

**MINUTES
LONGBOAT KEY TOWN COMMISSION
SPECIAL WORKSHOP MEETING
June 3, 2016 - 9:00 A.M.**

Present: Mayor Jack Duncan, Vice Mayor Terry Gans, Commrs. Armando Linde, Irwin Pastor, Phill Younger, Ed Zunz

Also Present: Town Manager Dave Bullock, Town Attorney Maggie Mooney-Portale, Town Clerk Trish Granger

Not Present: Commr. Jack Daly

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Duncan called the June 3, 2016, Special Workshop to order at 9:00 a.m., in the Town Hall Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida.

Mayor Duncan noted the Civility Policy and read the Pledge of Public Conduct.

PUBLIC TO BE HEARD

1. Opportunity for Public to Address Town Commission - No items were presented

4. OTHER BUSINESS

A. Town Commission

Mayor Duncan noted Commr. Daly's absence due to medical reasons and thanked and commended Vice Mayor Gans for chairing the meetings held during his recent illness.

B. Town Manager

Mayor Duncan noted that Town Manager Dave Bullock had been recognized by the Florida City and County Management Association (FCCMA) and received the Michael J. Roberto Award for Career Development on June 2, 2016, at the FCCMA Educational Conference and congratulated Town Manager Bullock on the award received.

(Note: The Michael J. Roberto Award for Career Development is presented to a voting FCCMA member who has made a significant contribution to the development of new talent in professional local government management {internships, mentoring, etc.}. This award is a memorial to Mike Roberto, a past president of the FCCMA, and a recognized leader in the development of public management careers.)

RESOLUTIONS

2. Proposed Resolution 2016-06, Providing for an Initial Assessment for Neighborhood Utility Undergrounding Project

Proposed Resolution 2016-06 approves an apportionment methodology for the Neighborhood Utility Undergrounding Project based on Equivalent Benefit Units (EBUs) and describes how the assessment roll will be maintained. It also includes an initial prepayment option for property owners who wish to prepay the assessments prior to issuance of bonds. Proposed Resolution 2016-06 is placed on the June 3, 2016, Special

2. Proposed Resolution 2016-06, Providing for an Initial Assessment for Neighborhood Utility Undergrounding Project - Continued

Workshop Meeting for Commission consideration and discussion. Recommended Action: Pending discussion, forward to June 6, 2016, Special Meeting for formal action.

Town Manager Dave Bullock gave a PowerPoint presentation on Resolution 2016-06. Discussions were held on the following topics/issues:

- replacement of the South end feeder lines
- scope of Florida Power and Light Company's (FPL) hardening project
- impact of FPL's project on undergrounding project.

Town Manager Bullock introduced Attorney Chris Roe, with Bryant, Miller, and Olive, Mr. Danny Brannon, Brannon and Gillespie, LLC, Ms. Tara Hollis, with Willdan Financial Services, and Attorney Duane Draper, with Bryant, Miller, and Olive.

Attorney Roe, Ms. Hollis, and Mr. Brannon continued the PowerPoint presentation on Resolution 2016-06. Discussions were held on the following topics/issues:

- separation of assessments for Gulf of Mexico Drive (GMD) versus Neighborhood project
- intent for elimination of power poles on the island
- cost allocations for GMD and Neighborhood projects
- inability to allocate Neighborhood costs to GMD project
- installation of new conduit for fiber optic lines
- inclusion of contingency (20%) on construction costs and associated project parameters/Project Management to control costs
- procurement process to be utilized on GMD and Neighborhood Projects
- reallocation of cost for the lowering assessment on the boat slips (GMD Project)/utilization of contingency for reduced revenue.

There was majority consensus to forward Resolution 2016-06 to the June 6, 2016, Special Meeting for formal action.

3. Proposed Resolution 2016-08, Neighborhood Utility Undergrounding Master Bond Resolution

On March 15, 2016, the Town's electors voted to authorize the Town's borrowing of up to \$23,850,000 for neighborhood utility undergrounding and street lighting. A Master Bond Resolution is required to move forward with the Neighborhood Undergrounding Project. Proposed Resolution 2016-08 was presented to complete the requirement for the Master Bond Resolution. This item is placed on the June 3, 2016 Special Workshop Meeting for Commission consideration and discussion. Recommended Action: Pending discussion, forward to July 5, 2016 Special Meeting for formal action.

Town Manager Dave Bullock introduced Attorney Duane Draper, with Bryant, Miller, and Olive who gave a PowerPoint presentation on Resolution 2016-08.

Ms. Pat Zunz, Lands End Drive, inquired as to the assessment process.

3. Proposed Resolution 2016-08, Neighborhood Utility Undergrounding Master Bond Resolution - Continued

Attorney Chris Roe, with Bryant, Miller, and Olive, provided an overview of the range for the anticipated assessments and Town Manager Bullock clarified the intent to establish a range on the interest rates for the bonds. Discussions were held on the following topics/issues:

- the basis for utilizing the six percent (6%) interest rate
- option to lower rate
- opportunity to provide additional information to property owners on the interest rate
- ability to pay in full prior to levy of assessment
- statutory requirements for items included in mail out to property owners
- timeframe for formalizing interest rate
- options to reduce bond period.

There was consensus to provide the Commission with additional information relating to interest rates.

Following comments, there was consensus to forward Resolution 2016-08 to the July 5, 2016, Special Meeting for formal action.

TOWN COMMISSION COMMENTS - No items were presented.

TOWN ATTORNEY COMMENTS - No items were presented.

TOWN MANAGER COMMENTS

A. Elections

Town Manager Dave Bullock noted that the notices relating to the payment of the assessment for the Gulf of Mexico Drive Undergrounding Project passed by voter referendum had been mailed, advised that prepayments were being received, and confirmed that the assessment will be scheduled for collection on the November 2016 tax bill. Town Manager Bullock advised that the Neighborhood Undergrounding Project assessments would be included on the November 2017 tax bill.

B. Public Works

Town Manager Dave Bullock provided a status on the truck haul project and noted that the bids for the New Pass and Longboat Pass dredging projects were scheduled for submission on June 9, 2016.

PRESS TO BE HEARD - No items were presented.

ADJOURNMENT

Mayor Duncan adjourned the June 3, 2016, Special Workshop at 10:23 a.m.

Trish Granger, Town Clerk

Jack G. Duncan, Mayor

Minutes Approved: _____

**MINUTES
LONGBOAT KEY TOWN COMMISSION
SPECIAL MEETING
June 6, 2016 - 1:00 P.M.**

Present: Mayor Jack Duncan, Vice Mayor Terry Gans, Commrs. Armando Linde, Irwin Pastor, Phill Younger, Ed Zunz

Also Present: Town Manager Dave Bullock, Town Attorney Maggie Mooney-Portale, Town Clerk Trish Granger

Not Present: Commr. Jack Daly

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Duncan called the June 6, 2016, Special Meeting to order at 1:01 p.m., in the Town Hall Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida. Commr. Younger led the Pledge of Allegiance.

Mayor Duncan noted the Civility Policy and read the Pledge of Public Conduct.

Mayor Duncan noted Commr. Daly was recovering from surgery and would not be in attendance for the Special Meeting.

PUBLIC TO BE HEARD

1. Opportunity for Public to Address Town Commission - No items were presented.

RESOLUTIONS

2. Resolution 2016-06, Providing for an Initial Assessment for Neighborhood Utility Undergrounding Project

Resolution 2016-06 approves an apportionment methodology for the Neighborhood Utility Undergrounding Project based on Equivalent Benefit Units (EBUs) and describes how the assessment roll will be maintained. It also includes an initial prepayment option for property owners who wish to prepay the assessments prior to issuance of bonds. Resolution 2016-06 was placed on the June 3, 2016, Special Workshop Meeting for Commission consideration and discussion and forwarded to the June 6, 2016, Special Meeting for formal action. Recommended Action: Pending discussion, pass Resolution 2016-06.

Town Clerk Trish Granger placed Resolution 2016-06 on record by title only.

Commr. Pastor moved to pass Resolution 2016-06. The motion was seconded by Vice Mayor Gans.

Town Manager Dave Bullock gave a PowerPoint presentation on Resolution 2016-06. Attorney Chris Roe, with Bryant, Miller, and Olive, provided an overview of special assessments and the process for Commission adoption. Ms. Tara Hollis, with Willdan Financial Services, provided an overview of the assessment methodology development process. Discussions were held on the following topics/issues:

2. Resolution 2016-06, Providing for an Initial Assessment for Neighborhood Utility Undergrounding Project - Continued

- radial looping costs
- assessment examples (starting on page 26 of the PowerPoint presentation)
- Executive Summary included in the Willdan Report "Underground Utility Assessment Methodology Neighborhood Project."

Mayor Duncan advised that there were no public requests to speak on the item.

Following individual comments, the motion carried by a 4-2 roll call vote, as follows: Pastor, aye; Gans, aye; Duncan, aye; Zunz, no; Linde, aye; Younger, no.

3. Resolution 2016-11, Providing for Emergency Authorization for Town Manager

Hurricane season occurs during a time when many of our residents, including Commissioners, are away. Proposed Resolution 2016-11 provides methods to obtain a quorum or gives the Town Manager authority to expend funds and take emergency action in the event a quorum of the Commission is not available. Resolution 2016-11 was placed on the May 16, 2016, Regular Workshop Meeting Consent Agenda and forwarded to the June 6, 2016, Special Meeting for formal action. Recommended Action: Pending discussion, pass Resolution 2016-11.

Town Clerk Trish Granger placed Resolution 2016-11 on record by title only.

Commr. Younger moved to pass Resolution 2016-11. The motion was seconded by Commr. Linde.

Town Manager Dave Bullock provided an overview on the intent of Resolution 2016-11.

Following comments, Commr. Zunz moved to amend Resolution 2016-11 to provide that the Town Manager act in collaboration with the Mayor or other appropriate individuals. The motion was seconded by Commr. Younger.

Town Manager Bullock advised that additional language could be added as a "Whereas" clause.

Following inquiring, Commr. Younger suggested that the phrase "to whatever extent reasonable and possible" be incorporated, with objection.

Following comments, the motion to amend Resolution 2016-11 carried by a 6-0 roll call vote, as follows: Zunz, aye; Younger, aye; Gans, aye; Duncan, aye; Pastor, aye; Linde, aye.

The motion to pass Resolution 2016-11, as amended, carried by a 6-0 roll call vote, as follows: Younger, aye; Linde, aye; Zunz, aye; Pastor, aye; Duncan, aye; Gans, aye.

Mayor Duncan advised that there were no public requests to speak on the item.

4. Resolution 2016-13, Annual Inlet Management Plan Funding Resolution Joint Project with Manatee County for the Longboat Pass Maintenance Dredging

Consistent with the Town's Joint Inlet Management Plan with Manatee County, an annual funding request will be submitted to Florida Department of Environmental Protection. This Resolution is an application requirement that confirms the funding ability of the Town. Resolution 2016-13 provides for the Town to be jointly eligible along with Manatee County for State funding assistance. Resolution 2016-13 was placed on the May 16, 2016, Regular Workshop Meeting Consent Agenda and forwarded to the June 6, 2016, Special Meeting for formal action. Recommended Action: Pending discussion, pass Resolution 2016-13.

Town Clerk Trish Granger placed Resolution 2016-13 on record by title only.

Commr. Younger moved to pass Resolution 2016-13. The motion was seconded by Vice Mayor Gans.

Town Manager Dave Bullock provided an overview of Resolution 2016-13.

Mayor Duncan advised that there were no public requests to speak.

The motion carried by a 6-0 roll call vote, as follows: Younger, aye; Gans, aye; Duncan, aye; Linde, aye; Zunz, aye; Pastor, aye.

5. Resolution 2016-14, Annual Beach Funding Resolution

The State of Florida Beach Management Funding Assistance Program is a recurring source of funding for the Town's beach erosion/nourishment projects. Each year the Town Commission passes a beach funding resolution in order to remain eligible for State grants. Resolution 2016-14 must accompany applications for beach project funding submitted to the Florida Department of Environmental Protection. Resolution 2016-14 was placed on the May 16, 2016, Regular Workshop Meeting Consent Agenda and forwarded to the June 6, 2016, Special Meeting for formal action. Recommended Action: Pending discussion, pass Resolution 2016-14.

Town Clerk Trish Granger placed Resolution 2016-14 on record by title only.

Commr. Zunz moved to pass Resolution 2016-14. The motion was seconded by Commr. Younger.

Town Manager Dave Bullock provided an overview of Resolution 2016-14.

Mayor Duncan advised that there were no public requests to speak.

The motion carried by a 6-0 roll call vote, as follows: Zunz, aye; Younger, aye; Pastor, aye; Linde, aye; Gans, aye; Duncan, aye.

ORDINANCES - FIRST READING

6. Ordinance 2016-15, Amending Chapter 100, Marine Turtle Protection

Commission and public discussion was held at the March 23, 2016; April 18, 2016; and May 16, 2016, Regular Workshop Meetings, after which the Town Commission directed staff to move forward with proposed amendments to Chapter 100, Marine Turtle Protection. Ordinance 2016-15 is placed on the June 6, 2016, Regular Meeting for first reading and discussion. Recommended Action: Pending first reading and discussion, forward Ordinance 2016-15 to the July 5, 2016, Regular Meeting for second reading and public hearing.

Town Clerk Trish Granger placed Ordinance 2016-15 on record by title only.

Commr. Linde inquired and Police Department Code Enforcement Officer (CEO) Chris Elbon commented on the inclusion of “cumulative lighting” in the Ordinance title.

Vice Mayor Gans moved to pass Ordinance 2016-15 on first reading and to forward to the July 5, 2016, Meeting for second reading and public hearing. The motion was seconded by Commr. Linde.

Town Manager Dave Bullock provided an overview and background on the development of Ordinance 2016-15 and CEO Elbon provided a PowerPoint presentation on amendments to Chapter 100. Discussions were held on the following topics/issues:

- removal of furniture from beach during nesting season
- new construction/development versus existing structures
- subjective enforcement
- provisions in Ordinance for variances.

Commr. Zunz moved to amend Ordinance 2016-15 to modify the language in Section 100.10, adding paragraph B, as follows:

(B) It was an important purpose of amending this chapter to better protect sea turtles and hatchlings from disorientation caused by indirectly or cumulatively illuminated beaches. A wide variety of up to date equipment, procedures, and standards are mandated herein to minimize or entirely eliminate indirectly or cumulatively illuminated beaches. However, it has been found to be impracticable to set, measure, or enforce the precise level of such artificial illumination, if any, at a particular time. Therefore, when all of the technical and objective lighting standards set forth herein are provided by a person or property, in compliance with the requirements of this ordinance, no violation shall be asserted against any such person or property on a claim of excessive indirect or accumulated illumination.

The motion was seconded by Commr. Linde.

Following individual comments, Town Attorney Maggie Mooney-Portale commented on the proposed language, noted concern with the amendment, and opined that it would provide an exception to the regulations.

6. Ordinance 2016-15, Amending Chapter 100, Marine Turtle Protection - Continued

Upon inquiry, Mr. Elbon commented on measures that would be taken to assist a property owner with compliance.

Following comments by Town Manager Bullock and Commr. Zunz, the motion to amend Ordinance 2016-15 failed on a 3-3 roll call vote, as follows: Zunz, aye; Linde, aye; Younger, aye; Gans, no; Duncan, no; Pastor, no.

Following inquiry on the process to amend Ordinance 2016-15 at second reading, the motion to pass Ordinance 2016-15 on first reading and to forward to the July 5, 2016, meeting for second reading and public hearing carried by 5-1 roll call vote, as follows: Gans, aye; Linde, aye; Duncan, aye; Pastor, aye; Younger, no; Zunz, aye.

RECESS: 2:50 p.m. – 2:57 p.m.

7. Ordinance 2016-20, Amending Chapter 150.12, Buildings

At the Town Commission's Regular Workshop on May 16, 2016 the Town Attorney discussed the need to revise the Town's procedures related to abatement of unsafe structures and equipment, as set forth in Town Code, Section 150.21. Ordinance 2016-20 provides for authority, notification procedures, due process and other related regulatory authority. Recommended Action: Pending first reading and discussion, forward Ordinance 2016-20 to the July 5, 2016, Regular Meeting for second reading and public hearing.

Town Clerk Trish Granger placed Ordinance 2016-20 on record by title only.

Commr. Younger moved to pass Ordinance 2016-20 on first reading and to forward to the July 5, 2016, Meeting for second reading and public hearing. The motion was seconded by Commr. Pastor

Planning, Zoning, and Building Department Director Alaina Ray gave a PowerPoint presentation on Ordinance 2016-20. Discussions were held on the following topics/issues:

- emergency demolition definition/process
- location of structures within the Town.

Ms. Ray advised that the timeframe for consideration by the Planning and Zoning (P&Z) Board prior to Commission consideration was restricted and reviewed the proposed amendments with revisions provided by the Town Attorney's office relating to public notice. Town Attorney Maggie Mooney-Portale noted the challenges and success of Sarasota County in defending similar language.

Mayor Duncan advised that he had received no requests to speak from the public.

Commr. Younger moved a substitute motion to pass Ordinance 2016-20 with the language submitted by Staff and the Town Attorney this date on first reading and to forward to the July 5, 2016, Meeting for second reading and public hearing. The motion, seconded by Commr. Zunz, carried by a 6-0 roll call vote, as follows: Younger, aye; Zunz, aye; Pastor, aye; Linde, aye; Gans, aye; Duncan, aye.

8. Ordinance 2016-21, Amending Chapter 39, Town Ethics Code

In 1990 the Town adopted a Code of Ethics (Town Code Chapter 39) which was last amended in 1999. The Florida Code of Ethics for Public Officers and Employees is found in Chapter 112, Part III, Florida Statutes. Many provisions are identical, some unique to the Town or, in some cases, conflict with State law. At the September 28, 2015, Special Meeting the Town Attorney discussed her concerns regarding the variations and conflicts between the State Statute and Town Code. At the May 16, 2016, Regular Workshop Meeting the Town Commission directed the Town Attorney to prepare Ordinance 2016-21 to amend Chapter 39 to provide for the applicability of Florida's State Ethics Code to Town elected and appointed officials, and provide for enforcement of violations through the State of Florida's Commission on Ethics. Recommended Action: Pending first reading and discussion, forward Ordinance 2016-21 to the July 5, 2016, Regular Meeting for second reading and public hearing.

Town Clerk Trish Granger placed Ordinance 2016-21 on record by title only.

Commr. Zunz moved to pass Ordinance 2016-21 on first reading and to forward to the July 5, 2016, Meeting for second reading and public hearing. The motion was seconded by Vice Mayor Gans.

Town Attorney Maggie Mooney-Portale provided an overview on consideration of amendments to Chapter 39 of the Town Code through Ordinance 2016-21.

The motion carried by a 6-0 roll call vote, as follows: Zunz, aye; Gans, aye; Duncan, aye; Younger, aye; Linde, aye; Pastor, aye.

TOWN COMMISSION COMMENTS

A. Organizations

Commr. Zunz noted a letter attributed to him that was published in the Longboat Key News, advised he was not the author, and requested that that the newspaper provide a written retraction.

Longboat Key News Owner and Editor Steve Reid noted an error in the publication advising that the letter attributed to Commr. Zunz was submitted by Mr. Charles Resnick.

TOWN ATTORNEY COMMENTS

A. Sunshine Law

Town Attorney Maggie Mooney-Portale reminded Commissioners of restrictions relating to the Sunshine Law and upcoming quasi-judicial meetings that will require disclosures prior to the beginning on issues.

TOWN MANAGER COMMENTS

A. Tropical Storm Update

Town Manager Dave Bullock provided an update on the effects of Tropical Storm Colin and advised that the Governor has declared a State of Emergency which includes both Manatee and Sarasota Counties.

PRESS TO BE HEARD

A. Sunshine Law

Longboat Key News Owner and Editor Steve Reid inquired as to violation of Sunshine Law and Town Attorney Maggie Mooney-Portale reviewed restrictions placed on Commissioners on discussions outside of a public meeting. Discussion ensued on the inability of Commissioners to restrict comments made by a constituents and printed in the newspaper.

ADJOURNMENT

Mayor Duncan adjourned the June 6, 2016, Special Meeting at 3:37 p.m.

Trish Granger, Town Clerk

Jack G. Duncan, Mayor

Minutes Approved: _____

Minutes in draft form and are not official until approved by the Town Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR MEETING
June 6, 2016 - 7:00 P.M.**

Present: Mayor Jack Duncan, Vice Mayor Terry Gans, Commrs. Jack Daly (electronic), Armando Linde, Irwin Pastor, Phill Younger, Ed Zunz

Also: Town Manager Dave Bullock, Town Attorney Maggie Mooney-Portale,
Present: Town Clerk Trish Granger

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Duncan called the June 6, 2016, Regular Meeting to order at 7:00 p.m., in the Town Hall Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida. Commr. Younger led the Pledge of Allegiance.

Mayor Duncan noted the Civility Policy and read the Pledge of Public Conduct.

20. Other Business

A. Town Commission

Mayor Duncan noted that Commr. Daly was participating electronically due to recovery from surgery.

Following comments by Town Attorney Maggie Mooney-Portale, Mayor Duncan requested, and there was unanimous consensus to allow electronic participation by Commr. Daly.

PUBLIC TO BE HEARD

1. Opportunity for Public to Address Town Commission

A. Public Works

Ms. Madilyn Spoll, Harbourside Drive, commented on the construction schedule for Bayfront Park Recreation Center.

APPROVAL OF MINUTES

2. May 2, 2016 Special Workshop Meeting (Meet & Greet); May 2, 2016 Regular Meeting; May 16, 2016 Regular Workshop Meeting; and May 18, 2016 Special Workshop Meeting Minutes

There was consensus to approve the minutes as submitted.

COMMITTEE REPORTS AND COMMUNICATIONS

3. Manatee County Special Liaison Report

A. Town Commission

Commr. Zunz noted attendance at the Islands' Mayor's Meeting and reviewed the issues discussed.

Minutes in draft form and are not official until approved by the Town Commission.

4. Sarasota County Special Liaison Report - No items presented.

5. ManaSota League of Cities Report

A. Organizations

Commr. Pastor noted attendance at the ManaSota League of Cities meeting and reviewed the issues discussed.

6. Other Reports: Proclamation - Flood & Hurricane Awareness Month, June 2016

Mayor Duncan read and presented the Flood and Hurricane Awareness Month, June 2016, to Longboat Key Fire Chief Paul Dezzi, Longboat Key Chamber of Commerce President Gail Loefgren, and Longboat Key Public Works Director Juan Florensa.

Mayor Duncan noted appreciation for the Public Works staff for their efforts during the storm event.

CLOSING AND ACTION ON CONSENT AGENDA

7. Cancellation of July Workshop and August Meetings

As provided for in Article II, Section 13 of the Town Charter, the Town Commission may elect to cancel the July and August Regular Workshop Meetings and the August Regular Meeting. This item was forwarded from the May 16, 2016, Regular Workshop Meeting Consent Agenda for formal action. Recommended Action: Approval of the Consent Agenda will confirm the cancellation of the July and August Regular Workshop Meetings and the August Regular Meeting.

8. Consideration of Request for Temporary Closure of Bay Isles Road for July 4, 2016, Freedom Festival

The Longboat Key Chamber of Commerce has requested Commission consideration for temporary closure of Bay Isles Road on July 4th between the hours of 8:30 and 11:30 AM to hold the annual Freedom Festival parade and festivities scheduled to begin at 9:00 AM. Recommended Action: Approval of the Consent Agenda will approve the request for temporary closure of Bay Isles Road for July 4, 2016, Freedom Festival.

9. Bayfront Park Interlocal Agreement Amendment

On December 8, 2015, Sarasota County and the Town entered into an Interlocal Agreement for the maintenance and use of the expanded Bayfront Park, which includes the property owned by Sarasota County. An Amendment to the Interlocal Agreement is placed on the June 6, 2016, Regular Meeting Consent Agenda to formalize the maintenance and use of the restricted vehicle beach access and associated gate for emergency access to the Gulf side of the expanded Bayfront Park. Recommended Action: Approval of the Consent Agenda will authorize Mayor to execute the final version of Amendment upon receipt from Sarasota County.

10. Bayfront Park Joint Project Agreement Addendum

On December 8, 2015, Sarasota County and the Town entered into a Joint Project Agreement for the design, engineering and construction of amenities and improvements to the Expanded Bayfront Park. An addendum to the Joint Project Agreement is placed on the June 6, 2016, Regular Meeting Consent Agenda to formalize the responsibilities regarding engineering and construction of the restricted vehicle beach access and associated gate for emergency access to the Gulf side of the expanded Bayfront Park. Recommended Action: Approval of the Consent Agenda will authorize the Mayor to execute the final version of Addendum upon receipt from Sarasota County.

CLOSING AND ACTION ON CONSENT AGENDA - Continued

There was consensus to approve the Consent Agenda in accordance with Staff's reports and recommendations.

ORDINANCES - FIRST READING AND PUBLIC HEARING

11. Ordinance 2016-12, Amending Chapter 158, Zoning Code Relating to Personal Wireless Services

At their April 19, 2016, Regular Meeting the Planning & Zoning (P&Z) Board recommended approval of proposed Ordinance 2016-12 and forwarded it for Commission consideration at the May 16, 2016, Town Commission Regular Workshop Meeting. Ordinance 2016-12 was forwarded to the June 6, 2016, Regular Meeting for first reading and public hearing. Recommended Action: Pending first reading, public hearing, and discussion, forward Ordinance 2016-12 to the July 5, 2016, Regular Meeting for second reading and public hearing.

Town Clerk Trish Granger place Ordinance 2016-12 on record for first reading and public hearing by title only.

Commr. Pastor moved to pass Ordinance 2016-12 and to forward to the July 5, 2016, Regular Meeting for second reading and public hearing. The motion was seconded by Vice Mayor Gans.

Mayor Duncan opened the public hearing.

Planning, Zoning, and Building Department Director Alaina Ray gave a PowerPoint presentation on Ordinance 2016-12.

As no one wished to be heard, Mayor Duncan closed the public hearing.

The motion carried by a 7-0 roll call vote, as follows: Pastor, aye; Gans, aye; Duncan, aye; Zunz, aye; Linde, aye; Younger, aye; Daly, aye.

12. Ordinance 2016-19, Annual Update to the Town Comprehensive Plan Capital Improvements Element

Ordinance 2016-19 was forwarded from the May 17, 2016, Planning & Zoning (P&Z) Board Regular Meeting with a recommendation for Commission approval. The Ordinance provides an update to the Town's five-year Capital Improvement Element which is required by Florida Statute, and must be adopted by ordinance, although State Department of Economic Opportunity review and comment is no longer required. Ordinance 2016-19 was forwarded to the June 6, 2016, Regular Meeting for first reading and public hearing. Recommended Action: Pending first reading, public hearing and discussion, forward Ordinance 2016-19 to the July 5, 2016, Regular Meeting for second reading and public hearing.

Town Clerk Trish Granger place Ordinance 2016-19 on record for first reading and public hearing by title only.

12. Ordinance 2016-19, Annual Update to the Town Comprehensive Plan Capital Improvements Element - Continued

Commr. Pastor moved to pass Ordinance 2016-19 and to forward the Ordinance to the July 5, 2016, Regular Meeting for second reading and public hearing. The motion was seconded by Vice Mayor Gans.

Mayor Duncan opened the public hearing.

Planning, Zoning, and Building Department Director Alaina Ray gave a PowerPoint presentation on Ordinance 2016-19. Upon inquiry, discussion ensued on the placement of the improvements to Gulf of Mexico Drive in the year 2020.

As no one wished to be heard, Mayor Duncan closed the public hearing.

The motion carried by a 7-0 roll call vote, as follows: Pastor, aye; Gans, aye; Daly, aye; Younger, aye; Zunz, aye; Linde, aye; Duncan, aye.

ORDINANCES - SECOND READING AND PUBLIC HEARING

13. Ordinance 2016-16, Amending the FY 2015-2016 Adopted Budget and Establishing a Neighborhood Undergrounding Utilities Capital Project Fund and Budget

On March 15, 2016, the Town's electors voted to authorize the Town's borrowing of up to \$23,850,000 for the undergrounding of utilities and street lighting in neighborhoods and side streets. Ordinance 2016-16 establishes a new capital fund and budget to account for all revenue sources and expenditures associated with this new capital project. Ordinance 2016-16 was forwarded to the June 6, 2016, Regular Meeting following first reading and public hearing at the May 2, 2016, Regular Meeting. Recommended Action: Pending second reading, public hearing and discussion, adopt Ordinance 2016-16.

Town Clerk Trish Granger placed Ordinance 2016-16 on record for second reading and public hearing by title only.

Commr. Linde moved to adopt Ordinance 2016-16. The motion was seconded by Commr. Pastor.

Mayor Duncan opened the public hearing.

Town Manager Dave Bullock reviewed Ordinance 2016-16 and responded to inquiry regarding the process for budget amendments.

As no one wished to be heard, Mayor Duncan closed the public hearing.

The motion carried by a 5-2 roll call vote, as follows: Linde, aye; Pastor, aye; Younger, no; Duncan, aye; Daly, aye; Gans, aye; Zunz, no.

14. Ordinance 2016-17, Providing for Referendum for Certain Properties Located Along Gulf of Mexico Drive (Whitney Plaza)

Mr. Ryan Snyder, Esq., representative for Whitney Plaza, LLC., submitted a request for a referendum to be placed before the electors of the Town of Longboat Key to allow the Town to consider conversion of the property commonly known as Whitney Plaza to Residential Use with a maximum density not to exceed six (6) units per acre. Mr. Snyder requests that the Commission place the item before the electors and waive the requirement for signatures as provided for in the Town Charter. Ordinance 2016-17 was forwarded from the May 2, 2016 Regular Meeting following first reading and discussion. Recommended Action: Pending second reading, public hearing and discussion, adopt Ordinance 2016-17.

Town Clerk Trish Granger placed Ordinance 2016-17 on record for second reading and public hearing by title only.

Commr. Younger moved to adopt Ordinance 2016-17. The motion was seconded by Commr. Pastor.

Mayor Duncan opened the public hearing.

Planning, Zoning, and Building Department Director Alaina Ray gave a PowerPoint presentation on Ordinance 2016-17.

Mr. Larry Grossman, St. Judes Drive North, commented on Ordinance 2016-17.

Discussion ensued on the current Charter provisions relating to referendums.

As no others wished to be heard, Mayor Duncan closed the public hearing.

The motion carried by a 7-0 roll call vote, as follows: Younger, aye; Pastor, aye; Zunz, aye; Linde, aye; Daly, aye; Duncan, aye; Gans, aye.

15. Ordinance 2016-18, Providing for Referendum for Property Located at 4134 Gulf of Mexico Drive (Harbour Square)

Mr. Charles H. Ball, Esq., representing Mr. Oscar R. Parsons, Trustee and Owner of Harbour Square Office Complex located at 4134 Gulf of Mexico Drive, has submitted a request for a referendum to allow the Town to consider conversion of property to allow residential density not to exceed 3 units per acre. Mr. Ball requests that the Commission place the item before the electors and waive the requirement for signatures as provided for in the Town Charter. Ordinance 2016-18 was forwarded from the May 2, 2016 Regular Meeting following first reading and discussion Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2016-18.

Town Clerk Trish Granger placed Ordinance 2016-18 on record for second reading and public hearing by title only.

Commr. Younger moved to adopt Ordinance 2016-17. The motion was seconded by Commr. Zunz.

15. Ordinance 2016-18, Providing for Referendum for Property Located at 4134 Gulf of Mexico Drive (Harbour Square) - Continued

Mayor Duncan opened the public hearing.

Planning, Zoning, and Building Department Director Alaina Ray gave a PowerPoint presentation on Ordinance 2016-18.

Attorney Bob Turffs, representing the property owner, commented on the request.

As no others wished to be heard, Mayor Duncan closed the public hearing.

The motion carried by a 7-0 roll call vote, as follows: Younger, aye; Zunz, aye; Duncan, aye; Linde, aye; Gans, aye; Daly, aye; Pastor, aye.

RESOLUTIONS AND PUBLIC HEARING

16. Quasi-judicial - Resolution 2016-12, Request from the Colony Beach and Tennis Club Association, Inc. for Extension of Time to Comply with Regulations Governing Nonconforming Uses and Structures

On May 2, 2016, the Town received a request from Mr. Donald E. Hemke, legal counsel for The Colony Beach and Tennis Club Association ("Association"), for an extension of the nonconforming density for The Colony. The current extension of the nonconforming density, granted by Resolution 2014-14, expires on August 15, 2016. Recommended Action: Pending public hearing and discussion, pass Resolution 2016-12.

Mayor Duncan noted procedures for a quasi-judicial hearing.

Town Clerk Trish Granger administered the Oath of Office to those individuals providing testimony.

Town Attorney Mooney-Portale commented on ex-parte communications, requesting disclosure, with none stated.

Town Clerk Granger placed Resolution 2016-12 on record by title only.

Mayor Duncan opened the public hearing

Planning, Zoning, and Building Department Director Alaina Ray, duly sworn, noted receipt of correspondence from Mr. David Siegal and proposals relating to demolition. Ms. Ray gave a PowerPoint presentation on Resolution 2016-12. Discussions were held on the following topics/issues:

- intent (or lack of) to apply for additional tourism units
- lack of workshop/discussion of issues prior to the public hearing
- intent of Staff to proceed with demolition, if necessary
- timeframe on receipt of request for extension (May 2, 2016)
- procedures for quasi-judicial hearings/options to continue the public hearing
- expiration of current extension in August 2016
- options to provide temporary extension

16. Quasi-judicial - Resolution 2016-12, Request from the Colony Beach and Tennis Club Association, Inc. for Extension of Time to Comply with Regulations Governing Nonconforming Uses and Structures- Continued

- inability to consider request outside of a quasi-judicial hearing
- proposed development above existing allowable units
- ability to consider a shorter term extension
- legislative (town-wide) versus property specific
- current development and number of units being constructed.

Town Attorney Mooney-Portale requested that the applicant be provided the opportunity to make their presentation on the request.

RECESS: 8:39 p.m. - 8:52 p.m.

Following comments, Attorney Don Hemke, duly sworn, representing The Colony Beach and Tennis Club Association, commented on the timing of the extension request and advised that Attorney Jeffrey Warren and Mr. Chuck Whittall would be speaking on the request.

Mr. Whittall, duly sworn, with Unicorp National Developments, Inc., noted his intent to proceed with agreements on the property and advised that he would guarantee demolition of the commercial buildings no later than 120 days. Discussions were held on the following topics/issues:

- intent to proceed with the demolition
- impact on the development plan if a future referendum is unsuccessful
- lawsuit by two owners requiring rebuilding of units
- intent to seek residential units in lieu of additional tourism units
- intended number of units for the development (360 to 417 units)
- request to retain current entitlement
- offer to incorporate demolition within document
- lack of current property ownership standing of Mr. Whittall
- timeframe for issuance of a demolition permit.

Attorney Jeff Warren, duly sworn, representing the Colony Association, addressed comments made by Mr. Whittall and additional requirements involved with a demolition permit. Discussions were held on the following topics/issues:

- status of negotiations/bankruptcy proceedings/appeal process
- previous rulings in court cases
- impediments to resolve outstanding legal issues
- previous offerings from the Colony factions unfulfilled
- timeframe for development agreement completion.

Attorney Hemke commented on the application for an extension, the estimates received for demolition of commercial buildings, current bond amount and extension provisions, and the intent to proceed with demolition. Discussions were held on the option to provide a shorter extension than requested.

16. Quasi-judicial - Resolution 2016-12, Request from the Colony Beach and Tennis Club Association, Inc. for Extension of Time to Comply with Regulations Governing Nonconforming Uses and Structures- Continued

Following comments by Town Attorney Mooney-Portale, Mr. Randy Langley, duly sworn, advised that he was in support of the discussions this date proffered by Mr. Whittall, commented on the timeframe estimated for development, and noted agreement with the demolition quotes referenced this date.

Mr. Larry Grossman, duly sworn, St. Judes Drive N., commented on Resolution 2016-12.

Mr. Whittall and Attorney Hemke offered rebuttal comments and supported approval of the request.

Town Attorney Mooney-Portale reviewed portions of Section 158.138 of the Town Code.

Mayor Duncan closed the public hearing.

Subsequent to individual comments, Commr. Younger moved to grant an extension to December 31, 2016 (Section 3 of Resolution 2016-12). The motion was seconded by Commr. Pastor. Vice Mayor Gans suggested January 9, 2017, accepted by Younger and Pastor.

Commr. Daly inquired, and Town Attorney Mooney-Portale advised that the demolition proffered could be included in the recital section.

Town Attorney Mooney-Portale inquired as to the intent to proceed through the Resolution section by section.

Subsequent to discussion on inclusion of conditions relating to demolition, Mayor Duncan reopened the public hearing.

Mr. Whittall noted his willingness to commit to the demolition with a six-month extension and commented on the length of time required to develop the property.

Discussion ensued on the timeframe for additional extensions and bonding requirements. Subsequent to comments by Town Attorney Mooney-Portale,

The motion carried by 7-0 roll call vote, as follows: Younger, aye; Pastor, aye; Zunz, aye; Daly, aye; Linde, aye; Gans, aye; Duncan, aye.

Subsequent to discussion on the proposed bond amount, Commr. Younger moved to set the total bond amount at \$1,500,000.00. The motion was seconded by Commr. Linde.

Discussion ensued on the following topics/issues:

- type of bond to be required (cash versus surety)
- existing bond amount

16. Quasi-judicial - Resolution 2016-12, Request from the Colony Beach and Tennis Club Association, Inc. for Extension of Time to Comply with Regulations Governing Nonconforming Uses and Structures- Continued

- date of previous extension
- intent of the previous bond versus proposed bond
- basis for amount stated for bonds (cost of demolition)
- intent to protect Town's interests.

Following comments by Town Manager Dave Bullock, discussion ensued on previous bond amounts required for the property.

The motion carried by a 6-1 roll call vote, as follows: Younger, aye; Linde, aye; Daly, no; Zunz, aye; Pastor, aye; Duncan, aye; Gans, aye.

Discussion ensued on the breakdown of the allocation of the bond amount.

Commr. Zunz moved to split the bond amount at \$1,000,000.00 for the buildings and \$500,000.00 for the remaining property. The motion was seconded by Commr. Younger.

Subsequent to comments by Town Attorney Mooney-Portale, Commr. Zunz indicated his motion reflects the level of risk based on property ownership.

Town Manager Bullock inquired, and there was consensus to allow a reduction in the bond amount if buildings are demolished.

The motion, as amended to allow reductions upon demolition, carried by a 6-1 roll call vote, as follows: Zunz, aye; Younger, aye; Linde, aye; Pastor, aye; Gans, aye; Duncan, aye; Daly, no.

Town Attorney Mooney-Portale commented on establishment of a submission date and Commr. Younger moved to require submission of the cash/surety bond no later than August 15, 2016. The motion, seconded by Vice Mayor Gans, carried by a 7-0 roll call vote, as follows: Younger, aye; Gans, aye; Duncan, aye; Pastor, aye; Zunz, aye; Daly, aye; Linde, aye.

Following discussion on providing an extension for submission of the bond, Commr. Linde moved to grant an extension of 30 days if the bond cannot be obtained prior to August 15, 2016. The motion, seconded by Vice Mayor Gans, carried by a 6-1 roll call vote, as follows: Linde, aye; Gans, aye; Younger, aye; Daly, aye; Zunz, no; Pastor, aye; Duncan, aye.

Town Attorney Mooney-Portale advised that a percentage is required for extension on submission of the bond.

Subsequent to discussion, Commr. Zunz moved to require submission of at least 100% of the surety or cash bond to the Town no later than 30 days after August 15, 2016. The motion, seconded by Commr. Younger, carried by a 6-1 roll call vote, as follows: Zunz, aye; Younger, aye; Duncan, aye; Linde, aye; Pastor, aye; Daly, aye; Gans, no.

16. Quasi-judicial - Resolution 2016-12, Request from the Colony Beach and Tennis Club Association, Inc. for Extension of Time to Comply with Regulations Governing Nonconforming Uses and Structures- Continued

Commr. Younger moved to pass Resolution 2016-12, as amended. The motion, seconded by Commr. Zunz, carried by a 6-1 roll call vote, as follows: Younger, aye; Zunz, aye; Daly, aye; Pastor, aye; Linde, aye; Gans, no; Duncan, aye.

RECESS: 11:17 p.m. - 11:26 p.m.

RESOLUTIONS

17. Resolution 2016-15, Waiver of Procurement Provisions - Supplemental Truck Haul for South End Beaches

The Town Code Section 38.03 states “The Town Commission may waive any provision of this chapter by resolution.” Resolution 2016-15 provides for waiver of procurement provisions to expedite the planned nourishment of the critically eroded South end beaches. The project would utilize the current truck haul contractor, current sand source, current pricing, and minimize the time required to go through a lengthy procurement process therefore ensuring the project is completed in coordination with the New Pass dredging and beach nourishment project. Recommended Action: Pending discussion, pass Resolution 2016-15.

Town Clerk Trish Granger placed Resolution 2016-15 on record by title only.

Commr. Pastor moved to pass Resolution 2016-15. The motion was seconded by Vice Mayor Gans.

Town Manager Dave Bullock presented an overview of Resolution 2016-15. Discussions were held on the following topics/issues:

- level of confidence that swash channel will be resolved when channel is dredged
- need for long term approach/solution to address sand loss
- timing on dredging bid
- access to beach area requiring renourishment/temporary removal of structures
- permit requirements to extend groin structures
- options to cost share renourishment projects with Counties/State/Federal monies.

Following comments, the motion carried by a 7-0 roll call vote, as follows: Pastor, aye; Gans, aye; Duncan, aye; Zunz, aye; Daly, aye; Linde, aye; Younger, aye.

18. Resolution SDA 2016-01, Amending and Restating Resolution SDA 2011-12, Authorizing the Issuance of a General Obligation Bond in an Amount Not to Exceed \$10,800,000 for Beach Erosion Control (The Town Commission convene and take formal action as the governing board of District A.)

On March 15, 2011 the Town’s electorate approved two referenda authorizing District A to issue General Obligation bonds in an amount not-to-exceed \$16,000,000 for beach erosion control projects. Resolution SDA 2016-01, accepts the bid proposed from Capital One Public Funding on a borrowing not to exceed \$10,800,000 for the purposes of financing the beach renourishment project, and incorporates the terms and conditions of their proposal. Recommended Action: Pending discussion, pass Resolution SDA 2016-01, and authorize execution of documents.

18. Resolution SDA 2016-01, Amending and Restating Resolution SDA 2011-12, Authorizing the Issuance of a General Obligation Bond in an Amount Not to Exceed \$10,800,000 for Beach Erosion Control (The Town Commission convene and take formal action as the governing board of District A.) - Continued

Mayor Duncan recessed the Town Commission and convened as the Beach Erosion Control District A.

Town Clerk Trish Granger placed Resolution SDA 2016-01 on record by title only.

Commr. Younger moved to pass Resolution SDA 2016-01. The motion was seconded by Commr. Pastor.

Town Manager Dave Bullock and Attorney Duane Draper presented an overview of SDA 2016-01 and advised that a Certificate of No Conflict will need to be executed by all members of the Commission.

The motion carried by a 7-0 roll call vote, as follows: Younger, aye; Pastor, aye; Daly, aye; Zunz, aye; Linde, aye; Gans, aye; Duncan, aye.

Mayor Duncan adjourned as the Beach Erosion Control District A and reconvened as the Town Commission.

NEW BUSINESS

19. Ratification of Contract Between the Town of Longboat Key and International Association of Firefighters (IAFF) Local 2546 and Related Pension Issues

The proposed Contract was been ratified by the Union on Friday, May 27, 2016. The Town Commission will consider ratification of the proposed Contract between the Town and the IAFF Local 2546 at the June 6, 2016 Regular Meeting. Recommended Action: Pending discussion, provide direction to Manager.

Town Manager Dave Bullock presented an overview of the contract with the IAFF.

Following individual Commissioner comments, Commr. Pastor moved to accept proposal. The motion, seconded by Commr. Zunz, carried by 4-3 roll call vote as follows: Pastor, aye; Zunz, aye; Daly, aye; Linde, no; Younger, aye; Gans, aye; Duncan, no.

TOWN COMMISSION COMMENTS

A. Town Commission

Vice Mayor Gans thanked Commr. Daly for participating while recovering from surgery and all Commissioners for their dedication to the Town. Individual comments followed.

TOWN ATTORNEY COMMENTS - No items were presented.

TOWN MANAGER COMMENTS - No items were presented.

PRESS TO BE HEARD - No items were presented.

ADJOURNMENT

Mayor Duncan adjourned the June 6, 2016, Regular Meeting at 12:42 a.m.

Trish Granger, Town Clerk

Jack G. Duncan, Mayor

Minutes Approved: _____

Minutes in draft form and are not official until approved by the Town Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
SPECIAL WORKSHOP MEETING
June 20, 2016 - 9:00 A.M.**

Present: Mayor Jack Duncan, Vice Mayor Terry Gans, Commrs. Jack Daly, Armando Linde, Irwin Pastor, Phill Younger, Ed Zunz

Also: Town Manager Dave Bullock, Town Attorney Maggie Mooney-Portale,
Present: Town Clerk Trish Granger

CALL TO ORDER

Mayor Duncan called the June 6, 2016, Special Workshop to order at 9:00 a.m., in the Town Hall Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida.

Mayor Duncan noted the Civility Policy and read the Pledge of Public Conduct.

PUBLIC TO BE HEARD

1. Opportunity for Public to Address Town Commission - No items were presented.

2. Discussion of Fiscal Year 2016-2017 Budget

The Town Manager will provide an update on the current year Budget and a review of the Fiscal Year (FY) 2015-2016 Budget currently under development. Recommended Action: Pending discussion, provide direction to Manager

Following comments, Town Manager Dave Bullock provided a PowerPoint presentation on the Fiscal Year (FY) 2016-2017 Budget. Discussions were held on the following topics/issues:

- firefighters contract
- utilization of updated mortality tables for pension calculations
- reduction in expenditures (FY2015-2016 Budget - page 6 of the PowerPoint)
- funds proposed for the Town Attorney's budget in FY 2016-2017
- impact of hiring a Purchasing Manager/anticipated reduction in legal review costs/intent to standardize contracts
- request for breakdown of Attorney expenses/historical data, without objection**
- Fund Balance/target for number of operating days
- anticipated millage rate
- option to place a maximum on the number of operating days
- tennis court capital funds/use of Infrastructure Surtax (IST) Fund
- ambulance/bunker gear replacement costs
- costs of ambulance/disposition of surplus equipment
- process for modifications to IST Projects (through Commission action)
- projected ending IST fund balance
- expiration date of the surtax collection
- State grant funding
- application process for Federal grant funding

2. Discussion of Fiscal Year 2016-2017 Budget - Continued

- policy discussion by the Commission on options to pursue Federal funding participation
- Federal requirements to obtain funding for beach renourishment
- Staff efforts to work with the Federal representatives to comply with requirements
- conversion of temporary easements to permanent beach easements
- determination of "suitable" sand for renourishment by Federal agencies
- options to contact Congressman Vern Buchanan to assist in the Town's efforts to engage with Federal representatives
- written Federal criteria for participation
- navigable waterway issues (New Pass bridge openings)-to bring to attention of Congressman Buchanan
- anticipated Federal Emergency Management Agency reimbursement for sand loss during storm events
- costs for replacement of the South Fire Station/utilization of IST funds
- provisions to undertake emergency steps during storm events
- options to discuss permanent beach sand retention
- need to discuss Policy Issue on transfer of IST funds from Beach Management to Public Safety for future capital purchases
- required expenditure of IST funds on designated projects.

Following discussion, there was consensus to direct Staff to provide additional information and a recommendation on the amount of IST funds to be transferred.

Discussions were held on the Special Budget Workshop scheduled for June 27, 2016, and comparisons utilized relating to the Tennis Center.

RECESS: 10:49 a.m. - 11:04 a.m.

Upon inquiry, Town Manager Bullock advised of the issues to be considered at the Special Budget Workshop on June 27, 2016, at 9:00 a.m., in the Town Hall Commission Chamber, 501 Bay Isles Road.

Discussions continued on the following topics/issues:

- cost of fire truck
- Tennis Center memberships/increase for credit card payment
- value of annual memberships
- reduction in walk-on plays
- comparison of a 12-month cycle to a 6-month cycle
- impact of special offers from other tennis centers (Cedars/Longboat Key Club)
- condition of courts at Tennis Center
- impact of weather (rain) on tennis play and court conditions
- request to maintain statistics on weather conditions/impacts, without objection**
- loss of approximately \$16,000 in membership dues collected
- analysis of tennis memberships throughout nation

2. Discussion of Fiscal Year 2016-2017 Budget - Continued

- new sporting games (pickle ball) impact on memberships
- rate structure options to increase costs to non-Longboat Key residents
- profit on costs associated with membership
- inclusion of Tennis Center in category as a recreational facility similar to a park facility
- historical reasons for establishing Tennis Center as an Enterprise Fund
- support of the Tennis Center by the Friends of Tennis
- need for capital funding for improvements
- comments provided by those polled on membership decline
- short/long term strategy for support of the Tennis Center
- condition of courts/available ratings for tennis centers
- maintenance cycle to optimize court conditions
- safety issues if courts are not maintained.

There was consensus to support Staff's recommendation outlined on page 8 of the PowerPoint presentation pertaining to the Tennis Center to fund \$37,000 Capital projects with IST funds (Parks and Recreation Category), to monitor operations with intent to make up the current short-fall, and to evaluate all rates (memberships, lessons, walk-ons, etc.).

Mayor Duncan requested that a Workshop discussion be scheduled in the fall to address issues discussed relating to the Tennis Center this date, without objection.

Commr. Zunz suggested that a Workshop discussion be scheduled on Town projects for the benefit of the public.

Commr. Younger requested that the statistics on page 3 be expanded through the end of fiscal year and brought back for comparison to the previous year and that a system be developed to track inventory sales, including beverages and events held.

ADJOURNMENT

Mayor Duncan adjourned the June 20, 2016, Special Workshop at 12:13 p.m.

Trish Granger, Town Clerk

Jack G. Duncan, Mayor

Minutes Approved: _____

Minutes in draft form and are not official until approved by the Town Commission.



End of Agenda Item