

M E M O R A N D U M

Date: December 5, 2016

TO: Town Commission
FROM: Dave Bullock, Town Manager
SUBJECT: Resolution 2017-02, Amending the FY 2016-2017 Streets Capital Project Fund Budget, Transferring Unencumbered Funds from the Sidewalks/ West Side of Gulf of Mexico Drive South End Continuous Center Turn Lanes

In accordance with Article V of the Town Charter, the legal level of budgetary control (i.e. the level at which expenditures may not legally exceed the appropriations) is at the line item level. Transfers of appropriations up to \$10,000 between line items within a department or among programs within a department may be approved by the Town Manager. Upon written request by the Town Manager, the Town Commission may authorize transfers of larger amounts or unencumbered appropriations among programs within a department, office or agency and by resolution transfer part or all of any unencumbered appropriation balance from one department or agency to another.

The Town's Capital Improvement Plan included a project for Gulf of Mexico Drive (GMD) Continuous Left Turn Center Lanes scheduled for Fiscal Year 2018-2019 at an estimated cost of \$1 million. The Town Manager requests moving the project up in priority over the Study for Gulf of Mexico Drive West Side Sidewalks.

Therefore, we request that the engineering design and permitting phase of the project be funded for the 2016-2017 fiscal year. Our consultant, DMK Associates, has submitted a Work Assignment to perform the engineering, environmental and permitting work for \$122,930. I am requesting a transfer of \$130,000 which includes a \$7,000 contingency. The construction cost of this project will be partially offset by \$65,000 from the Town's portion of the Sarasota County Impact Fee reimbursement.

A budget transfer is requested for Fiscal Year 2016-2017 as follows:

Transfer from:		
301.4200.541.6505 Sidewalk/West Side of GMD		\$130,000.00
Transfer to:		
301.4200.541.6509 GMD Center Turn Lanes		\$130,000.00

Resolution 2017-02 was presented at the December 12, 2016 Regular Workshop and forwarded to the January 9, 2017 Regular Meeting for formal action.

Please contact me if you have any questions.

RESOLUTION 2017-02

A RESOLUTION AMENDING THE STREETS CAPITAL PROJECT FUND BUDGET OF THE TOWN OF LONGBOAT KEY, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; TRANSFERRING AVAILABLE UNENCUMBERED FUNDS IN SIDEWALK/WEST SIDE OF GMD TO GMD CENTER TURN LANES IN THE STREET CAPITAL FUND; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town's Capital Improvement Plan included a study for a continuous Center Turn Lane on Gulf of Mexico Drive ("GMD") and such study was scheduled for Fiscal Year 2019; and,

WHEREAS, the Town Manager requests moving the above referenced project up in priority over a different study for sidewalks along GMD; and,

WHEREAS, the legal level of budgetary control (i.e., the level at which expenditures may not legally exceed the appropriations), pursuant to Town Charter is at the line item level rather than the departmental level; and

WHEREAS, pursuant to Town Charter, Article V, Section 9(d), transfers over \$10,000 between line items exceed the authority of the Town Manager requiring Town Commission approval; and,

NOW, THEREFORE, be it resolved by the Town Commission of the Town of Longboat Key, Florida, that:

SECTION 1. The above Whereas clauses are true and correct, are hereby ratified and confirmed, and fully incorporated by reference.

SECTION 2. The Town Commission hereby transfers in the fiscal year 2016-2017 Streets Capital Project budget a total of One Hundred Thirty Thousand Dollars and 00/100 dollars (\$130,000.00), within the department, as detailed below:

Transfer from	
301.4200.541.6505 Sidewalk/West Side of GMD	\$130,000.00
Transfer to:	
301.4200.541.6509 GMD Center Turn Lanes	\$130,000.00

SECTION 3. This Resolution shall become effective immediately upon adoption.

Passed by the Town Commission of the Town of Longboat Key on the ____ day of _____, 2017.

ATTEST:

Terry A. Gans, Mayor

Trish Granger, Town Clerk

SR 789 Gulf of Mexico Drive Southern Center Lane



Southern Limit
of existing
center turn
lane.
450 Blk.
SR789
GMD
Begin
Sta.253, south
through New
Pass Bridge

Northern Limit
of existing
center turn
lane.
1000 Blk.
SR789
GMD
Begin Sta.287
north to Bay
Isles Parkway

**State Road 789 Gulf of Mexico Drive
Limits of Proposed Center Turn
Lane Extension**

974 ft
1994

© 2015 Google
Imagery Date: 4/1/2014 27° 20.443' N 82° 35.735' W elev 2 ft eye alt 4599 ft



End of Agenda Item