

Regular Workshop – December 12, 2016
Agenda Item 13

Agenda Item: Proposed Resolution 2017-02, Amending the FY 2016-2017 Streets Capital Project Fund Budget, Transferring Unencumbered Funds from the Sidewalks/West Side of Gulf of Mexico Drive to South End Continuous Center Turn Lanes

Presenter: Town Manager and Staff

Summary: The Town's Capital Improvement Plan included a project for Gulf of Mexico Drive (GMD) Continuous Left Turn Center Lanes scheduled for Fiscal Year 2018-2019. The Town Manager requests moving the project up in priority over the Study for Gulf of Mexico Drive sidewalks. Proposed Resolution 2017-02 is submitted for consideration of the budget transfer for the project.

Attachments: 12-5-16 Memo, Manager to Commission;
Proposed Resolution 2017-02

Recommended Action: Pending discussion, forward Resolution 2017-02 to the January 9, 2017 Regular Meeting for formal action.

M E M O R A N D U M

Date: December 5, 2016

TO: Town Commission
FROM: Dave Bullock, Town Manager
SUBJECT: Proposed Resolution 2017-02, Amending the FY 2016-2017 Streets Capital Project Fund Budget, Transferring Unencumbered Funds from the Sidewalks/ West Side of Gulf of Mexico Drive South End Continuous Center Turn Lanes

In accordance with Article V of the Town Charter, the legal level of budgetary control (i.e. the level at which expenditures may not legally exceed the appropriations) is at the line item level. Transfers of appropriations up to \$10,000 between line items within a department or among programs within a department may be approved by the Town Manager. Upon written request by the Town Manager, the Town Commission may authorize transfers of larger amounts or unencumbered appropriations among programs within a department, office or agency and by resolution transfer part or all of any unencumbered appropriation balance from one department or agency to another.

The Town's Capital Improvement Plan included a project for Gulf of Mexico Drive (GMD) Continuous Left Turn Center Lanes scheduled for Fiscal Year 2018-2019 at an estimated cost of \$1 million. The Town Manager requests moving the project up in priority over the Study for Gulf of Mexico Drive West Side Sidewalks.

Therefore, we request that the engineering design and permitting phase of the project be funded for the 2016-2017 fiscal year. Our consultant, DMK Associates, has submitted a Work Assignment to perform the engineering, environmental and permitting work for \$122,930. I am requesting a transfer of \$130,000 which includes a \$7,000 contingency. The construction cost of this project will be partially offset by \$65,000 from the Town's portion of the Sarasota County Impact Fee reimbursement.

A Transfer is Proposed for Fiscal Year 2016-2017 as follows:

Transfer from:	
301.4200.541.6505 Sidewalk/West Side of GMD	\$130,000.00
Transfer to:	
301.4200.541.6509 GMD Center Turn Lanes	\$130,000.00

Pending discussion, forward Resolution 2017-02 to the January 9, 2017 Regular Meeting for formal action.

Please contact me if you have any questions.

RESOLUTION 2017-02

A RESOLUTION AMENDING THE STREETS CAPITAL PROJECT FUND BUDGET OF THE TOWN OF LONGBOAT KEY, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; TRANSFERRING AVAILABLE UNENCUMBERED FUNDS IN SIDEWALK/WEST SIDE OF GMD TO GMD CENTER TURN LANES IN THE STREET CAPITAL FUND; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town’s Capital Improvement Plan included a study for a continuous Center Turn Lane on Gulf of Mexico Drive (“GMD”) and such study was scheduled for Fiscal Year 2019; and,

WHEREAS, the Town Manager requests moving the above referenced project up in priority over a different study for sidewalks along GMD; and,

WHEREAS, the legal level of budgetary control (i.e., the level at which expenditures may not legally exceed the appropriations), pursuant to Town Charter is at the line item level rather than the departmental level; and

WHEREAS, pursuant to Town Charter, Article V, Section 9(d), transfers over \$10,000 between line items exceed the authority of the Town Manager requiring Town Commission approval; and,

NOW, THEREFORE, be it resolved by the Town Commission of the Town of Longboat Key, Florida, that:

SECTION 1. The above Whereas clauses are true and correct, are hereby ratified and confirmed, and fully incorporated by reference.

SECTION 2. The Town Commission hereby transfers in the fiscal year 2016-2017 Streets Capital Project budget a total of One Hundred Thirty Thousand Dollars and 00/100 dollars (\$130,000.00), within the department, as detailed below:

Transfer from		
301.4200.541.6505 Sidewalk/West Side of GMD		\$130,000.00
Transfer to:		
301.4200.541.6509 GMD Center Turn Lanes		\$130,000.00

SECTION 3. This Resolution shall become effective immediately upon adoption.

Passed by the Town Commission of the Town of Longboat Key on the _____ day of _____, 2017.

Terry A. Gans, Mayor

ATTEST:

Trish Granger, Town Clerk



End of Agenda Item