

## M E M O R A N D U M

Date: March 24, 2015

**TO:** David Bullock, Town Manager

**FROM:** Trish Granger, Town Clerk

**SUBJECT:** Resolution 2016-10, Continuation/Sunsetting of the Community Center Advisory Committee

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At the March 23, 2016, Regular Workshop Meeting, the Town Commission considered the continuation of the ad hoc committees as required by Resolution 2000-05. There was consensus to approve the Consent Agenda items which included the continuation of the Finance Committee and consideration of continuing or sunsetting of the Community Center Advisory Committee.

The Community Center Advisory Committee (CCAC) was established on May 7, 2012, for a one-year period. At that time, the Town Commission deferred appointments to the Committee. The CCAC was reconstituted on April 1, 2013, May 5, 2014, and April 6, 2015, for additional one-year periods, again with deferral of appointments. The Town Commission may elect to continue the CCAC or sunset it and reinstate it in the future if they determine a need exists.

The agenda packet contains two versions of Resolution 2016-10, one would reconstitute the CCAC and the other provides for sunsetting the Committee.

Commission consideration and formal action on the CCAC is requested at the April 4, 2016, Regular Meeting.

**RESOLUTION 2016-10**

**A RESOLUTION OF THE TOWN OF LONGBOAT KEY, FLORIDA, RECONSTITUTING THE COMMUNITY CENTER ADVISORY COMMITTEE FOR 2016-2017 AS AN AD HOC COMMITTEE OF THE TOWN COMMISSION UNDER ARTICLE II, SECTION 20(A) OF THE TOWN CHARTER, PROVIDING DUTIES AND RESPONSIBILITIES; PROVIDING FOR MEMBERS AND TERMS OF OFFICE, PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Longboat Key Town Charter Article II, Section 20(a) provides that the Town Commission may establish ad hoc committees by Resolution; and

**WHEREAS**, the Town Commission determined that it would be in the Town's best interest to have the assistance of a Community Center Advisory Committee ("CCAC") as an ad hoc committee of the Town Commission to report and make recommendations to the Town Commission and established such Committee through adoption of Resolution 2012-10 on May 7, 2012; and

**WHEREAS**, the Town Commission reconstituted the CCAC for the 2013-2014 term by Resolution 2013-11, and deferred appointment of members to the Committee; and

**WHEREAS**, the Town Commission reconstituted the CCAC for the 2014-2015 term by Resolution 2014-16, and deferred appointment of members to the Committee; and

**WHEREAS**, the Town Commission reconstituted the CCAC for the 2015-2016 term by Resolution 2015-06, and deferred appointment of members to the Committee; and

**WHEREAS**, the Town Commission has determined that it wishes to continue the Community Center Advisory Committee for the 2016-2017 term.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF LONGBOAT KEY THAT:**

**SECTION 1.** The above Whereas clauses are true and correct and are hereby ratified and confirmed.

**SECTION 2.** The Town Commission hereby reconstitutes the Community Center Advisory Committee for the 2016-2017 term for the purpose of assisting the Town Commission as a steering committee to investigate the programming and potential utilization of a public community center for the Town of Longboat Key.

**SECTION 3.** The Town Commission may, at a date to be determined, appoint five Longboat Key resident electors to serve as members of the CCAC for 2016-2017 with the term to begin immediately upon appointment and expire in May 2017 in accordance with Resolution 2000-05.

SECTION 4. Those appointed to the CCAC shall hold an organizational meeting and elect a Chair, Vice Chair, and Secretary, and establish procedures for holding meetings, in accordance with State law. CCAC members shall be subject to Florida's Sunshine and public records laws.

SECTION 5. The Town Commission will provide the CCAC with a Scope of Work, at the first organizational meeting of the CCAC. The CCAC shall present its recommendations for Town Commission consideration and approval.

SECTION 6. The Town Manager shall provide a staff liaison to the CCAC and may designate staff members for resource purposes.

SECTION 7. This Resolution shall become effective immediately upon its adoption and shall be reviewed annually pursuant to Resolution 2000-05.

PASSED at a meeting of the Town Commission of the Town of Longboat Key, Florida, on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Jack G. Duncan, Mayor

ATTEST:

\_\_\_\_\_  
Trish Granger, Town Clerk

**RESOLUTION 2016-10**

**A RESOLUTION OF THE TOWN OF LONGBOAT KEY, FLORIDA, **SUNSETTING** THE COMMUNITY CENTER ADVISORY COMMITTEE AS AN AD HOC SUBCOMMITTEE OF THE TOWN COMMISSION ESTABLISHED UNDER ARTICLE II, SECTION 20(A) OF THE TOWN CHARTER, PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Longboat Key Town Charter Article II, Section 20(a) provides that the Town Commission may establish ad hoc committees by Resolution; and

**WHEREAS**, Resolution 2000-05 provides for the annual review and continuation of ad hoc committees; and

**WHEREAS**, the Community Center Advisory Committee (CCAC) was established on May 7, 2012, for a one-year period, with citizen appointments to the CCAC deferred; and

**WHEREAS**, the CCAC was reconstituted on April 1, 2013, May 5, 2014, and April 6, 2015, for additional one-year periods, again with deferral of appointments; and

**WHEREAS**, the Town Commission may elect to reinstate the Committee in the future if they determine a need exists; and

**WHEREAS**, the Town Commission has considered the requirements of Resolution 2000-05 and is sunsetting the Community Center Advisory Committee.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF LONGBOAT KEY THAT:**

SECTION 1. The above Whereas clauses are true and correct and are hereby ratified and confirmed.

SECTION 2. The Town Commission has determined that the Community Center Advisory Committee (CCAC) is not currently active and has not had previous citizen appointments since establishment in 2012, and, therefore, discontinues and sunsets the CCAC.

SECTION 3. This Resolution shall become effective immediately upon its adoption.

PASSED at a meeting of the Town Commission of the Town of Longboat Key, Florida, on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

ATTEST:

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Jack G. Duncan, Mayor

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Trish Granger, Town Clerk