the March 23, 2016 Regular Workshop Meeting and forwarded to the April 4, 2016 Regular Meeting Consent Agenda for formal action.

Approval of the Consent Agenda will authorize the changes to the Regular Workshop Meeting and Special Workshop Meeting (Budget).



**End of Agenda Item**