

8. Discussion Re: Budget, Dues and minimum bank account balance
A. BUDGET

Below is an excerpt from the Minutes of the MSLC on September 18, 2008, pertaining to administrative services to the MSLC. An updated review of time and expenses has not been performed since 2008.

EXCERPT FROM THE MINUTES OF THE REGULAR MEETING OF THE MANASOTA LEAGUE OF CITIES HELD SEPTEMBER 18, 2008

X. OTHER MATTERS

Member Clapp stated that discussion was held in previous meetings regarding the expenses incurred by the City of Sarasota in administering the MSLC; that Administrative Coordinator Robinson has estimated the costs in administrative support to be \$2750 a year plus approximately \$100 a year in postage, for a total of \$2850; that MSLC income amounts to \$12,000 a year from membership fees and the FLC subsidy of \$300 per month.

On motion of Member Gross, second of Member Pierce, it was moved to reimburse the City of Sarasota on a yearly basis for costs of administering the MSLC and that an invoice be provided to the Secretary/Treasurer each year. Motion carried unanimously. (8-0) Bohnenberger, yes; Bustle, yes; Clair, yes; Clapp, yes; Gross, yes; Moore, yes; Pierce, yes; Roff, yes.

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B. MEMBERSHIP DUES

Current yearly dues:

Municipality - \$500.00

Associate Member - \$250.00

Fiscal Year: October 1 – September 30

Membership as of 5/12/2016

Municipal Members (voting) - 9

Associate Members (non-voting) - 7

EXCERPT FROM THE FIRST AMENDMENT TO THE MANASOTA LEAGUE OF
CITIES, INC., BY-LAWS ADOPTED JUNE 11, 2015

ARTICLE II
MEMBERSHIP

*SECTION 5. Dues. Annual dues shall be set by the Board of Directors of the
MSLC.*

*The fiscal year shall be from October 1 of each year through September 30 of
the following year.*

*Prior to the beginning of each new fiscal year, the MSLC shall establish dues
which shall be levied against each municipality Member and Associate
Members. The dues for membership shall be an amount sufficient to provide
the MSLC with adequate funds for all known and anticipated expenses of the
current fiscal year. Dues shall be subject to review and change by the MSLC.*

*Dues will be billed in August each year and paid no later than October 31. A
Board Member is considered delinquent if dues are not paid by December 1;
then voting rights of the member of the municipality will be suspended until
dues are paid in full.*

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C. Minimum Bank Account Balance

Below is an excerpt from Minutes of the MSLC pertaining to a Minimum Bank Account Balance for the MSLC.

EXCERPT FROM THE MINUTES OF THE MANASOTA LEAGUE OF CITIES
MEETING OF JANUARY 9, 2014

2. Treasurer's Report

Secretary/Treasurer Roff distributed the Edward Jones statement for the month ending November 29, 2013 and the Portfolio: Performance Summary. Secretary/Treasurer Roff reported that the balance in the account as of November 29, 2013 was \$23,381.40.

Secretary/Treasurer Roff stated that monies have been received for renewal fees by members and Associate Members and will be deposited; that membership dues produce about \$9,100 a year in revenue for the League; that he is concerned about the funds dropping to below \$20,000; that a policy to determine how the funds should be spent would be beneficial and is recommended; that it is suggested the League institute a policy that funds be used for lobbying purposes only in the future. Secretary/Treasurer Roff referenced the Portfolio: Performance Summary that was distributed and shows account balances since January 1, 2009.

Discussion ensued concerning the funding of members to attend the Florida League of Cities Conference.

Consensus was reached that the MSLC members should look to their respective cities for travel expenses and conference fees in the future.

Consensus was reached that lobbying should focus on League priorities when travel is being funded by the League; that for future lobbying on federal issues and travel to Washington, D.C. that it should be determined what the federal priorities are for the MSLC, whether it is worthwhile at a given time, and who will go; that President Duncan and Member Smith have planned to participate in the 2014 FLC FAST Fly-In to Washington, D.C. and are authorized to attend. Suggestion was made to inquire whether the FLC would pay travel expenses for members to participate and it was pointed out that it has not been the practice in the past.

Consensus was reached to place on the next agenda an item to discuss establishing federal priorities.

Andy Hansen with the FLC Florida Municipal Insurance Trust came forward and stated that by reason of the City of Venice signing on to utilize their

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C. Minimum Bank Account Balance - (Continued)

Services, there would be an additional amount added to the monthly stipend for the MSLC. Discussion ensued concerning increasing the number of Associate Members and consensus was reached that members should feel free to invite prospective organizations to apply for membership; that a brochure will be generated as a hand-out; that other efforts should be employed to gain membership.

On motion of Member Mason and second by Member Shearon, it was moved to maintain a level in the ManaSota League treasury of \$15,000 and if the amount falls below that amount the subject will be placed on the agenda for the next meeting. Motion carried unanimously. (9-0). Duncan, yes; Roff, yes; SueLynn, yes; Smith, yes; McKeon, yes; Shaw, yes; Shearon, yes; Yates, yes; Mason, yes.

Consensus was reached that Member's municipalities will pay travel expenses for the annual conference.

EXCERPT FROM THE MINUTES OF THE MEETING OF THE MANASOTA LEAGUE OF CITIES ON JANUARY 8, 2015

3. Treasurer's Report

Secretary/Treasurer Roff reviewed recent expenses, copy of dues, checks, and the itemized bank statement, as of November 28, 2014, showing a balance of \$24,513.71 as of 11/28/14. Adding recently received dues checks brings balance to \$27,913.00.

President Duncan extended a thank you to the Sarasota City Auditor and Clerk and staff for their assistance with the ManaSota League of Cities.

Member McKeon addressed the alert of a low bank account balance. Secretary/Treasurer Roff stated the low mark is \$20,000.0 that would raise an alarm.

Member Williams asked about the \$500 membership fee in which he feels is a low amount. Secretary/Treasurer Roff stated that the need for an increase has not been there and that the account is used for lobbying mainly.

Ex-Officio Member Haas-Martens added that the Florida League of Cities (FLC) gives the ManaSota League \$300 monthly.
