

M E M O R A N D U M

DATE: January 18, 2017

TO: Dave Bullock, Town Manager

FROM: Juan Florensa, Public Works Director

SUBJECT: Resolution 2017-02, Amending the FY 2016-2017 Streets Capital Project Fund Budget, Transferring Unencumbered Funds from the Sidewalks/West Side of Gulf of Mexico Drive South End Continuous Center Turn Lanes

In accordance with Article V of the Town Charter, the legal level of budgetary control (i.e. the level at which expenditures may not legally exceed the appropriations) is at the line item level. Transfers of appropriations up to \$10,000 between line items within a department or among programs within a department may be approved by the Town Manager. Upon written request by the Town Manager, the Town Commission may authorize transfers of larger amounts or unencumbered appropriations among programs within a department, office or agency and by resolution transfer part or all of any unencumbered appropriation balance from one department or agency to another.

The Town's Capital Improvement Plan included a project for Gulf of Mexico Drive (GMD) Continuous Left Turn Center Lanes scheduled for Fiscal Year 2018-2019 at an estimated cost of \$1 million. The Town Manager requests moving the project up in priority over the Study for Gulf of Mexico Drive West Side Sidewalks.

Therefore, we request that the engineering design and permitting phase of the project be funded for the 2016-2017 fiscal year. Our consultant, DMK Associates, has submitted a Work Assignment to perform the engineering, environmental and permitting work for \$122,930. I am requesting a transfer of \$130,000 which includes a \$7,000 contingency. The construction cost of this project will be partially offset by \$65,000 from the Town's portion of the Sarasota County Impact Fee reimbursement.

A budget transfer is requested for Fiscal Year 2016-2017 as follows:

Transfer from:	
301.4200.541.6505 Sidewalk/West Side of GMD	\$130,000.00
Transfer to:	
301.4200.541.6509 GMD Center Turn Lanes	\$130,000.00

Resolution 2017-02 was presented at the December 12, 2016 Regular Workshop and forwarded to the January 9, 2017 Regular Meeting for formal action.

At the January 9, 2017 Regular Commission Meeting, the Town Commission postponed taking action on this Resolution until staff could determine if the proposed continuous center turn lanes along Gulf of Mexico Drive would preclude the construction of a future sidewalk along the west side of the road.

Staff has reviewed the dimensions of the right-of-way width along this portion of Gulf of Mexico Drive and has determined that this 100-foot right-of-way can accommodate the additional 12-foot turn lane in addition to an eight-foot wide sidewalk in the future.

I have attached a sketch that depicts a cross-sectional view of the roadway. This cross-section shows 36-feet of pavement (two existing 12-foot lanes and a 12-foot proposed center lane), eight feet of bike lanes (two four-foot lanes per side), 16 feet of sidewalk (eight feet per side), leaving approximately 19 feet of grassy area for installation of drainage/stormwater conveyance systems.

For comparison purposes and to graphically demonstrate to the Commission how the proposed center left turn lane fits within the existing 100-foot right-of-way, I have attached to this report a sketch of the roadway with and without the improvements. As you can see in the sketch, the proposed 12-foot wide lane does not preclude a future sidewalk on the west side of the road.

In summary, Staff recommends that the Town Commission pass Resolution 2017-02 since there is enough room for a future sidewalk along the west side of Gulf of Mexico Drive.

Attachment: Typical roadway cross section
Resolution 2017-02

RESOLUTION 2017-02

A RESOLUTION AMENDING THE STREETS CAPITAL PROJECT FUND BUDGET OF THE TOWN OF LONGBOAT KEY, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; TRANSFERRING AVAILABLE UNENCUMBERED FUNDS IN SIDEWALK/WEST SIDE OF GMD TO GMD CENTER TURN LANES IN THE STREET CAPITAL FUND; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town's Capital Improvement Plan included a study for a continuous Center Turn Lane on Gulf of Mexico Drive ("GMD") and such study was scheduled for Fiscal Year 2019; and,

WHEREAS, the Town Manager requests moving the above referenced project up in priority over a different study for sidewalks along GMD; and,

WHEREAS, the legal level of budgetary control (i.e., the level at which expenditures may not legally exceed the appropriations), pursuant to Town Charter is at the line item level rather than the departmental level; and

WHEREAS, pursuant to Town Charter, Article V, Section 9(d), transfers over \$10,000 between line items exceed the authority of the Town Manager requiring Town Commission approval; and,

NOW, THEREFORE, be it resolved by the Town Commission of the Town of Longboat Key, Florida, that:

SECTION 1. The above Whereas clauses are true and correct, are hereby ratified and confirmed, and fully incorporated by reference.

SECTION 2. The Town Commission hereby transfers in the fiscal year 2016-2017 Streets Capital Project budget a total of One Hundred Thirty Thousand Dollars and 00/100 dollars (\$130,000.00), within the department, as detailed below:

Transfer from	
301.4200.541.6505 Sidewalk/West Side of GMD	\$130,000.00
Transfer to:	
301.4200.541.6509 GMD Center Turn Lanes	\$130,000.00

SECTION 3. This Resolution shall become effective immediately upon adoption.

Passed by the Town Commission of the Town of Longboat Key on the _____ day of _____, 2017.

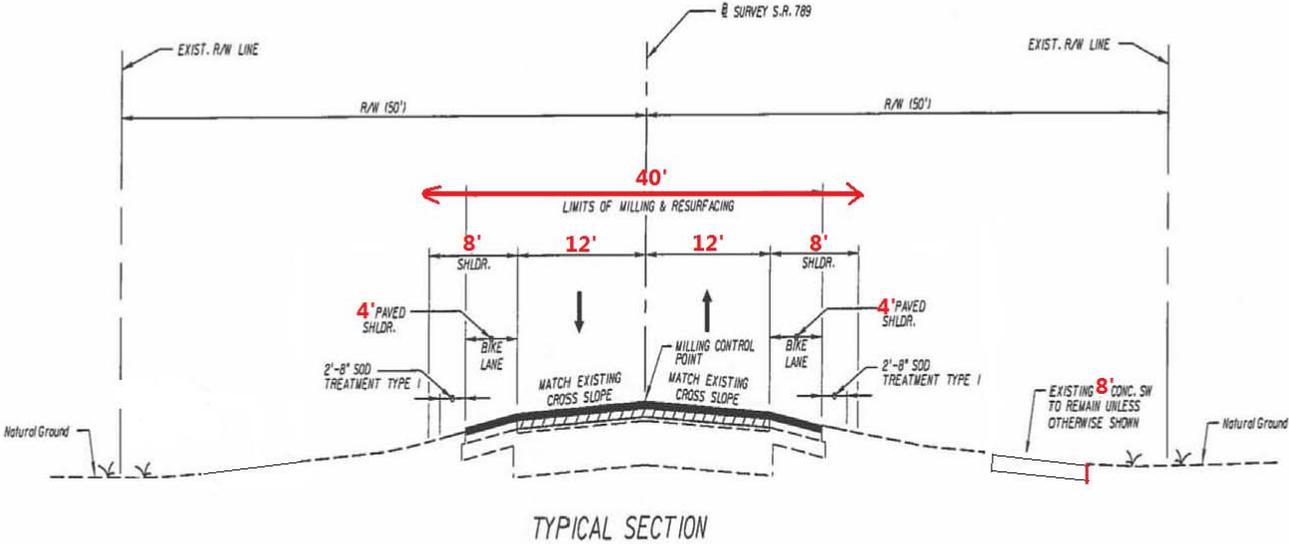
ATTEST:

Terry A. Gans, Mayor

Trish Granger, Town Clerk

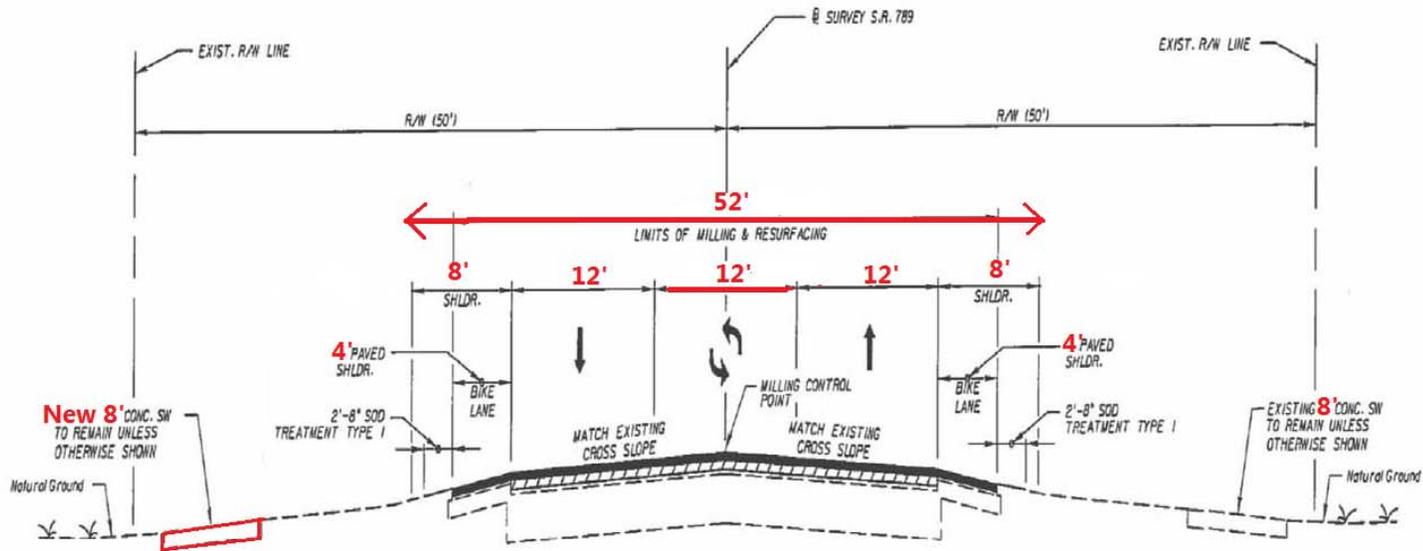


SOUTH END WITHOUT CENTER TURN LANE





SOUTH END WITH CENTER TURN LANE



TYPICAL SECTION

SR 789 Gulf of Mexico Drive Southern Center Lane



Southern Limit
of existing
center turn
lane.
450 Blk.
SR789
GMD
Begin
Sta.253, south
through New
Pass Bridge

Northern Limit
of existing
center turn
lane.
1000 Blk.
SR789
GMD
Begin Sta.287
north to Bay
Isles Parkway

**State Road 789 Gulf of Mexico Drive
Limits of Proposed Center Turn
Lane Extension**

974 ft
1994

© 2015 Google
Imagery Date: 4/1/2014 27° 20.443' N 82° 35.735' W elev 2 ft eye alt 4599 ft



End of Agenda Item