

**MINUTES
LONGBOAT KEY TOWN COMMISSION
SPECIAL WORKSHOP
NOVEMBER 3, 2011 – 2:00 P.M.**

Present: Mayor Jim Brown, Vice Mayor David Brenner, Commrs. Lynn Larson, Jack Duncan, Hal Lenobel, Phillip Younger, Pat Zunz

Also Present: Town Manager Dave Bullock, Deputy Town Clerk Jo Ann Mixon

CALL TO ORDER

The November 3, 2011, Special Workshop Meeting of the Longboat Key Town Commission was called to order at 2:00 p.m., in the Town Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida.

DISCUSSION ITEMS

1. Longboat Pass Inlet Management Study

Coastal Planning & Engineering, Inc. (CP&E), has completed the 2011 Longboat Pass Inlet Management Study. Mr. Tom Campbell, President of CP&E, will attend the November 3, 2011, Special Workshop Meeting to present this technical study to the Town Commission.

Public Works Director Juan Florensa introduced the subject matter and the CP&E representatives present, explained Manatee County worked in conjunction with Longboat Key, and advised that the study related expenses were divided between the entities.

CP&E Marine Geophysicist Beau Suthard identified the North end erosion control issues, advised the Town was eligible for partial Federal Emergency Management Agency (FEMA) reimbursement, explained the sand utilized was obtained from Borrow Area 9, and noted the annual monitoring was underway. Discussions were held on the following topics/issues:

- sand loss
- recouping efforts
- critical status regarding erosion.

CP&E President Tom Campbell gave a PowerPoint presentation highlighting the results of the Longboat Pass Inlet Management Study. Discussions were held on the following topics/issues:

- State of Florida employee expertise
- project budget (\$6.2 million)
- terminal groin location
- Manatee County sharing in the groin cost
- implications and timing with two entities working on the same project
- project phasing
- 2013/2014 renourishment program/infrastructure
- shifting the terminal groin southward
- current length of the Anna Maria groin (approximately 700 feet)

1. Longboat Pass Inlet Management Study – Continued

- maintaining the general shape of the island/preserving Greer Island and the habitat
- ownership of Greer Island
- protecting North Shore Road
- channel maintenance
- dredging cycle
- forming an independent organization to discuss regional dredging issues
- obtaining funds from Manatee County for the terminal groin.

Mr. Campbell identified the following recommendations:

- file a Joint Coastal Permit (JCP) for three North end erosion control structures
- modify existing JCP permit to include Longboat Pass authorized federal channel as an approved borrow area for future projects
- joint meeting with Manatee County to adopt the selected plan, seek West Coast Inland Navigational District (WCIND) support, and joint submission of the report to Florida Department of Environmental Protection (FDEP) for review
- finalize engineering of the three North end structures to implement the plan/ construct the structures as soon as permit allows.

The following individuals commented on the Inlet Management Plan:

Mr. Calvin LeBuffe, Cavanaugh Court, Sarasota
Mr. Gene Jaleski, Cedar Street, Longboat Key
Mr. Larry Grossman, St. Judes Drive North, Longboat Key
Mr. P.T. Buntin, North Shore Road, Longboat Key.

Town Manager Dave Bullock summarized the process staff would undertake to move forward with permitting. Discussions were held on the following topics/issues:

- maintaining the North Shore Road sand for two years
- 2006 nourishment project
- exploration of catch basins for sand.

Following discussion there was consensus to move forward with the permitting process for three North end structures.

RECESS: 3:27 p.m. – 3:40 p.m.

2. Comprehensive Beach Management Plan

The current Comprehensive Beach Management Plan (CBMP) was updated by the Town Commission in 2008. This plan provides the policies and strategies for future management of the beach program. CP&E is currently updating this plan which is expected to be completed for presentation to the Commission in February 2012. Discussion of the current CBMP will provide direction for this update.

2. Comprehensive Beach Management Plan - Continued

Public Works Director Juan Florensa reviewed the necessity to update the current Comprehensive Beach Management Plan (CBMP) and requested Commission direction. Town Manager Dave Bullock recommended that staff review of the existing policies and to begin the update to the CBMP. Discussions were held on the following topics/issues:

- issuing a Request for Qualification (RFQ)
- timeline for the update
- updating the CBMP with a 2012 date
- planning process.

Following discussion there was consensus to issue a RFQ for services, and to move forward with the update of the CBMP.

Mr. Larry Grossman, St. Judes Drive North, inquired about turtle monitoring and sand management.

Discussions were held on permit requirements regarding turtle monitoring and beach access points.

3. Update on Current Status of Regulatory Review and Permits for Upcoming Port Dolphin (and Future Periodic) Beach Nourishment Projects

Coastal Planning and Engineering, Inc. (CP&E) representatives and staff will provide the Commission with current information on the regulatory review and permits for the upcoming and future beach nourishment projects.

CP&E Senior Coastal Engineer Douglas Mann reported on the permit process, working with Federal agencies, and obtaining a biological opinion.

Public Works Director Juan Florensa reported on the Port Dolphin funding components and eligible reimbursements and noted a request for reimbursement was sent to Florida Department of Environmental Protection (FDEP) for \$500,000.00 for completed sand research and location efforts.

CP&E Marine Geophysicist Beau Suthard explained Port Dolphin elected to postpone their project for one year until March 1, 2012, and at that time Port Dolphin would make a decision to move forward, postpone, or abandon the project.

4. Dedicated Staff Member for Coastal Issues

At the request of Vice Mayor Brenner, a discussion of dedicated staff for coastal issues has been placed on this meeting agenda.

Following comments, discussions were held on the following topics/issues:

- hiring an in-house staff member specific to beach management and related issues
- option to hire a part-time employee (perhaps shared with another government agency)

4. Dedicated Staff Member for Coastal Issues - Continued

- long-term Comprehensive Beach Management Plan (regional)
- holding discussions regarding coastal issues with Manatee and Sarasota Counties.

Following discussion there was consensus to have the Town Manager research and report back on this issue.

ADJOURNMENT

Mayor Brown adjourned the November 3, 2011, Special Meeting at 4:12 p.m.

Trish Granger

Trish Granger, Town Clerk

James L. Brown

James L. Brown, Mayor

Minutes Approved: 01/09/2012